

**MINUTES
BUENA VISTA WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 22, 2024**

**10:00 a.m. – 11:28 a.m.
Charlotte Harbor Event & Conference Center
75 Taylor Street, Punta Gorda, Florida**

Members Present: Donna Elliott
Frank Kudrna
Richard Russell

Members Absent: Charles Witzke, apologies received
Steve Abella, apologies received

County Staff: Erica LeMaster, Community Liaison
DeWayne Nodine, Projects Manager

Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 10:00 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Election of Officers:

- Chair: Ms. Elliott nominated Mr. Russell the motion was seconded by Mr. Kudrna and unanimously approved.
- Vice-Chair: Mr. Russell nominated Ms. Elliott the motion was seconded by Mr. Kudrna and unanimously approved.

Citizen Input on Agenda Items (3 Minute Limit):

- Mr. Sousa raised concerns regarding the shoaling at the beach point, discussing his experience boating in the channel on Mother's Day. Mr. Sousa expressed his concerns regarding a need for a No Swimming Sign due to swimming hazards and boats anchoring at the point.

Approval of the Minutes:

The October 4, 2023, minutes were unanimously approved as written.

Unfinished Business:

- a. Exterior Dredge Project: Mr. Nodine discussed the exterior dredge project while Ms. LeMaster presented the project map. Discussion ensued regarding spoil sites, project budget, Federal Emergency Management Agency(FEMA) reimbursement and project locations: Sunrise Waterway, Gardner Drive, and George Road.

New Business:

- a. Financial Reports: The fiscal year (FY) 2024 quarter one and two actual expenditure and activity maintenance reports were provided for review as well as the FY23 executive summary. Conversation ensued regarding the reserves balance, and projected budget for the exterior dredge project.

Citizen Input on MSBU items (3 Minute Limit):

None

Advisory Board Open Discussion:

Ms. Elliott motioned to leave the future Estimated Residential Unit (ERU) rate at \$100.00. The motion was seconded by Mr. Kudrna and unanimously passed. The group requested clarification of the max rate and how this rate came about. Discussion ensued regarding the possibility of two alternates, and absenteeism. The group requested the following items be added to New Business for the August 28, 2024, meeting:

- Beach Point Sign: No Swimming
- Future Dredge Projects: Elkcarn Waterway, Beeney Waterway

Robert’s Rules of Order / Sunshine Law:

Per the Florida Sunshine Law outlined in Florida Statutes Chapter 286, Florida Public Records Law outlined in Florida Statutes Chapter 119, and Robert’s Rules of Order, mandatory training must be provided each year during the Advisory Board meeting in December or soon thereafter. Training was completed by all Board members in attendance.

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 10:00 a.m., at Charlotte Harbor Event & Conference Center as follows:

- Wednesday, August 28, 2024
- Thursday, October 17, 2024

The meeting adjourned at 11:28 a.m.

Submitted by Erica LeMaster
Public Works Department

Richard C Russell

Chair Signature

8/28/24

Date

**AGENDA
BUENA VISTA AREA WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 22, 2024**

**10:00 a.m., Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida**

BOARD MEMBERS: Charles Witzke, Chair
Steve Abella, Vice-Chair
Donna Elliott
Frank Kudrna
Richard Russell

COUNTY STAFF: Erica LeMaster, Community Liaison

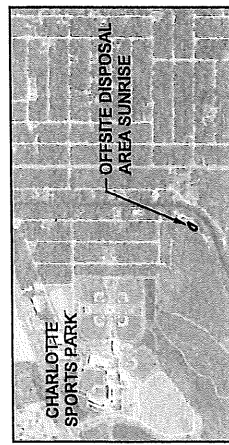
PURPOSE: Regular Meeting

1. Call to Order / Pledge of Allegiance / Roll Call
2. Election of Officers
3. Changes to the Agenda / Motion to Approve Changes
4. Citizen Input on Agenda Items (3-Minute Limit)
5. Approval of Minutes: October 4, 2023
6. Unfinished Business
 - a. Exterior Dredge Project
7. New Business
 - a. Financial Reports
8. Citizen Input MSBU Items (3-Minute Limit)
9. Advisory Board Open Discussion
10. Annual Review – Sunshine Law, Roberts Rules of Order, Public Records
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

**The February 21, 2024
Meeting of the
Buena Vista Waterway
MSBU Advisory Board
Has Been Cancelled
Due to Lack of Quorum**

