

**MINUTES  
DON PEDRO & KNIGHT ISLANDS STREET & DRAINAGE  
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, OCTOBER 19, 2023**

**9:28 a.m. – 11:00 a.m.  
West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Lindsay Yates, Vice Chair  
David Cohen  
Linda Cotherman  
David Duncan

**Members Absent:** Lisa Haney, apologies received

**County Staff:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor  
Shaun Cullinan, Planning & Zoning Official

**Guests:** Sign-in sheet attached

**Call to Order / Roll Call:**

The meeting was called to order at 9:28 a.m. A roll call was taken, and a quorum was established.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Approval of the Minutes:**

The July 13, 2023, minutes were unanimously approved as written.

**Unfinished Business:**

- a. Community Plan / Multi-Use Pathway: Mr. Cullinan discussed the purpose of a Community Plan to include the following: identify areas for future park operations, how citizens would travel to those areas, any commercial zoning involved and/or provisions of other services. He also explained the steps involved with a Community Plan. Ms. Cotherman inquired about if county staff would be utilized instead of a paid consultant for neighborhood workshops and other phases of the Plan, to which Mr. Cullinan explained that county staff would not be the ones overseeing the project but will assist a consultant. This is due to only having three planners for the entire county and the heavy workload they currently handle. Discussion ensued on what the vision would be for the Don Pedro Knight Islands Community Plan. Mr. Cullinan noted the Charlotte County 2050 Comprehensive Plan has several provisions that coincide with what the Advisory Board has in mind. Conversation continued. Ms. Yates opened the floor to public input. Mr. Mallett suggested implementing tiered provisions and/or phases within the contract. Mr. Cohen proposed a motion to re-affirm the Board's endorsement to advance the Community Plan at the earliest opportunity within fiscal year (FY) 2024, with an allocated budget of \$50,000. If expenses surpass this amount, it was suggested that the Board convene a special meeting to address and minimize potential delays. Subsequently, Mr. Duncan made an amendment to the motion, which included the incorporation of project phases and their respective costs within the bidding process, enabling the possibility of pausing the project at any stage. The motion on the floor was seconded and unanimously approved. Subsequent conversation delved into topics such as compliance with Sunshine Law, the community meeting attendance policy, and the associated recommendations, processes, and timelines the potential consultant will offer. The Advisory Board discussed the cost estimate for the design of a sidewalk on North Gulf Boulevard. Mr. Cullinan noted there are several additional factors that play into the cost including floodplain

and/or stormwater structures, etc. The Board decided to not move forward with the multi-use pathway project at this time.

- b. Maintenance of Streets and Drainage: The Board engaged in a discussion regarding the clearance of rights-of-way (ROW). Mr. Cullinan provided an overview of the ROW ordinance, clearances, violations, as well as the submission procedures to include non-anonymous complaints and associated timelines. Ms. Cotherman inquired about ROW easements, ROW violations, and statuses of open code compliance cases. Subsequent deliberation ensued. Ms. Stewart provided an update on inviting Mr. Ziegler from Penn State to speak at a future MSTU meeting. The Advisory Board extended an invitation to the ROW permitting supervisor for an upcoming meeting, citing concerns about inadequate drainage on properties, as property owners have been placing pavers into the ROW.
- c. Iguana Control – USDA Trapper Update: Ms. Stewart provided word on the iguana control USDA contract parameters and advised that updates are forthcoming on the following: (1) private vs. public property trapping, and (2) if a third-party trapper is permissible.
- d. Bridge Maintenance: Ms. Stewart noted that there is a scheduled warranty walk-through with the contractor for the Michael Kosinski Bridge, set to occur on November 10, 2023, specifically addressing the issue of peeling.

**New Business:**

- a. Financial Reports: The FY 2024 adopted FY 2025 approved budget, FY23 quarter three actual expenditure and activity maintenance reports, were all provided for review. The Board had no further questions at this time.

**Citizen Input on MSTU items (3 Minute Limit):**

- Mr. Mallett commented that road grading is currently underway and spoke about sewer systems on barrier islands.

**Advisory Board Open Discussion:**

Conversation followed regarding the designation of parking spaces for public beach access to include gravel/shell and signage. Ms. Cotherman asked if traffic calming measures are allowed within their MSTU. Discussion followed.


