

**CHARTER REVIEW COMMISSION
ADMINISTRATION STAFF SUB-COMMITTEE
Minutes of Meeting
December 17, 2009**

A meeting of the Administration Staff Sub-Committee of the Charter Review Commission was held at the Administration Complex, Room 106-B, Port Charlotte, Florida.

Roll Call:

The following members were present:

Julie Mathis (Chairman), Kevin Russell

Absent members: *Donald McElroy, Paula Hess, Bill Weller (Alternate)*

Call to Order:

The meeting was called to order at 4:20 p.m. EST by *Chairman Mathis*.

Agenda Items:

1. Committee Comments:

Chairman Mathis and *Kevin Russell* briefly reviewed copies of Minutes and other pertinent reports from the 2004 Administration Staff Sub-Committee.

They discussed interviewing the following:

Roger Baltz, - County Administrator

Kelly Shoemaker and Ray Sandrock, - Assistant Administrators

Gordon Burger, - Budget Director

Robert Halfhill, - Public Works Director

Jeffrey Ruggieri, - Community Development Director

Don Rot, - EDO

Jeannette Knowlton, - County Attorney


Howard Kunik, - City Manager

2. Future Meeting Dates:

Chairman Mathis and *Kevin Russell* did not schedule any future meeting dates but discussed meeting again after the CRC meeting/Public Hearing (to be held on January 21, 2010). At future meetings further scheduling will be done and interview questions will be formulated. Possible questions may include topics such as elected versus appointed Administrator and MSBUs. *Chairman Mathis* and *Kevin Russell* also discussed asking the County Administrator's staff to set up back to back meetings, perhaps on a Friday. They will ask the full sub-Committee for other topics to be addressed.

3. Public Input: None

4. Adjournment: The meeting was adjourned at 4:40 p.m. EST



Julie Mathis, Chairman