SUNRISE AND BUENA VISTA WATERWAY DREDGING CONSTRUCTION PLAN SET

PREPARED FOR:
CHARLOTTE COUNTY

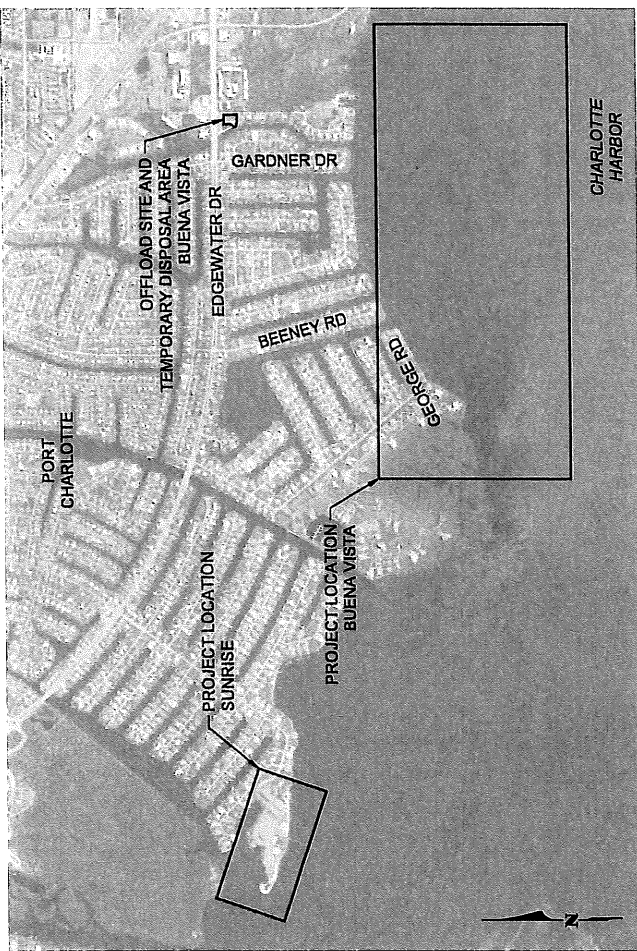


SHEET INDEX

1. COVER SHEET
2. SUNRISE DREDGING PLAN VIEW
3. SUNRISE OFFSITE DISPOSAL AREA PLAN VIEW
4. SUNRISE DREDGE CROSS SECTIONS: 2+00 TO 14+00
5. SUNRISE DREDGE CROSS SECTIONS: 14+50 TO 16+50
6. SUNRISE DISPOSAL SITE PROFILES: 2+75 TO 16+50
7. BUENA VISTA DREDGING PLAN VIEW
8. BUENA VISTA OFFLOAD SITE AND TEMPORARY DISPOSAL AREA PLAN VIEW
9. BUENA VISTA DREDGE CROSS SECTIONS: GARDNER 1+00 TO 9+00
10. BUENA VISTA DREDGE CROSS SECTIONS: GEORGE RD 200+00 TO 209+00

NOTES

1. BATHYMETRIC SURVEY OF SUNRISE AND BUENA VISTA WATERWAYS COMPLETED BY COASTAL ENGINEERING CONSULTANTS, INC. (CEC), ON 8/29/2023.
2. TOPOGRAPHIC AND BATHYMETRIC SURVEY OF PORT CHARLOTTE BEACH COMPLETED BY CEC ON 8/11/2023.
3. CHANNEL MARKERS AND SIGNS WERE LOCATED BY CEC ON 4/4/2023.
4. SEAGRASS EDGE ALONG PORT CHARLOTTE BEACH SURVEYED BY CEC ON 8/11/2023.
5. VEGETATION ALONG PORT CHARLOTTE BEACH SURVEYED BY CEC ON 8/11/2023.
6. PLANE COORDINATES ARE BASED ON THE TRANSVERSE MERCATOR PROJECTION FOR THE WEST ZONE OF FLORIDA AND REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD 83).
7. ELEVATIONS SHOWN HEREON ARE IN FEET AND TENTHS AND REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88). REFERENCE BENCHMARK: U797, ELEV. +4.25 NAVD88.
8. TIDAL REDUCTIONS WERE OBTAINED UTILIZING REAL-TIME KINEMATIC GPS AND REFERENCED TO NAVD88.
9. SURVEY ACCURACY STANDARDS, QUALITY CONTROL, AND QUALITY ASSURANCE REQUIREMENTS WERE FOLLOWED DURING THIS SURVEY IN ACCORDANCE WITH USAGE EM 1116-2-1063, HYDROGRAPHIC SURVEYING MANUAL, 11/30/2013.
10. INFORMATION SHOWN HEREON REFLECTS CONDITIONS AS THEY EXISTED ON THE SURVEY DATE SHOWN AND CAN ONLY BE CONSIDERED INDICATIVE OF CONDITIONS AT THAT TIME.
11. AERIAL PHOTOGRAPHY OBTAINED FROM NOAA, DATED 9/30/2022.
12. ANY PUBLIC LAND PROPERTY CORNER WITHIN THE LIMITS OF CONSTRUCTION IS TO BE PROTECTED BY THE CONTRACTOR. IF A CORNER MONUMENT IS IN DANGER OF BEING DESTROYED AND HAS NOT BEEN PROPERLY REFERENCED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER. ANY SURVEY MONUMENT DESTROYED BY CONSTRUCTION ACTIVITIES SHALL BE REPLACED BY A REGISTERED SURVEYOR & MAPPER AT THE CONTRACTOR'S EXPENSE.
13. CONTRACTOR SHALL NOT DISTURB AREAS BEYOND DESIGNATED WORK AREA.
14. CONTRACTOR SHALL BE RESPONSIBLE FOR THE PREVENTION AND CONTROL OF ANY EROSION, SEDIMENTATION OR SURFACE WATER TURBIDITY CAUSED BY HIS ACTIVITY.
15. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND ELEVATIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION. ANY DEVIATION IN PLAN INFORMATION SHALL BE REPORTED TO THE ENGINEER AND OWNERS REPRESENTATIVE IMMEDIATELY.
16. CONTRACTOR IS REQUIRED TO OBTAIN FROM THE ENGINEER AND OWNER WRITTEN APPROVAL FOR ANY DEVIATION IN PLANS AND/OR SPECIFICATIONS.