**Schedule Meetings / Items for Next Agenda:**


Ms. Stewart discussed the 2024 meeting schedule. Mr. Cohen motioned to approve the 2024 meeting dates. It was seconded and unanimously approved. Future meetings are scheduled at 9:30 a.m., at the Mac V. Horton West County Annex as follows:

- Thursday, January 11, 2024
- Thursday, April 25, 2024
- Thursday, July 11, 2024
- Thursday, November 21, 2024

The meeting adjourned at 11:00 a.m.

Submitted by Kellie Stewart  
Public Works Department

  
\_\_\_\_\_  
Chair Signature  
David Cohen, Vice Chair

  
\_\_\_\_\_  
Date

## AGENDA

### DON PEDRO & KNIGHT ISLANDS STREET & DRAINAGE MUNICIPAL SERVICE TAXING UNIT (MSTU)

#### ADVISORY BOARD REGULAR MEETING THURSDAY, OCTOBER 19, 2023

9:30 a.m., West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida

**BOARD MEMBERS:** Lisa Haney, Chair  
Lindsay Yates, Vice Chair  
David Cohen  
Linda Cotherman  
David Duncan

**COUNTY STAFF:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3 Minute Limit)
4. Approval of the Minutes: July 13, 2023
5. Unfinished Business
  - a. Community Plan / Multi-Use Pathway
  - b. Maintenance of Streets and Drainage
  - c. Iguana Control – USDA Trapper Update
  - d. Bridge Maintenance
6. New Business
  - a. Financial Reports
7. Citizen Input on MSBU items (3 Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn



**MINUTES  
DON PEDRO & KNIGHT ISLANDS STREET & DRAINAGE  
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, JULY 13, 2023**

**9:30 a.m. – 11:22 a.m.  
West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Lindsay Yates, Vice Chair  
Linda Cotherman  
David Duncan  
David Cohen

**Members Absent:** Lisa Haney, Absent

**County Staff:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor  
Elizabeth Nocheck, Senior Planner

**Guests:** Sign-in sheet attached

**Call to Order / Roll Call:**

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was established.

**Changes to the Agenda/Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

- Ms. Schaffer, Palm Island Estate Association (PIE) president commented on their September board meeting's wastewater issue, inquired about the Advisory Board's interest in reviving the 2004 Community Plan and the process moving forward. She noted the Association Board is in support of the update to the plan and noted that during a meeting with Commissioner Truex the MSTU was the path to get this accomplished. She noted PIE's priorities are bridge maintenance, function of roads and bridges, visioning for the community's growth, the comparison of a ferry versus a bridge to the mainland.

**Approval of the Minutes:**

The April 6, 2023, minutes were unanimously approved as written.

**Unfinished Business:**

- a. Community Plan/ Multi-Use Pathway: Ms. Nocheck discussed the purpose of a community plan, to revise and/ or establish land use and zoning, streetscaping, beautification, sidewalks and/or multi-use pathway locations. It was confirmed that the Advisory Board did not wish to rezone any of the residential lots on the Islands. Ms. McDonald provided the pros and cons to a Multi-Use Path Masterplan versus the Advisory Board setting a priority list for sidewalk locations. The Chair opened the floor for citizen input.
  - Ms. Schaffer requested confirmation that if the community plan isn't adopted by the Board of County Commissioners, could re-zoning occur in the future.Ms. Nocheck requested a list of topics the Advisory Board wish to include in the updated community plan to discuss with the Planning & Zoning Official. Mr. Duncan outlined the Advisory Board's desire to proceed with reviewing and updating/revising the existing community plan, obtaining county staff's assistance with scheduling community input meetings, dispersing information, and submitting the plan for the Board of County Commissioners' approval. Ms. Cotherman motioned to note the Board's desire to revise and

update the community plan from 2004 for Board of County Commissioners' approval and requests staff research the procedure to obtain this goal in the most cost-effective way. The motion was seconded and unanimously approved.

Discussion followed regarding a multi-use path for Gulf Boulevard; Mr. Cohen motioned to move forward with design of a multi-use pathway in FY25, seconded by Ms. Cotherman and discussion on the question ensued; Ms. McDonald will provide a cost estimate for the next meeting and confirm the budget can accommodate the project in FY25. Mr. Duncan clarified the scope of the project would be from the Ferry entrance to the end of county maintenance. The Vice-Chair called a vote, and the motion was unanimously adopted.

- b. Road Grading: Mr. Mallet provided an update on the grading.

