

BCC MEETING DOCUMENT PROCESSING INSTRUCTIONS

County Departments presenting documents for BCC approval and Commission Minutes processing must complete and attach this instruction form to each fully executed original document.

Please Note: One form can be used for separate documents if they are associated with the same agenda item. (For example, a Resolution and an Easement related to the same Real Estate Services agenda item can be submitted using one instruction form).

For assistance in completing this form, please contact Commission Minutes Division at 743-1403.

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Originating Department: County Attorney Name: Ceres Austria

Contact Phone, Ext. #: 1327 Email: ceres.austria@charlottecountyfl.gov

Return to: (If different from Originator) _____

Type of Document: Resolution # of Pages: 3 Agenda # N/A

Type of Document: _____ # of Pages: _____ Agenda # Same as above

*Standard RECORDING Process?

YES (Agreement, Grant, Ordinance, or Resolution – see description below*)

NO _____ (Other - Please provide detailed instructions)

Please provide electronic copies to Patrick.Fuller@charlottecountyfl.gov, Carol.Colicchio@charlottecountyfl.gov,
Elaine.Jones@charlottecountyfl.gov, Judith.Fauly@charlottecountyfl.gov, and Natalie.Sainchuk@charlottecountyfl.gov
and County.Attorney@charlottecountyfl.gov

*The following are standard processes to be followed unless otherwise indicated by originator: Agreement: If fully executed and pertains to land or money, Agreement is attested to and recorded with the Clerk of the Court. If unexecuted, the document is attested to and returned to the originator for further signatures, and thereafter sent back to Commission Minutes for recordation.

Grant: If unexecuted, the document is attested to and returned to the originator for further signatures. Once fully executed, the original is returned to Commission Minutes if recordation is requested. If recordation is not requested, a copy must be provided to Commission Minutes.

Resolution: If fully executed and pertains to land or money, Resolution is attested to and recorded with the Clerk of the Court. If unexecuted, the document is attested to and returned to the originator for further signatures, and thereafter sent back to Commission Minutes for recordation.

Ordinance: The fully executed document is attested to, and is then immediately filed electronically with the State. Once certified by the State, the document is returned to Commission Minutes and is recorded with the Clerk of the Court. The recorded document is provided electronically to *Municode*.

Effective Date: July, 2014 | Revised February, 2017

CHG
BCC

RESOLUTION
NUMBER 2024 - 169

AN EMERGENCY RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, EXTENDING THE STATE OF LOCAL EMERGENCY RELATED TO HURRICANE HELENE.

RECITALS

WHEREAS, the Board of County Commissioners, by Resolution No. 2024-156 declared a state of local emergency on September 24, 2024, due to the imminent threat to Charlotte County posed by Potential Tropical Cyclone Nine; and

WHEREAS, conditions continued to degrade, which led to the cyclone's gradual intensification to become Hurricane Helene on September 25, 2024; and

WHEREAS, on September 26, 2024, Hurricane Helene made landfall as category 4 hurricane, causing loss of life, damage to property due to significant storm surge, coastal flooding and erosion, and damaging winds to the Florida Gulf Coast; and

WHEREAS, the damage caused by Hurricane Helene poses a serious and continuing threat to public health, life and safety; and

WHEREAS, the emergency mitigation of, response to and recovery from the effects of Hurricane Helene necessitate the continuation of the declaration of a state of local emergency in Charlotte County such that the powers available to local governments under Chapter 252, Florida Statutes shall remain in effect; and

WHEREAS, Charlotte County Code Section 2-1-43 provides that the County Administrator may take all necessary actions to address the emergency when, as is the case here, a quorum of the Board of County Commissioners is unable to timely convene,

min

and provides for the procedure and formalities otherwise required by law to be waived;
and

WHEREAS, an emergency exists such that the immediate enactment of this resolution pursuant to Section 2-1-43, Charlotte County Code, is necessary.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Charlotte County, Florida:


Section 1. The state of emergency declared on September 24, 2024 by Resolution 2024-156 is hereby extended for an additional seven (7) days from the effective date of this Resolution, unless terminated or modified earlier or extended in accordance with law.

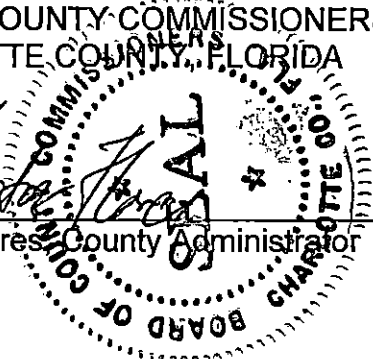
Section 2. All emergency powers authorized by the September 24, 2024 Resolution declaring a local state of emergency and any extensions are hereby retained and continued for the duration of this Resolution.

[SIGNATURE PAGE FOLLOWS]

PASSED AND DULY ADOPTED this 1st day of October, 2024.

BOARD OF COUNTY COMMISSIONERS
OF CHARLOTTE COUNTY, FLORIDA

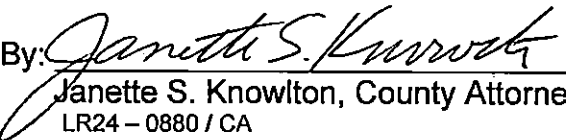
By: 
Hector Flores, County Administrator



Roger D. Eaton, Clerk of Circuit
Court and Ex-officio Clerk of the
Board of County Commissioners

By: 
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

By: 
Janette S. Knowlton, County Attorney
LR24 - 0880 / CA