LOCATION MAP
SCALE: 1" = 800'

PUBLISHED TIDAL INFORMATION

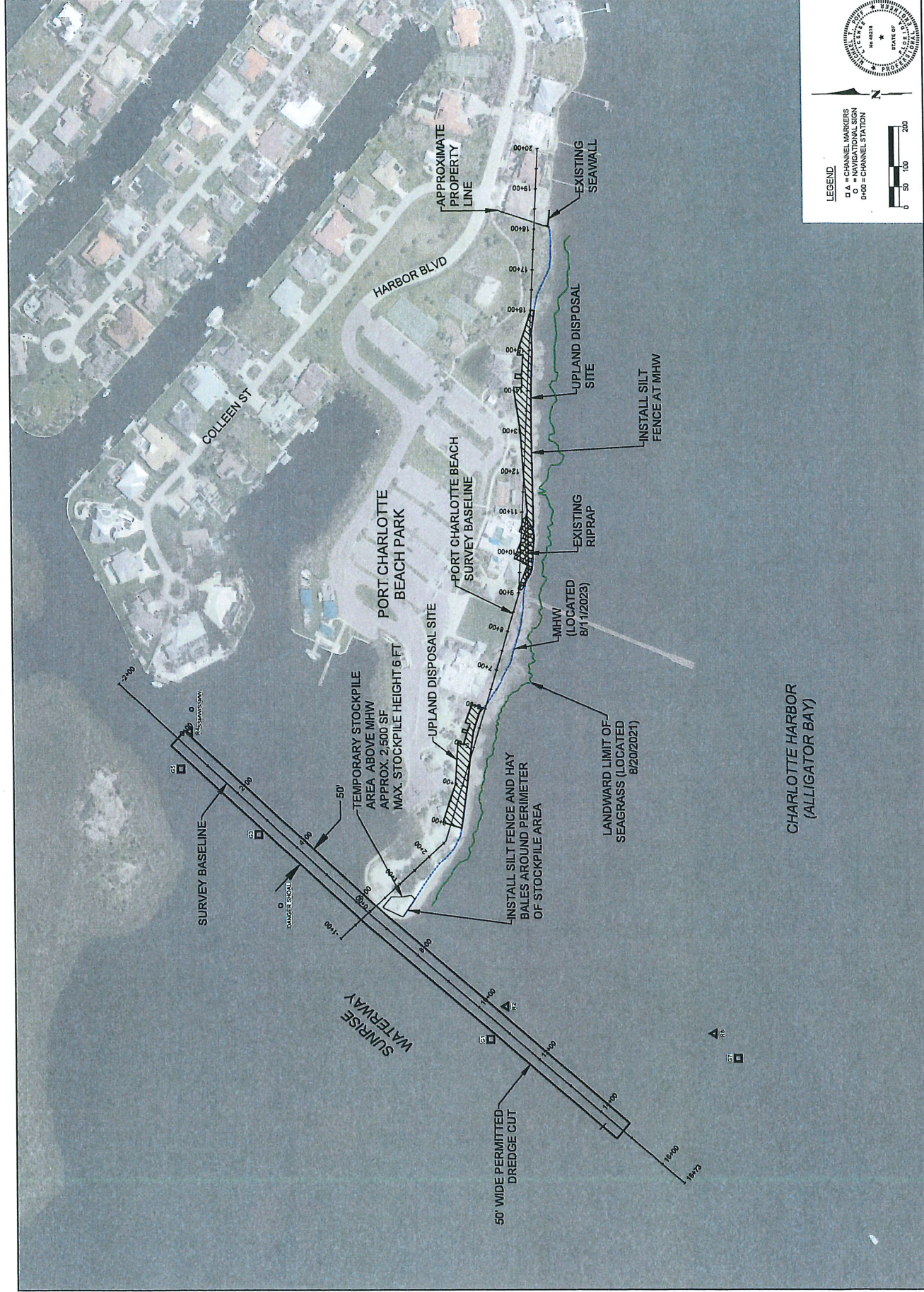
TIDAL DATUMS AT PUNTA GORDA, CHARLOTTE COUNTY ARE BASED ON FLORIDA 872 9744 TIDE STATION, PUBLISHED SERIES 6842010.
 TIME SERIES
 TIME PERIOD = 7/1977 - 2/1978
 = 1983 - 2001
 TIDAL EPOCH = 872 5110 NAPLES, GULF OF MEXICO
 CONTROL TIDE STATION
 ELEVATIONS OF TIDAL DATUMS ARE REFERENCED IN NAVD88.
 MEAN HIGH WATER (MHW) = +0.06 FT NAVD88
 MEAN TIME LEVEL (MTL) = -0.57 FT NAVD88
 MEAN LOW WATER (MLW) = -1.20 FT NAVD88
 MEAN LOWER LOW WATER (MLLW) = -1.85 FT NAVD88



CLIENT: COASTAL & MARINE ENGINEERING ENVIRONMENTAL & GEOTECHNICAL SERVICES ENGINEERING, CA 2464 SURVEYING, LB 2464	DATE: 10/19/2023	SCALE: AS NOTED
TITLE: SUNRISE AND BUENA VISTA WATERWAY DREDGING COVER SHEET	DRAWN: VVA	NO. 21.120
PROJECT: SUNRISE AND BUENA VISTA WATERWAY DREDGING	CHECKED: MTP	DATE: BY
PROJECT NO.: 21120-BUENAVISTA-C-DRG	DATE: BY	REVISION DESCRIPTION