**New Business:**

- a. Iguana Control – USDA Trapper: Discussion ensued regarding the amended purpose of the MSTU, potential costs for an annual contract with the USDA, timeline to have a contract approved, and the possibility of hiring a private trapper.
- b. Financial Reports: The FY23 first and second quarter maintenance activity reports and second quarter actual expenditure report were reviewed.

**Citizen Input on MSTU items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

Conversation followed regarding the speed reduction request, right-of-way violations and the Penn State Road Study. Ms. Cotherman motioned to contact Mr. Tim Ziegler at Penn State to provide an update on the road situation, not to exceed \$5,000, the motioned was seconded and unanimously approved.

**Schedule Meetings / Items for Next Agenda:**

Future meetings are scheduled at 9:30 a.m., as follows:

- Thursday, October 19, 2023

Submitted by: Karlene McDonald  
Public Works Department

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Date

**Don Pedro Knight Island Street and Drainage MSTU**  
**2 Year Budget**  
**FY2024 & FY2025**

**Valuation**

Valuation  
 Current Millage

	FY2024	FY2025
Valuation	\$ 510,047,763	\$ 561,052,539
Current Millage	1.4410	1.4410

**Beginning Balance**

**Revenues**

**Assessments & Earnings**

*Ad Valorem Taxes* 734,979 808,477  
*Interest* 10,763 10,390  
*Net Inc/(Decr) Fair Market Value-Investments* - -  
*Excess Fees /Property Appraiser* - -  
*Excess Fees /Tax Collector* - -  
*Less 5% Reserve - FS 129.01(2)b* (37,288) (40,944)

**Grant & Subsidy Revenue**

**Loans & Borrowing**

*Debt Proceeds* - -

**Total Revenue**

**Expenditures**

**Contract Services**

*Engineering* - -  
*Other Contractual Svcs* - -  
*Concrete Flatwork* 2,000 2,000  
*Street Sweeping* - -  
*Grading* 500,000 500,000  
*Installed Sod* - -

**Contract Services; other**

*Pipe Lining* - -  
*Right of Way Maint* - -  
*ROW Reclamation* - -  
*Specialty Mowing* - -

	Adopted Budget FY2024	Approved Budget FY2025
Beginning Balance	\$ 3,075,027	\$ 2,968,542
<b>Revenues</b>		
<b>Assessments &amp; Earnings</b>		
<i>Ad Valorem Taxes</i>	734,979	808,477
<i>Interest</i>	10,763	10,390
<i>Net Inc/(Decr) Fair Market Value-Investments</i>	-	-
<i>Excess Fees /Property Appraiser</i>	-	-
<i>Excess Fees /Tax Collector</i>	-	-
<i>Less 5% Reserve - FS 129.01(2)b</i>	(37,288)	(40,944)
<b>Grant &amp; Subsidy Revenue</b>		
<b>Loans &amp; Borrowing</b>		
<i>Debt Proceeds</i>	-	-
<b>Total Revenue</b>	\$ 708,454	\$ 777,923
<b>Expenditures</b>		
<b>Contract Services</b>		
<i>Engineering</i>	-	-
<i>Other Contractual Svcs</i>	-	-
<i>Concrete Flatwork</i>	2,000	2,000
<i>Street Sweeping</i>	-	-
<i>Grading</i>	500,000	500,000
<i>Installed Sod</i>	-	-
<b>Contract Services; other</b>		
<i>Pipe Lining</i>	-	-
<i>Right of Way Maint</i>	-	-
<i>ROW Reclamation</i>	-	-
<i>Specialty Mowing</i>	-	-

	<b>Adopted Budget FY2024</b>	<b>Approved Budget FY2025</b>
<b>Public Works Services</b>		
<i>Equip Repl Charges-PubWrks</i>	2,352	2,352
<i>Operating Exp-PubWrks</i>	21,624	21,624
<i>Road &amp; Bridge Materials</i>	7,632	7,638
<i>Sign Materials</i>	598	625
<b>Internal Charges</b>		
<i>Central/Indirect Srvs</i>	6,349	6,666
<b>Purchased Services</b>		
<i>R/M-Bridges</i>	-	-
<i>Other Current Chrgs and Oblig</i>	7,500	7,500
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	500	500
<i>Property Appraiser</i>	14,700	16,170
<i>Collection Fee-Tax Collector</i>	14,700	16,170
<b>Materials and Supplies</b>		
<b>Capital Outlay</b>		
<i>Imprv-Other Than Bldgs</i>	15,000	15,000
<b>Debt Services</b>		
<i>Principal</i>	-	-
<i>Interest</i>	-	-
<b>Project Costs</b>		
<b><i>Don Pedro Bridge Maint Plan</i></b>		
<i>Engineering</i>	13,383	10,000
<i>Construction</i>	197,222	40,000
<i>Labor</i>	11,379	3,000
<b>Total Expenditures</b>	<b>814,939</b>	<b>649,245</b>
<b>Reserves (Ending Fund Balance)</b>	<b>\$ 2,968,542</b>	<b>\$ 3,097,220</b>
<i>Reserve %</i>	<i>78.5%</i>	<i>82.7%</i>

