



Community Action Agency Advisory Board (CAAAB)

Meeting Minutes

November 30, 2022

Location: Family Services Center, 21500 Gibraltar Drive, Port Charlotte, FL	Time: 1:00 pm to 2:30 pm
Facilitators: Carrie Walsh, Director - Human Services Dept. /Staff	Recorder: Laurie Kimball / Staff

Attendees:	Agency:	Attendees:	Agency:		
Brian Armen	A	Faith-Based Leader	Cara Reynolds	A	Charlotte County School Board
Joseph Tiseo	P	Board of County Commissioners	VACANT	A	CareerSource of Southwest FL
Lynn Dorler	P	Boys and Girls Club	Angela Hogan	P	Community at Large
Dianne Munson	A	Community Advocate	Paula Wilman	P	Punta Gorda Housing Authority
Paul Polk	P	County Property Appraiser	VACANT	A	Low-income Community
Noami Guy	P	GCP – Low-income Community	VACANT	A	City of Punta Gorda
Colleen Turner	A	Charlotte County Human Services	Mary Prod	S	Charlotte County Human Services
Theresa Lewis	S	Charlotte County Human Services	Tara Blackson	S	Charlotte County Human Services
Carrie Walsh	S	Charlotte County Human Services	Laurie Kimball	S	Charlotte County Human Services
William Thompson	S	Charlotte County Human Services	Brenda Rhodes	G	Citizen
Jocene Henderson	S	Charlotte County Human Services			
Althea Connor	S	Charlotte County Human Services			

Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)

ITEM	ACTION	FOLLOW-UP
1. Welcome and Roll Call	The meeting was called to order by Chairman Paul Polk at 1:00 pm. A quorum was established with a majority of members present.	
2. Public Input	Brenda Rhodes, Citizen, asked for an update on the SHIP Disaster Assistance Program and the status of her application. Carrie explained the programs purpose and the application review process.	Tara met separately with Ms. Rhodes to to check the status of her application.
3. Minutes	The July 28, 2022 minutes were approved, as presented, by motion of Paula Wilman, second by Angela Hogan and unanimous vote.	Staff will post minutes on County website and submit to DEO for the record.
4. New Member Recruitment	It was noted that there are 3 vacancies on board including the City of Punta Gorda, CareerSource Center of Southwest FL and the low-income community. Carrie and Paul suggested that nominations and discussion be tabled until the January meeting. Carrie noted that by January there will be a	Staff will reach out to the City of Punta Gorda City Manger and the Career Source Center to see whether either agency would like to nominate a replacement. Paul asked

	<p>newly elected Punta Gorda Council Members who maybe interested in serving in this role. The Career Source Center vacancy resulted from Robin Roleson's retirement and the agency may have a replacement.</p>	<p>that members seek nominations to fill the vacancy for the low-income community.</p>
<p>5. Hurricane Ian Update & Long Term Recovery Group</p>	<p>SHIP - Disaster Assistance Program - Carrie explained that the Governor announced \$5 Million in funding for SW Florida to help residents with insurance deductibles. \$575,000 was allocated to Charlotte County and over 1,440 applications were taken by staff over a 4 day period and are being ranked following the Governors priorities: Elderly first followed by Veterans. There is a cap of \$12,000/application and funding is not retroactive. Paul noted many residents (like Ms. Rhodes) assumed that the \$5 million was allocated to just Charlotte County which has lead to some confusion.</p> <p>Long Term Recovery Group - Friday - Dec. 2, at 12:00pm, the Charlotte Community Foundation is sponsoring a Long Term Recovery Group Kickoff Meeting that will include lunch and a presentation at the FSC. Members of the COAD and local social services agencies have been invited to participate. This group will be specific to the hurricane event and will set up task forces for Housing, Economic Recovery, Health and Human Services and Unmet Needs. Carrie encouraged all members to attend the lunch and actively participate in a task force.</p>	<p>Staff will compile a listing of the task forces, and individuals/agencies that volunteer to participate.</p>
<p>6. Family Services Center Update</p>	<p>Phase I Integration and Leased Partner Outcomes - Carrie gave a presentation on the FSC integration outcomes showing that partners have had a \$338,780 costs savings during this first year. Commissioner Tiseo was interested in knowing how the cost savings were used.</p> <p>Space Amendments and Additional Partner Requests -</p> <ul style="list-style-type: none"> • The Jewish Children and Family Services requests a decrease in the size of its footprint, they will give their office to Deaf and Hard of Hearing Services and use only a cubicle for outreach. Lynn made a motion to approve, second by Paula and the motion carried unanimously. • Area Agency on Aging requested that their lease be moved up and that they would use a cubicle in Phase I instead of waiting for Phase II. Motion made by Paula to approve, second by Lynn and motion carried unanimously. • Children's Advocacy Center - They provide the County mandated services and want to partner with DOH; they are requesting a lease for space in Phase I without going through the application process. Paula made a motion to approve, seconded by Angela, the motion carried unanimously. 	<p>Staff will develop a graph showing how cost savings were used to expand programs or provide additional resources.</p> <p>Staff will prepare a lease for the Board of County Commissioners Review.</p>

<p>7. Program/Funding Updates</p>	<p>Theresa, Jocey and William, gave overviews of programming offered by each division and discussed updated funding level.</p> <p>Carrie provided an update on the Red Cross Shelter, noting that December 15th is the projected closing date. There are still 57 individuals (our most vulnerable residents) currently working with caseworkers to find permanent housing.</p>	
<p>8. Ad Hoc Committee Updates</p>	<p>Paula provided an update on the small resource booklet they are developing which specifically targets the needs of Aging, Disabled Adults and Veterans. The booklets will be available in late January and will help alleviate the technological disconnect several residents experienced during the hurricane.</p>	
<p>9. Member Comments</p>	<p>Gulf Coast Partnership - Angie noted that her office has been working with the Shelter and 170 people have been relocated or housed since the hurricane; they have assisted clients with gas cards, pods for moving, rent, etc. She also commented that one of the cost savings they have seen is the time and resources needed for fundraising (for rent & utilities) has been reduced.</p> <p>Commissioner Tiseo - He reiterated that the County Commissioners are supporters of the Family Services Center and that non-profit agencies are heavy lifters in making it a success. He asked for more detail on how savings were used and leveraged.</p> <p>Boys and Girls Club – Lynn explained that they used their cost savings to hire 7 teachers to assist with the Grade Level Reading Program. By having additional resources they were able to change the lives of several children.</p> <p>County Property Appraiser - Paul reported that his office is conducting a property damage survey that will be used to reflect the change in value based on damage done by the hurricane. Uninhabitable homes may receive a tax rebate. There was discussion about who inspects properties and how losses are calculated by County and FEMA inspectors.</p>	
<p>10. Adjournment & Upcoming Meetings</p>	<p>There being no further business, the meeting was adjourned <i>by motion of Paul Polk, second by Paula Wilman and the motion carried unanimously.</i></p> <p>Upcoming meetings:</p> <ul style="list-style-type: none"> • Aging, Adults with Disabilities & Veterans Ad Hoc Committee - December 15, 2022, 1:00 pm Loveland Blvd office. • Full CAAAB Meeting - January 26, 2023, 1:00pm Family Services Center 	