COASTAL ENGINEERING, INC.
 CONSULTANTS
 20424 BOHINA CROSSING BLVD
 BOHINA SPRINGS, FL 32004-3135
 PHONE: (329) 443-2324
 FAX: (329) 943-1143
 WWW.COASTALENGINEERING.COM
 E-MAIL: info@ceci.com

REVISION DESCRIPTION		NO.	DATE	BY
		21	1/20	
CLIENT: COASTAL & MARINE ENGINEERING ENVIRONMENTAL & GEOLOGICAL SERVICES SURVEY AND MAPPING ENGINEERING, CA 2484 SURVEYING, LB 2484 TITLE: SUNRISE WATERWAY DREDGING PLAN VIEW CHARLOTTE COUNTY				
DATE: 10/19/2023 SCALE: AS NOTED DRAWN: MTP CHECKED: VYA SEC. NO.: 21120 ACAD. NO.: 21120-BurntWaterway-C.dwg REV. NO.: 21_120				



28421 BONITA CROSSINGS BLVD
 BONITA SPRINGS, FLORIDA 34135
 COASTAL ENGINEERING CONSULTANTS INC.
 Serving Coastal Communities Since 1977
 PHONE: (239) 641-2324
 FAX: (239) 641-1143
 WWW.COASTALENGINEERING.COM
 E-MAIL: info@cei.com

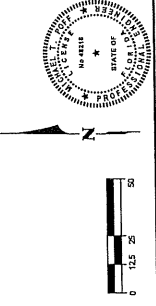
STATE OF FLORIDA
 SURVEYORS' BOARD
 LICENSE NO. 14433
 SHEET 2
 FILE NO.: 21120-SUN-C-2

NO.	DATE	BY	REVISION DESCRIPTION
21,120			

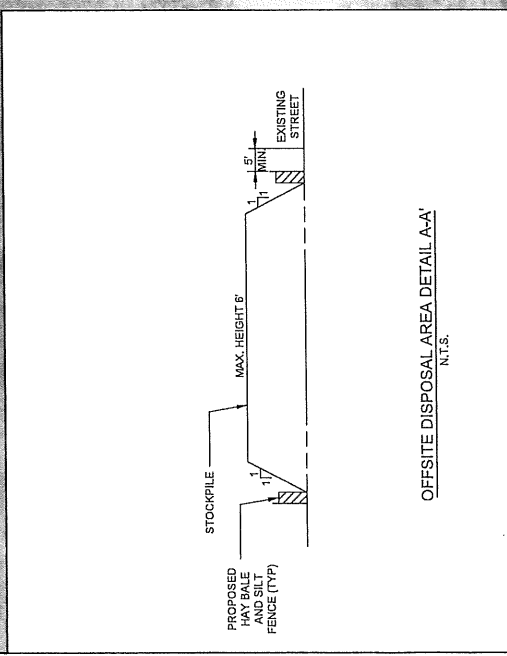
REV. NO. _____
 ACAD. NO. 21120-BuenaVista-C.dwg
 SEC. _____
 TYP. _____
 RING. _____
 CHECKED MTP NO. _____
 DRAWN VVA NO. _____
 DATE 10/19/2021
 SCALE AS NOTED

CHARLOTTE COUNTY
 SUNRISE WATERWAY DREDGING
 OFFSITE DISPOSAL AREA
 PLAN VIEW
 COASTAL & MARINE ENGINEERING
 ENVIRONMENTAL & GEOLOGICAL SERVICES
 SURVEY AND MAPPING
 ENGINEERING, CA 2484
 SURVEYING, LA 2464
 PHONE: (239) 643-2324
 FAX: (239) 643-1433
 WWW.COASTALENGINEERING.COM
 E-MAIL: info@ceek.com