Version Date

9/20/2023



Capital Maintenance Schedule  
 Public Works - MSBU/TU Bridges  
 2024-2025

Project Costs (in thousands)

Project Name	2024	2025	2026	2027	2028	2029	TOTAL
Don Pedro Bridge Maintenance Plan	222	53	0	53	0	53	381
Englewood East Bridge Maintenance Plan	2,533	31	47	33	0	0	2,643
GPC Bridge Maintenance and Rehabilitation Program	776	790	705	336	0	0	2,607
Grove City Bridge Rehabilitation	0	110	18	0	0	0	128
Gulf Cove/Englewood East Bridge Maintenance	402	38	0	38	0	0	478
NWPC Bridge Maintenance and Rehabilitation Program	1,578	449	680	0	0	0	2,707
Placida Bridge Rehabilitation Plan	302	0	18	49	0	0	369
Rotonda West Bridge Maintenance Program	9,200	92	171	565	0	0	10,028
South Gulf Cove Bridge Maintenance and Rehabilitation Program	4,146	662	108	329	0	0	5,245
<b>TOTAL</b>	<b>19,160</b>	<b>2,224</b>	<b>1,747</b>	<b>1,402</b>	<b>0</b>	<b>53</b>	<b>24,586</b>

**Don Pedro Knight Island Street and Drainage MSTU**  
**Fund Financial Report**  
 Oct. 1, 2022 - June 30, 2023

	Actual FY2022	Adopted Budget FY2023	Amended Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$ 2,496,735	\$ 2,439,985		\$2,843,823	\$2,843,823
<b>Revenues</b>					
Assessments & Earnings	539,772	638,094		685,731	638,094
Grant & Subsidy Revenue	-	-		-	-
Loans & Borrowing	-	-		-	-
<b>Total Revenue</b>	\$539,772	\$638,094		\$685,731	\$638,094
<b>Expenditures</b>					
Contract Services	94,037	520,636		70,815	293,128
Pipe Lining	-	-		-	-
ROW Maintenance	-	-		-	-
ROW Reclamation	-	25,000		-	-
Speciality Mowing	-	-		-	-
Public Works Services	24,119	27,096		2,290	21,370
Internal Charges	15,818	8,734		8,734	8,734
Purchased Services	27,591	47,758		24,225	41,258
Materials and Supplies	-	-		-	-
Capital Outlay	-	-		-	-
Debt Services	-	-		-	-
<b>Project Costs</b>					
Don Pedro Bridge Maint. Plan	31,119	86,580	247,157	212,094	212,341
<b>Total Expenditures</b>	\$192,684	\$715,804		\$318,158	\$576,831
<b>Reserves (Ending Fund Balance)</b>	\$2,843,823	\$2,362,275		\$3,211,397	\$2,905,086
Reserve %	93.7%	76.7%		91.0%	83.4%

