



## Virtual Inspection Instructions and Requirements for Repair of Electrical Services on Non-Substantially Damaged Structures

Please follow the instructions in the VuSpex GO Offline Field Report User Guide to download and use the VuSpex GO app. [VuSpex GO Offline Field Report User Guide](#)

The Charlotte County Building Department only uses the Offline Field Report functionality of VuSpex GO. **Inspections are automatically scheduled for the following business day. You DO NOT need to schedule an inspection prior to submitting an Offline Field Report.**

Once you have downloaded VuSpex GO, refer to the “Checklist of Required Photos” below to upload necessary photos for review. **YOU MUST TAKE THE PHOTOS AT THE INSTALLATION ON SITE** for location verification. Failure to do so, will result in a failed inspection. Once the photos are uploaded into VuSpex Go while at the work site, you may submit the Offline Field Report at any location with a good cell signal.

### **Checklist of Required Photos**

- ✓ Home with address
- ✓ Location of electrical service: clearances
- ✓ Meter enclosure to verify terminations and neutral identified
- ✓ Riser: 2 straps; schedule 80 for underground; weatherhead for overhead service with neutral identified
- ✓ Grounding electrode system: grounding electrode conductor protected, intersystem bonding bridge, ground rods with measuring tape showing min. 6’ apart
- ✓ Bonding at main service disconnecting means
- ✓ Ground/ neutrals isolated at sub-panel
- ✓ Type I or II surge protection device
- ✓ Main circuit breaker identifying service size / conductor insulation identifying size/type
- ✓ Circuit directory completed

**Only submit pictures associated with permit scope of work.**

For help, please email [CCTechSupport@CharlotteCountyFL.gov](mailto:CCTechSupport@CharlotteCountyFL.gov) or call 941.743.1201.