28421 BONITA CROSSINGS BLVD
 BONITA SPRINGS, FLORIDA 34135
 SHEET 3
 FILE NO.: 21120-01-C-3



OFFSITE DISPOSAL AREA
 APPROX. 6,500 SF
 MAX. STOCKPILE HEIGHT 6 FT

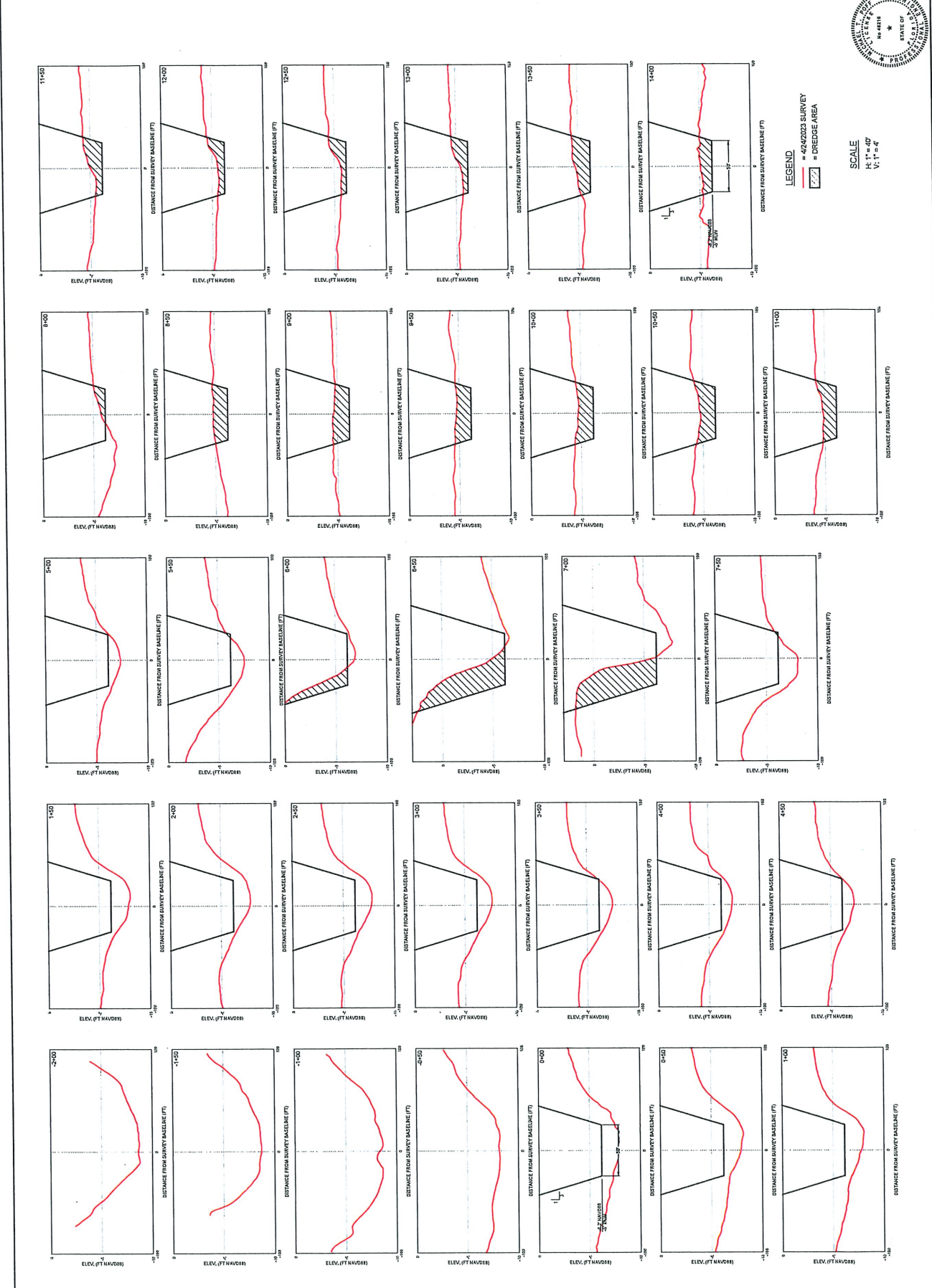




COASTAL ENGINEERING CONSULTANTS INC.
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 SURVEY AND MAPPING
 ENGINEERING, L.S. 2484
 PHONE: (239) 413-2324
 FAX: (239) 413-1413
 WWW.COASTALENGINEERING.COM
 E-MAIL: info@cei.com

CHARLOTTE COUNTY
 DREDGE CROSS SECTIONS
 -2+00 TO 14+00

DATE	10/19/2022	SCALE	AS NOTED
DRAWN	WJA	CHECKED	MTP
SEC.		ADAP. NO.	21120-BUNAVH4-C-ANG
REV. NO.	21,120	NO.	
DATE		BR	
REVISION DESCRIPTION			





COASTAL & MARINE ENGINEERING
ENGINEERING CONSULTANTS
 INC.

28421 BONITA CROSSINGS BLVD
 BONITA SPRINGS, FLORIDA 34135

PHONE: (239) 642-2224
 FAX: (239) 642-1143
 www.coastalengineering.com
 E-Mail: info@ceetl.com

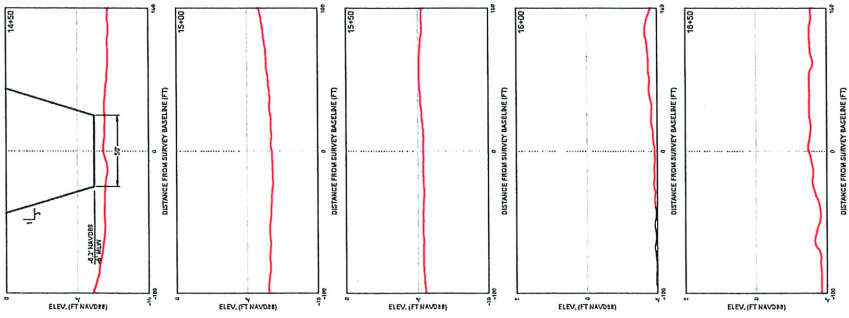
CHARLOTTE COUNTY
SUNRISE WATERWAY DREDGING
DREDGE CROSS SECTIONS:
14+50 TO 16+50

DATE	10/19/2023
SCALE	AS NOTED
PROJECT	AS NOTED
DRWING NO.	21120
NO.	
DATE	
BY	
REVISION DESCRIPTION	

SHEET 5
 FILE NO. 21120-SUN-02

LEGEND
 = 4/24/2023 SURVEY
 = DREDGE AREA

SCALE
 H: 1" = 40'
 V: 1" = 4'