\*Budget Amendment to add additional funding for bridge maintenance

Date Prepared: 7/20/2023

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Don Pedro and Knight Islands Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	9795	Investigation		04/13/2023	1.50	112.17	0.00	5.88	0.00		118.05
	<b>Work Order 9795 Total</b>		<b>190 N GULF BLVD</b>		1.50	112.17	0.00	5.88	0.00	1.00	118.05
	<b>Investigation Total</b>										
	6116	MSBU Administrative Work		04/04/2023	1.50	109.41	0.00	0.00	0.00		109.41
	6116	MSBU Administrative Work		04/06/2023	5.00	364.70	0.00	7.84	0.00		372.54
	6116	MSBU Administrative Work		04/07/2023	2.50	182.35	0.00	0.00	0.00		182.35
	6116	MSBU Administrative Work		04/11/2023	0.75	54.71	0.00	0.00	0.00		54.71
	6116	MSBU Administrative Work		04/18/2023	0.75	54.71	0.00	0.00	0.00		54.71
	6116	MSBU Administrative Work		04/21/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6116	MSBU Administrative Work		04/25/2023	1.50	109.41	0.00	0.00	0.00		109.41
	6116	MSBU Administrative Work		04/26/2023	1.00	63.82	0.00	0.00	0.00		63.82
	6116	MSBU Administrative Work		05/01/2023	0.25	18.24	0.00	0.00	0.00		18.24
	6116	MSBU Administrative Work		05/04/2023	1.00	72.94	0.00	0.00	0.00		72.94
	6116	MSBU Administrative Work		05/05/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6116	MSBU Administrative Work		05/11/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6116	MSBU Administrative Work		05/12/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6116	MSBU Administrative Work		05/16/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6116	MSBU Administrative Work		06/02/2023	0.75	54.71	0.00	0.00	0.00		54.71
	6116	MSBU Administrative Work		06/05/2023	0.75	54.71	0.00	0.00	0.00		54.71
	<b>Work Order 6116 Total</b>				18.25	1,322.04	0.00	7.84	0.00		1,329.90
	<b>Administrative Time Total</b>				18.25	1,322.04	0.00	7.84	0.00	0.00	1,329.90

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Don Pedro and Knight Islands Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost	
		<b>MSBU Administrative Work Total</b>										
	9910	Open Road Cut Road Repair		05/09/2023	0.00	0.00	19.86	0.00	0.00	0.00	19.86	
	9910	Open Road Cut Road Repair		05/10/2023	4.00	281.84	0.00	9.34	0.00	0.00	291.18	
		<b>Work Order 9910 Total</b>	<b>190 N GULF BLVD, KNIGHT ISLAND, 33946</b>		4.00	281.84	19.86	9.34	0.00	0.25	311.04	
		<b>Open Road Cut Road Repair Total</b>										
	2858	Project Management		05/02/2023	7.00	632.30	0.00	0.00	0.00	0.00	632.30	
	2858	Project Management		05/05/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90	
	2858	Project Management		05/18/2023	3.00	276.84	0.00	0.00	0.00	0.00	276.84	
		<b>Site Visits Total</b>										
					12.00	1,080.04	0.00	0.00	0.00	0.00	1,080.04	
	2858	Project Management		05/16/2023	4.75	355.21	0.00	18.62	0.00	0.00	373.83	
	2858	Project Management		05/18/2023	2.00	149.56	0.00	7.84	0.00	0.00	157.40	
	2858	Project Management		05/20/2023	9.00	673.02	0.00	42.03	0.00	0.00	715.05	
	2858	Project Management		05/21/2023	11.00	822.58	0.00	51.37	0.00	0.00	873.95	
	2858	Project Management		05/24/2023	2.00	149.56	0.00	7.84	0.00	0.00	157.40	
	2858	Project Management		05/26/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90	
		<b>Project Inspection Total</b>										
					30.75	2,320.83	0.00	127.70	0.00	0.00	2,448.53	
	2858	Project Management		04/13/2023	2.00	184.56	0.00	0.00	0.00	0.00	184.56	
	2858	Project Management		05/17/2023	2.00	184.56	0.00	0.00	0.00	0.00	184.56	
	2858	Project Management		05/24/2023	4.00	369.12	0.00	0.00	0.00	0.00	369.12	

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Don Pedro and Knight Islands Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
				<b>Project Meetings Total</b>							
	2858	Project Management		04/04/2023	8.00	738.24	0.00	0.00	0.00	0.00	738.24
	2858	Project Management		04/06/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2858	Project Management		04/11/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	2858	Project Management		04/11/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2858	Project Management		04/13/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2858	Project Management		04/25/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	2858	Project Management		05/03/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	2858	Project Management		05/04/2023	3.00	256.35	0.00	0.00	0.00	0.00	256.35
	2858	Project Management		05/17/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	2858	Project Management		05/23/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2858	Project Management		06/09/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2858	Project Management		06/15/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
				<b>Plan/Spec Review Total</b>							
				04/14/2023	17.00	1,452.65	0.00	0.00	0.00	0.00	1,452.65
	2858	Project Management		04/14/2023	1.00	92.28	0.00	0.00	0.00	0.00	92.28
	2858	Project Management		04/18/2023	2.00	184.56	0.00	0.00	0.00	0.00	184.56
	2858	Project Management		04/19/2023	1.00	92.28	0.00	0.00	0.00	0.00	92.28
	2858	Project Management		04/27/2023	2.00	184.56	0.00	0.00	0.00	0.00	184.56
	2858	Project Management		04/28/2023	2.00	184.56	0.00	0.00	0.00	0.00	184.56
	2858	Project Management		05/09/2023	0.00	0.00	0.00	0.00	3,902.50	0.00	3,902.50
	2858	Project Management		05/12/2023	1.00	92.28	0.00	0.00	0.00	0.00	92.28
	2858	Project Management		05/16/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	2858	Project Management		05/19/2023	3.00	270.01	0.00	0.00	0.00	0.00	270.01
	2858	Project Management		05/23/2023	2.00	184.56	0.00	0.00	0.00	0.00	184.56

