

MINUTES

CHARLOTTE COUNTY CONSTRUCTION INDUSTRY LICENSING BOARD 18500 Murdock Circle, Room 119, Port Charlotte, Florida 33948

June 1, 2023, at 4:00 pm

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs, and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

A. CALL TO ORDER

Michael Melton, Chairman calls meeting to order at 4:00PM
Quorum not met, meeting adjourned.

Members Present

Michael Melton
Robert Elie
Charles Rand
Christopher Knight

NOT PRESENT:

Michael Ferrara
Dianne Quilty
Matthew Jones
Tom Atkinson, Certified Licensing Officer
Ken Garcia, Certified Licensing Officer

STAFF PRESENT:

Robert H Berntsson, Board Attorney
Jean Stasio, Assistant County Attorney
Jack McStravic, Deputy Building Official
Shawn Horton, Code Enforcement & Licensing Manager
Gail Gursky, Supervisor, Code Compliance
Paul Cignarale Licensing Office
Maggie Smart, Senior Administrative Assistant and Clerk to the Board
Mechelle Simes, Senior Administrative Assistant and Clerk to the Board

B. NEXT MEETING DATE

August 3, 2023, at 4:00 pm

ADJOURNMENT

CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
MINUTES OF June 1, 2023
READ AND APPROVED



Michael Melton, Chairman

ATTEST:



Mechelle Simes
Sr. Administrative Assistant
Community Development Department
Code Enforcement and Contractor Licensing Division

Complete files of all cases, as well as taped recordings of all proceedings of this meeting, are kept in the Community Development Department and are available to the public.

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.