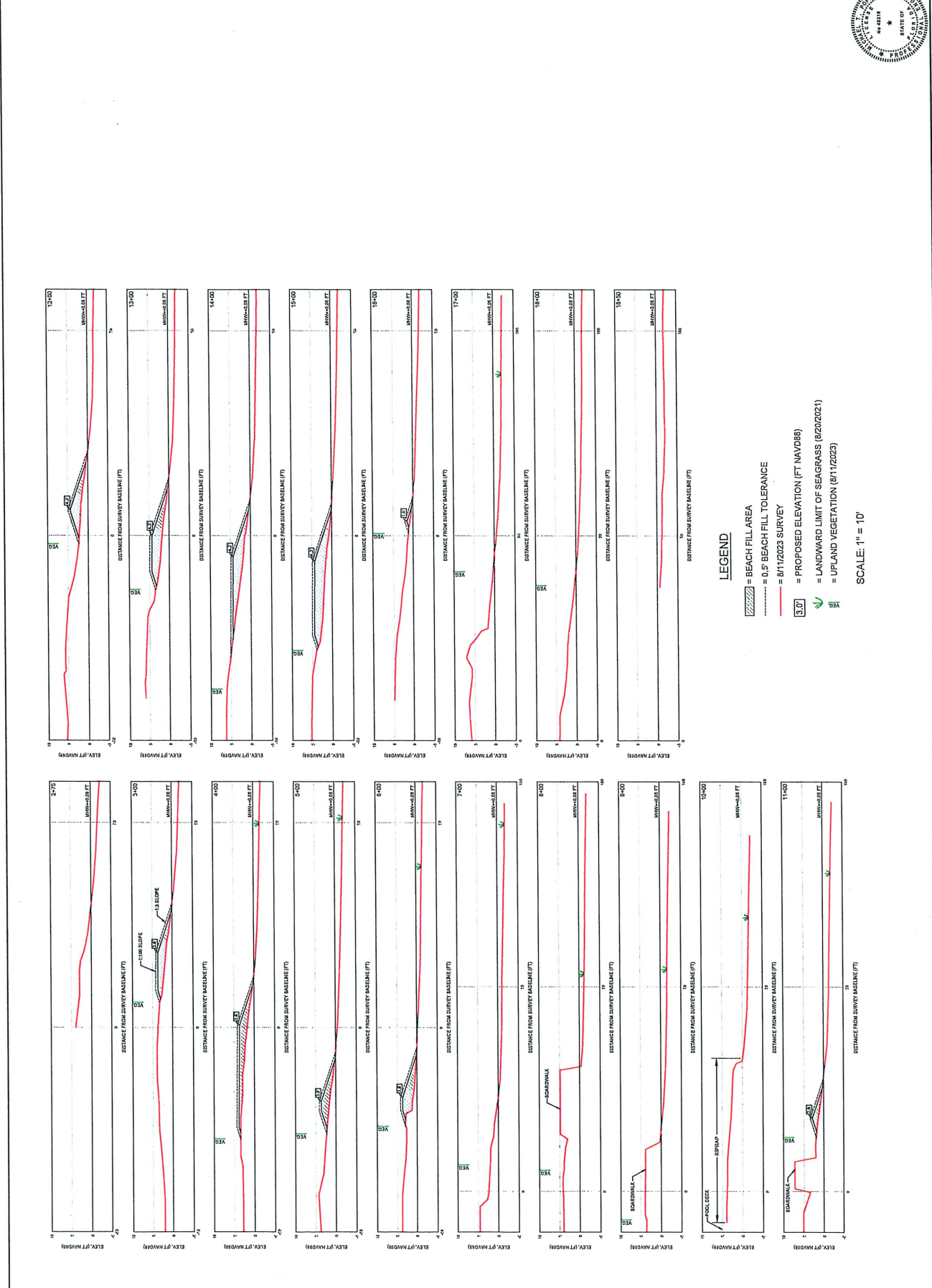




COASTAL & MARINE ENGINEERING
 ENVIRONMENTAL & GEOLOGICAL SERVICES
 SURVEY AND MAPPING
 ENGINEERING, CA 2484
 SUNBEYING, LB 2484
 PHONE: (209) 642-2244
 FAX: (209) 642-1443
 www.coastalengr.com
 E-Mail: info@ceel.com

CHARLOTTE COUNTY
 DATE: 10/19/2022
 SCALE: AS NOTED
 DRAWN: VWA
 CHECKED: MTP
 ACAD NO.: 21120-BurntVista-4.dwg
 REV. NO.: 21.170

NO.	DATE	BY	REVISION DESCRIPTION
21.170			



LEGEND

- = BEACH FILL AREA
- = 0.5' BEACH FILL TOLERANCE
- = PROPOSED ELEVATION (FT NAVD83)
- = LANDWARD LIMIT OF SEAGRASS (8/20/2021)
- = UPLAND VEGETATION (8/11/2023)

SCALE: 1" = 10'

