



# Community Action Agency Advisory Board (CAAAB)

## Meeting Minutes

January 25, 2024

<b>Location:</b> Family Services Center 21500 Gibraltar Dr.	<b>Time:</b> 1:00 pm to 2:30 pm
<b>Facilitators:</b> Colleen K. Turner, Secretary/Staff	<b>Recorder:</b> Colleen K. Turner, Secretary/Staff

<b>Attendees:</b>		<b>Agency:</b>		<b>Attendees:</b>		<b>Agency:</b>	
Brian Armen	A	Faith-Based Leader		Cara Reynolds	P	Charlotte County School Board	
Stephen R. Deutsch (alt)	P	Board of County Commissioners		Melissa Lockhart	A	City of Punta Gorda	
Lynn Dorler	P	Boys and Girls Club		Angela Hogan	P	Community at Large	
Dianne Munson	P	Community Advocate		Paula Wilman	A	Punta Gorda Housing Authority	
Paul Polk	A	County Property Appraiser		Nell Malat	A	Low-income Community	
Noami Guy	A	GCP – Low-income Community		leasha Howard	P	Career Source – Community at Large	
Colleen K. Turner	S	Charlotte County Human Services		Tara Blackson	S	Charlotte County Human Services	
Theresa Lewis	S	Charlotte County Human Services		Cheleon Waters-Sykes	S	Charlotte County Human Services	
William Thompson	S	Charlotte County Human Services		Tracy Damon	G	GAL	
Jocey Henderson	S	Charlotte County Human Services					

Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)

ITEM	ACTION	FOLLOW-UP
1. Welcome and Roll Call	The meeting was called to order by Vice-Chairman, Angela Hogan, at 1:02 pm. A quorum was not established.	
2. Public Input	None	
3. Minutes	Minutes not approved due to lack of quorum.	Tabled to next regular meeting.
4. Annual Meeting Schedule	Annual schedule not approved due to lack of quorum. Discussion about changing time and/or day of meetings.	Tabled to next regular meeting.
5. Annual Training and Reaffirmations	Staff provided review of Role of CAAAB; Government in the Sunshine; Ethics; Risk; Whistleblower policy; etc. and collected annual reaffirmations from those present.	Staff will collect reaffirmations from absent members.

6. Amended By-laws Review	By-laws not approved due to lack of quorum.	Tabled to next regular meeting.
7. Family Services Center Update	<ul style="list-style-type: none"> <li>• Ribbon Cutting / Open House 02.15.2024 4:00 – 6:00 pm. CAAAB members encouraged to participate.</li> <li>• Phase 2 partner leases – timeline shared.</li> <li>• RFA for additional partners and/or current partner expansion issued. Application deadline 02.23.2024. CAAAB will review/score in open, public meeting. Special Meeting scheduled for 03.27.2024 11:00am – 2:00pm. Lunch will be provided.</li> </ul>	
8. Program/Funding Updates	The Human Services leadership team gave an overview of funding and programs offered by the Department.	
9. Ad Hoc Committee Update	Staff gave an update on the Aging, Disabled, Veteran Adult Services ad hoc committee. The holiday meeting/social was a hit. Planning a Spring social. Next meetings: Feb 8/Mar 14; 1:00pm; FSC and Teams.	
10. Member Comments	<ul style="list-style-type: none"> <li>• Diane Munson shared Frontier Days at History Park 2/23-34.</li> <li>• Career Source SWFL – leashea discussed the Work Experience Program for adults/youth and Rapid Credentialing funds to be spent.</li> <li>• Boys and Girls Club – BGCCC, DFCC, and Loveland Center partnered to host a New Years dance in the multi-purpose room that was fabulous! Community Garden update; next meeting 2/21 at 11am in the teen center.</li> <li>• GCP – Angela gave updates on FEMA deadlines (direct housing ends 3/15, leaving potentially 147 homeless) and the PIT count on 1/22 (we're up by about 200 homeless from where we should be). Opening a daycare at Rock Calvary Church in Parkside in @ April 2024 (90-100 0-5 year-olds).</li> <li>• BCC – Commissioner Deutsch reported on Gaines Memorial Park and commencement of construction of the Tower.</li> </ul>	leashea will forward Career Source info to staff for distribution.
11. Adjournment	<p>There being no further business, the meeting was adjourned.</p> <ul style="list-style-type: none"> <li>• Special Meeting 03.27.2024 11:00 am to 2:00 pm at the FSC</li> <li>• Next full CAAAB meeting – proposed April 24, 2024 at 1:00 pm at the FSC.</li> </ul>	Proper notice will be made.