

Community Development Department

Licensing & Code Compliance

18400 Murdock Circle, Port Charlotte, FL 33948

Phone: 941.743.1201 Fax: 941.764.4907

www.CharlotteCountyFL.gov

"Providing exceptional Service"

VEHICLE FOR HIRE/TAXI VEHICLE PERMIT APPLICATION

Each business operating in Charlotte County is required to obtain an Local Business Tax Receipt. Once the Local Business Tax Receipt has been obtained for a "Vehicle for Hire/Taxi" business, Vehicle Permits and Driver's Permits must also be approved prior to performing business.

This application for a Vehicle Permit must be filled out completely and returned to the above address along with the \$30.00 application fee and the approved vehicle inspection certification. An automobile insurance certificate listing the vehicle with \$125,000 because of bodily injury to, or death of, one person in any one accident; subject to such limits for one person, in the amount of \$300,000 because of bodily injury to, or death of, two or more persons in any one accident; and \$100,000 because of injury to, or destruction of, property of others in any one accident. The insurance certificate must be received directly from the insurance company listing the Charlotte County Community Development Department as the certificate holder.

Name of person making application: _____

Local Business Tax Receipt Account Number: _____

Name of Company: _____

Address of Company: _____
(street) (city) (state) (zip)

Vehicle Identification: _____

License Plate: _____ Make: _____ Model: _____ Year: _____

Color: _____ Inspection Certification by: _____

Insurance Company: _____ Expiration of current policy: _____

I, _____, do solemnly swear that the foregoing is a true and correct statement.

Signature of Applicant

Expiration or cancellation of insurance will void the Vehicle Permit. Vehicle Permits are not transferable and expire annually on midnight, September 30th.

****THE VEHICLE MUST HAVE THE COMPANY NAME, COMPANY PHONE NUMBER AND THE VEHICLE PERMIT NUMBER PROMINENTLY DISPLAYED WITH A MINIMUM OF THREE (3) INCH LETTER.**

STATE OF FLORIDA
CHARLOTTE COUNTY

The foregoing instrument was subscribed and sworn to before me this _____ day of _____, 20_____, by _____ who produced _____ as identification and who did not take an oath.

Signature of Notary My commission expires: _____

Printed name of Notary

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Vehicle For Hire/Taxi - Driver's Permit

Rules and Procedures

The applicant will receive the Driver's Permit application from the Charlotte County Community Development Department and will be informed of the following procedures for the application process:

1. Submit a complete and notarized Driver's Permit application to the Charlotte County Community Development Department along with a copy of a current driver's license and the \$30.00 application fee (made payable to the Charlotte County Board of County Commissioners).
2. A two inch by two inch passport type photo will be required and can be obtained at the Charlotte County Community Development Department for a fee of \$2.00.
3. Prior to issuance of any driver permit, a copy of the application shall be forwarded to the Florida Department of Law Enforcement (FDLE) in order to give that agency an opportunity to review the application together with a written request for information regarding the existence of any criminal history for all persons listed on the application. The web site to apply online is: <https://web.fdle.state.fl.us/search/app/default>. The applicant and each other person making an information request of the FDLE shall give written directions to the FDLE to deliver any applicable information to the County Administrator or his/her designee along with the fingerprints and photograph to be attached to and form a part of the application. The results of this shall be e-mailed directly from FDLE to Shawn.Horton@CharlotteCountyFL.gov. If the results of the investigation reveal any one (1) or more of the following, the applicant shall be denied a permit:
 - (a) Conviction in the past five (5) years of any felony;
 - (b) Conviction within the past three (3) years of any crime involving the sale or possession of controlled substances as defined by section 893.03, Florida Statutes, or the RICO Act, Chapter 895, Florida Statutes;
 - (c) Conviction in the past three (3) years of driving a motor vehicle while under the influence of drugs, alcohol, or with an unlawful blood alcohol level;
 - (d) A finding of guilt or a plea of guilty or a plea of nolo contendere to a felony, misdemeanor or ordinance, any of which involve moral turpitude, or to any of the offenses listed in subsections (1), (2), or (3) of this section, within the past three (3) years, or five (5) years if a felony. Moral turpitude shall be as defined in statutes, case law, or ordinance. This subsection applies notwithstanding suspension of sentence or withholding of adjudication or sentencing;
 - (e) Requirement to register as a sexual offender/sexual predator, career offender or convicted felon pursuant to Section 775.13, 775.21, 775.261, 943.0435, or 944.607 Florida Statutes;
 - (f) Submission of false or materially misleading statements on such application;
 - (g) On parole at the time of application.
4. The applicant will be notified by phone of acceptance and will be informed to return to the Charlotte County Community Development Department to receive the Driver's Permit. In the case of an application denial, the applicant will be notified in writing stating the cause of denial.
5. The Driver's Permit must be conspicuously displayed to the vehicle occupants.
6. Driver's Permits expire on September 30th of each year. Renewal notices will be mailed to the permit holder in August.

Rules Applying to Revocation or Suspension of Vehicle or Driver Permits

Under Ordinance 97-38

In the event that the County Administrator seeks to revoke a vehicle permit under the provisions of Article II, Section 6(a) of Ordinance 97-38, to revoke a driver's permit under the provisions of Article III, Section 7 of Ordinance 97-38, or to place a driver's permit in abeyance pursuant to Article III Section 3(b) of Ordinance 97-38, the County Administrator shall first seek and review the advice and counsel of the Office of the County Attorney prior to any final decision.