LEGEND
 □ CHANNEL MARKERS
 ○ CHANNEL STATION
 ○ CHANNEL STATION

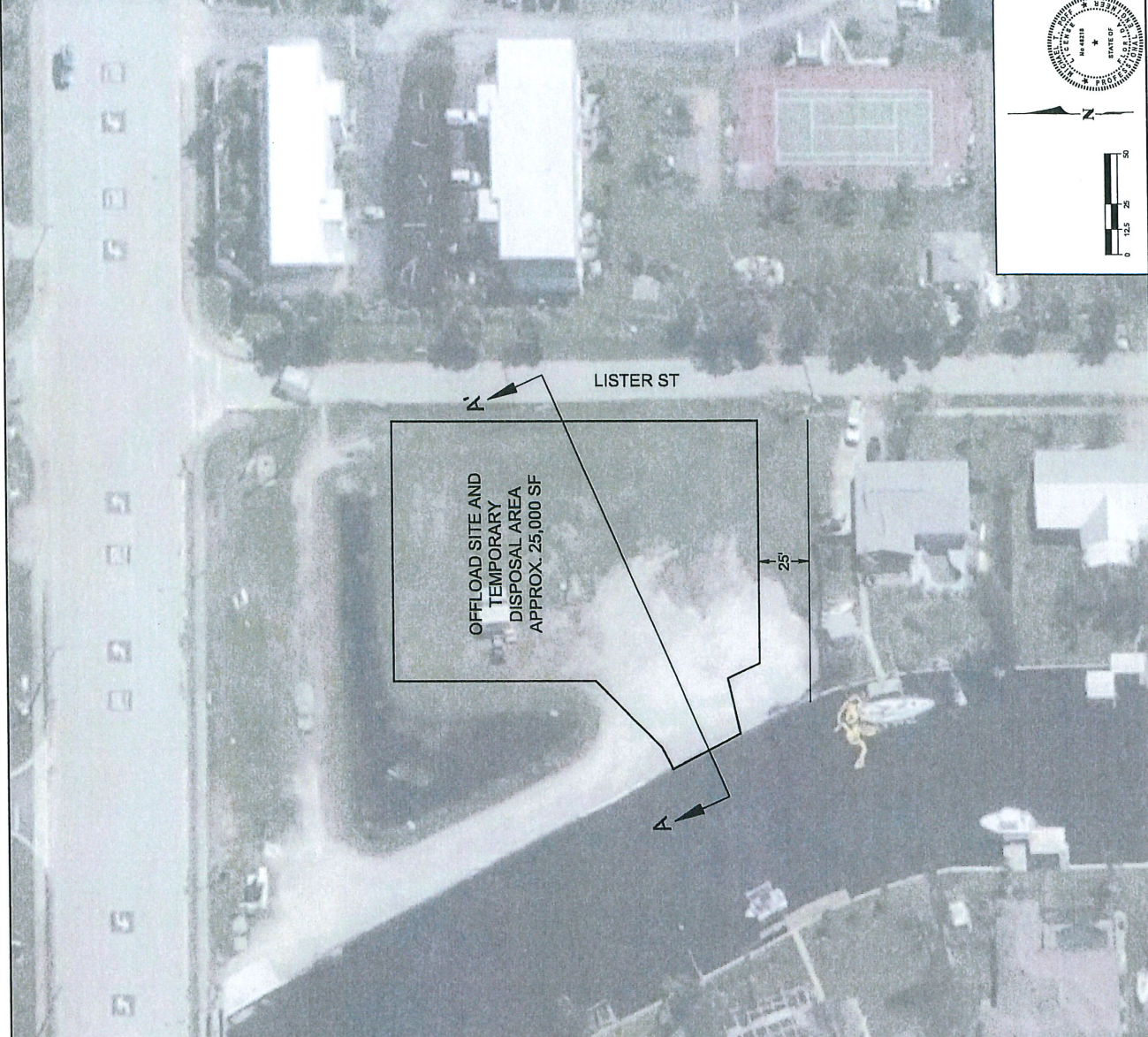
COASTAL ENGINEERING INC.
 CONSULTANTS
 Serving Coastal Communities Since 1977
 21475 BONITA CROSSINGS BLVD
 BONITA SPRINGS, FL 33434
 PHONE: (329) 43-2324
 WWW.COASTALENGINEERING.COM
 FAX: (329) 43-1143
 E-MAIL: info@cei.com

BUENA VISTA WATERWAY DREDGING
 PLAN VIEW
 CHARLOTTE COUNTY

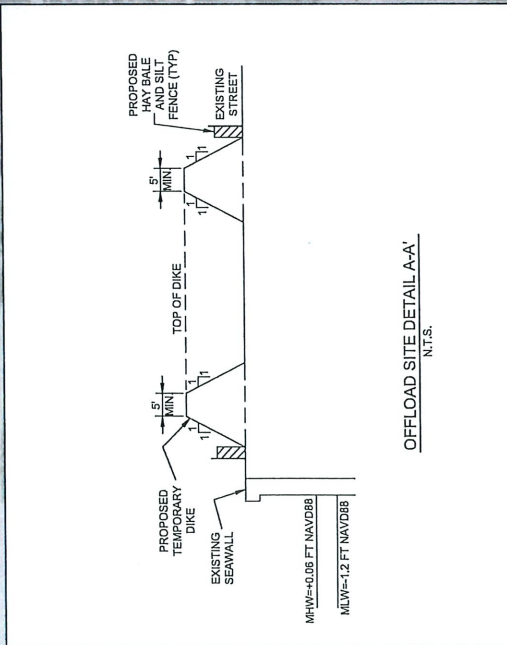
REF. NO.	NO.	DATE	BY	REVISION DESCRIPTION
21120-BV-C-7	21, 120			
ACAD. NO.	21120-BV-C-7			
SEC.	TYP.			
CHECKED	MTP			
DRAWN	VVA			
DATE	10/19/2023			
SCALE	AS NOTED			

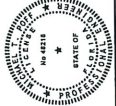


CLIENT:	COASTAL & MARINE ENGINEERING ENVIRONMENTAL & GEOLOGICAL SERVICES SURVEY AND MAPPING ENGINEERING, CA 2464 SURVEYING, LB 2464
TITLE:	BUENA VISTA WATERWAY DREDGING OFFLOAD SITE AND TEMPORARY DISPOSAL AREA
DATE:	10/19/2023
SCALE:	AS NOTED
NO.	21.120
DATE	BY
REVISION DESCRIPTION	