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Don Pedro and Knight Islands Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	2858	Project Management		05/25/2023	1.00	92.28	0.00	0.00	0.00		92.28
	2858	Project Management		06/01/2023	2.00	170.90	0.00	0.00	0.00		170.90
	2858	Project Management		06/02/2023	2.00	184.56	0.00	0.00	0.00		184.56
	2858	Project Management		06/06/2023	1.00	85.45	0.00	0.00	0.00		85.45
	2858	Project Management		06/07/2023	0.00	0.00	0.00	0.00	199,935.01		199,935.01
	<b>Work Order 2858 Total</b>				89.75	7,580.94	0.00	127.70	203,837.51	0.00	211,546.15
<b>cmb2201 - Don Pedro Bridge Maintenance Plan</b>											
	7030	Project Management		04/19/2023	0.00	0.00	0.00	0.00	8,399.60		8,399.60
	7030	Project Management		05/04/2023	0.00	0.00	0.00	0.00	8,399.60		8,399.60
	7030	Project Management		06/05/2023	0.00	0.00	0.00	0.00	10,499.50		10,499.50
	<b>Work Order 7030 Total</b>				0.00	0.00	0.00	0.00	27,298.70	0.00	27,298.70
<b>#23-008 DPKI Sand Road Maintenance</b>											
	<b>Project Management Total</b>				89.75	7,580.94	0.00	127.70	231,136.21	0.00	238,844.85
	<b>Don Pedro and Knight Islands Street and Drainage Unit Total</b>				113.50	9,296.98	19.86	150.76	231,136.21		240,603.84

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					113.50	9,296.98	19.86	150.76	231,136.21		240,603.84

Grand totals for all MSBUs reported

The new Activity Reports are broken down by maintenance activity and then by work order number. You will see a total cost per work order and then a total cost by activity before the report transitions to the next activity. Please be advised that the total per maintenance activity is for the work above the total, not below as shown with the blue & yellow section below.

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7992	Camera/Video		03/07/2023	1.50	109.41	0.00	5.88	0.00		115.29
	<b>Work Order 7992 Total</b>										
			219 ANTILLA DR, Rotonda West, 33947		1.50	109.41	0.00	5.88	0.00	1.00	115.29
		<b>Camera/Video Total</b>			1.50	109.41	0.00	5.88	0.00	1.00	115.29
	7994	Concrete Catch Basin Repair		03/28/2023	2.00	145.88	0.00	9.34	0.00		155.22
	7994	Concrete Catch Basin Repair		03/29/2023	12.50	879.71	440.00	24.19	0.00		1,343.90
	<b>Work Order 7994 Total</b>										
			219 ANTILLA DR		14.50	1,025.59	440.00	33.53	0.00	1.00	1,499.12
	8259	Concrete Catch Basin Repair		02/28/2023	6.00	407.88	319.20	35.40	0.00		762.48
	<b>Work Order 8259 Total</b>										
			177 WRIGHT DR, Rotonda West, 33947		6.00	407.88	319.20	35.40	0.00	1.00	762.48
	<b>Concrete Catch Basin Repair Total</b>										
					20.50	1,433.47	759.20	68.93	0.00	2.00	2,261.60
	8304	Contracted Work - Inspection		03/01/2023	0.01	0.55	0.00	0.03	0.00		0.58
	<b>Work Order 8304 Total</b>										
			SAN CASA DR, ENGLEWOOD, 34224		0.01	0.55	0.00	0.03	0.00	7.50	0.58
	<b>#22-530 Safety Mowing - West County</b>										
					0.01	0.55	0.00	0.03	0.00	7.50	0.58
	<b>Contracted Work - Inspection Total</b>										
	<b>Total for Catch Basin Repair maintenance activity</b>										
	<b>Start of next maintenance activity</b>										