Each business operating in Charlotte County will receive the Vehicle Permit application from the Charlotte County Community Development Department and be informed of the following procedures for the application process:

1. The vehicle is to be inspected by a State Certified licensed mechanic who is not an employee of the person or company owning or using the vehicle. The mechanic will use the Vehicle for Hire Inspection Form, completing one form for each vehicle. Vehicle for Hire Inspection Forms are available at the Charlotte County Community Development Department. After a successful inspection of the vehicle, the applicant will submit the Vehicle for Hire Inspection Forms to the Charlotte County Community Development.
2. An **automobile certificate of liability and property insurance** must be received directly from an insurance company listing the **Charlotte County Community Development Licensing Office as the certificate holder** with a best rating of B or better and authorized to do business in the State of Florida. The policy shall secure against loss sustained by reason of death or injury to persons and loss or damage to property in the following amounts:

- (a) In the amount of \$125,000 because of bodily injury to, or death of one person in any one accident;
- (b) Subject to such limits for one person, in the amount of \$300,000 because of bodily injury to, or death of, two or more persons in any one accident; and
- (c) In the amount of \$100,000 because of injury to, or destruction of, property of others in any one accident.

The policy certificate must also show that, in the event of cancellation, written notice will be provided to the Licensing Office at least ten (10) days prior to cancellation.

Expiration or cancellation of insurance will void the Vehicle Permit.

3. Submit a complete and **notarized** Vehicle Permit application to the Charlotte County Community Development Department along with the \$30.00 application fee (made payable to the Charlotte County Board of County Commissioners).
4. Show evidence that the company has an Local Business Tax Receipt
5. Once the vehicle permit is issued bearing the **Vehicle Permit Number**, the vehicle must have the **company** name, company phone number and the Vehicle Permit Number prominently displayed by painting or permanently affixing the vehicle permit number on the vehicle with a minimum of three (3) inch letters.
6. Vehicle Permits are not transferable.
7. Vehicle Permits expire annually at midnight, September 30th. Renewal notices will be mailed to the permit holder in August.

Rules Applying to Revocation or Suspension of Vehicle or Driver Permits Under Ordinance 97-38

In the event that the County Administrator seeks to revoke a vehicle permit under the provisions of Article II, Section 6(a) of Ordinance 97-38, to revoke a driver's permit under the provisions of Article III, Section 7 of Ordinance 97-38, or to place a driver's permit in abeyance pursuant to Article III Section 3(b) of Ordinance 97-38, the County Administrator shall first seek and review the advice and counsel of the Office of the County Attorney prior to any final decision.

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TAXI VEHICLE INSPECTION

Taxi Company Information

Name of Company: _____

Registered Owner of Vehicle: _____

Address: _____ Phone: _____

City: _____ State: _____ Zipcode: _____

Vehicle Information

Make: _____ Model: _____ Year: _____

Vehicle Verification Number: _____ State License Number: _____

CODE	ITEM	PASS	FAIL
A	Glass		
B	Mirrors		
C	Seats		
D	Seat Belts		
E	Headlights		
F	Tail Lights		
G	Turn Signals		
H	Brake Lights		
I	Tag Lights		

CODE	ITEM	PASS	FAIL
J	Wipers		
K	Horn		
L	Tires		
M	Brakes		
N	Emergency Brake		
O	Exhaust		
P	Leaks		
Q	Steering		
R	Drive line/Suspension		

Remarks: _____

Inspection: Pass: ___ Fail: ___ **Inspector Name/Signature: _____

State License#: _____ Inspection Date: _____ Company Name: _____

Re-inspection: Pass: ___ Fail: ___ **Inspector Name/Signature: _____

State License#: _____ Re-inspection Date: _____

** Correction of deficiencies and re-inspections required.

Taxi Inspection Form Codes and Definitions

A	Glass: Any broken or missing glass; windshield cracks interfering with driver's vision	J	Wipers: Not working; blades hard, cracked, frayed, or ripped
B	Mirrors: Missing; cracked or broken to the extent to obstruct vision.	K	Horn: Inoperative, button or ring broken beyond use
C	Seats: Broken springs; tears or rips in upholstery over two (2) inches that could interfere with entrance or exit	L	Tires: Depth to the bottom of the tread less than 4/32", any wear bar level with the tread, any portion of a tire groove worn flat and any visible cord or metal, any tire that has been regrooved, or any tire with sidewall plugs
D	Seat Belts: Any missing component; any locks that will not engage or disengage; tears or rips in fabric belts	M	Brakes: Front or rear disk brakes; less than 15% usable pad remaining, rotors grooved, rotors below manufacturer's specifications. Rear drums: Less than 15% useable shoe remaining, drums grooved, drums over manufacturer's specifications. Any leaking caliper, wheel cylinder, master cylinder, or line
E	Headlights: Any light not functioning to include high and low beams	N	Emergency Brake: Not functioning, must hold vehicle at high idle
F	Tail Lights: Any bulb not working, glass or plastic cover broken	O	Exhaust: Any holes or leaks in the system
G	Turn Signals: Any bulb not working; glass or plastic cover broken	P	Leaks: Any fuel leaks
H	Brake Lights: Any bulb not working; glass or plastic cover broken	Q	Steering: Looseness anywhere exceeding 1/8", missing bolts, or bent components. Power steering pump or line leaks
I	Lights: Any bulb not working; glass or plastic cover broken	R	Drive line/Suspension: Shocks leaking, missing grommets, won't recover when vehicle is pushed downward. Broken or deteriorated motor or transmission mounts. U-joints loose. Drive shaft bent. Springs cracked or broken.