NORTH CROSSINGS BLVD
 BONITA SPRINGS, FLORIDA 34135
 Coastal Engineering Consultants Inc.
 Since 1977 Coastal Consultants
 PHONE: (239) 643-2244
 FAX: (239) 643-1143
 WWW.COASTALENGINEERING.COM
 E-Mail: info@cei.com





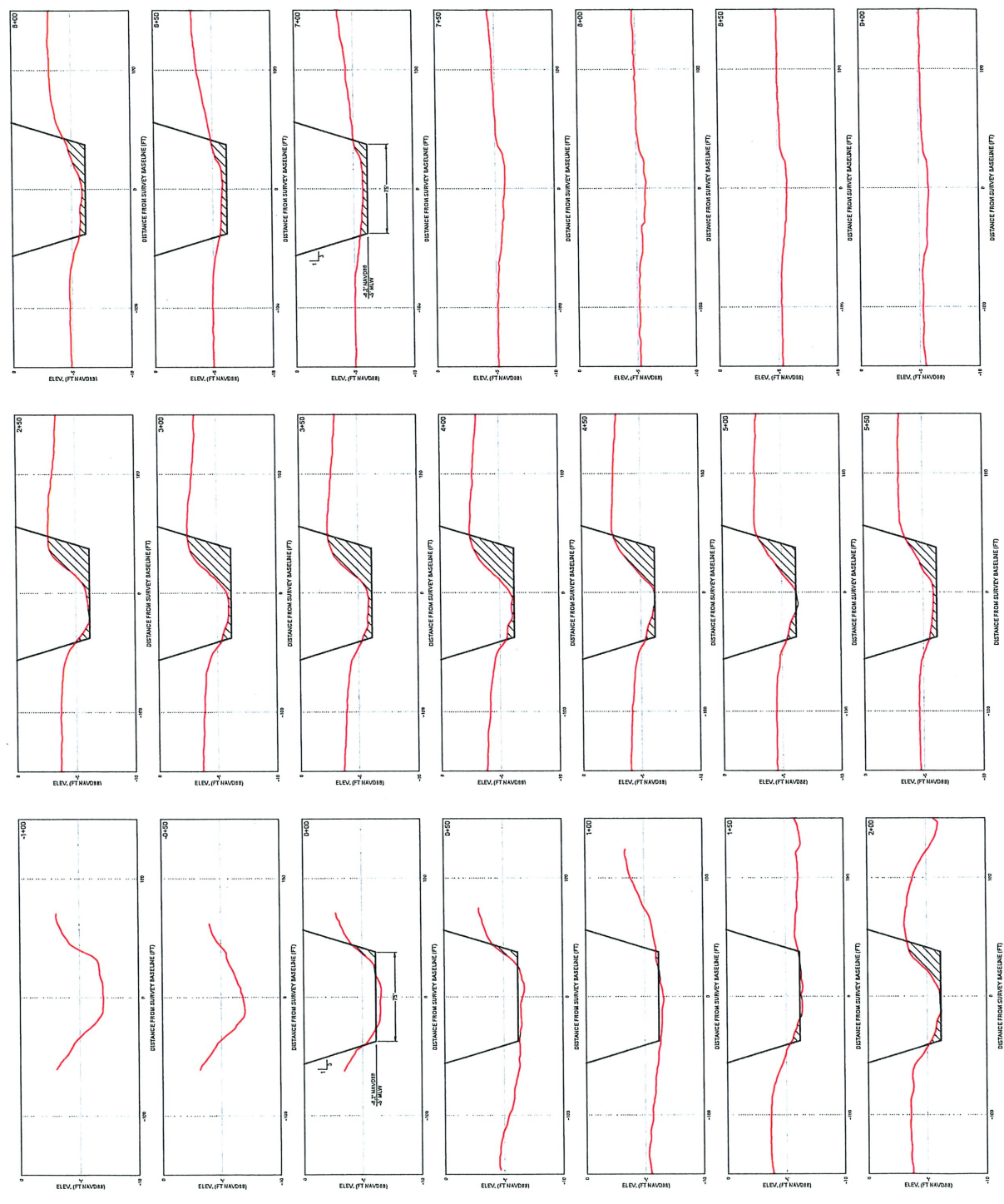
COASTAL ENGINEERING CONSULTANTS
 Coastal & Marine Engineering
 Environmental & Geotechnical Services
 SURVEYING, LB 2484
 ENGINEERING, LB 2482
 SURVEYING, LB 2484
 PHONE: (329) 943-2324
 FAX: (329) 943-1413
 www.coastalengineering.com
 E-Mail: info@cei.com

CHARLOTTE COUNTY
DREDGE CROSS SECTIONS:
GARDNER -1+00 TO 9+00

REV. NO.	NO.	DATE	BY	REVISION DESCRIPTION
21.120				
APPD NO.	21120-BuenaVista-C.dwg			
SEC.	TWP.			
CHKD.	MTP.			
DRWN.	VJA.			
DATE	10/19/2023			
SCALE	AS NOTED			

SCALE: 1" = 40'
 1" = 40'

LEGEND:
 [Red Line] = EXISTING SURVEY
 [Black Line] = DREDGE AREA





COASTAL & MARINE ENGINEERING
 ENVIRONMENTAL & GEOLOGICAL SERVICES
 ENGINEERING, CA 2484
 SURVEY AND MAPPING
 INC.

2842 BONTING CROSSINGS BLVD
 BONITA SPRINGS, FLORIDA 34135

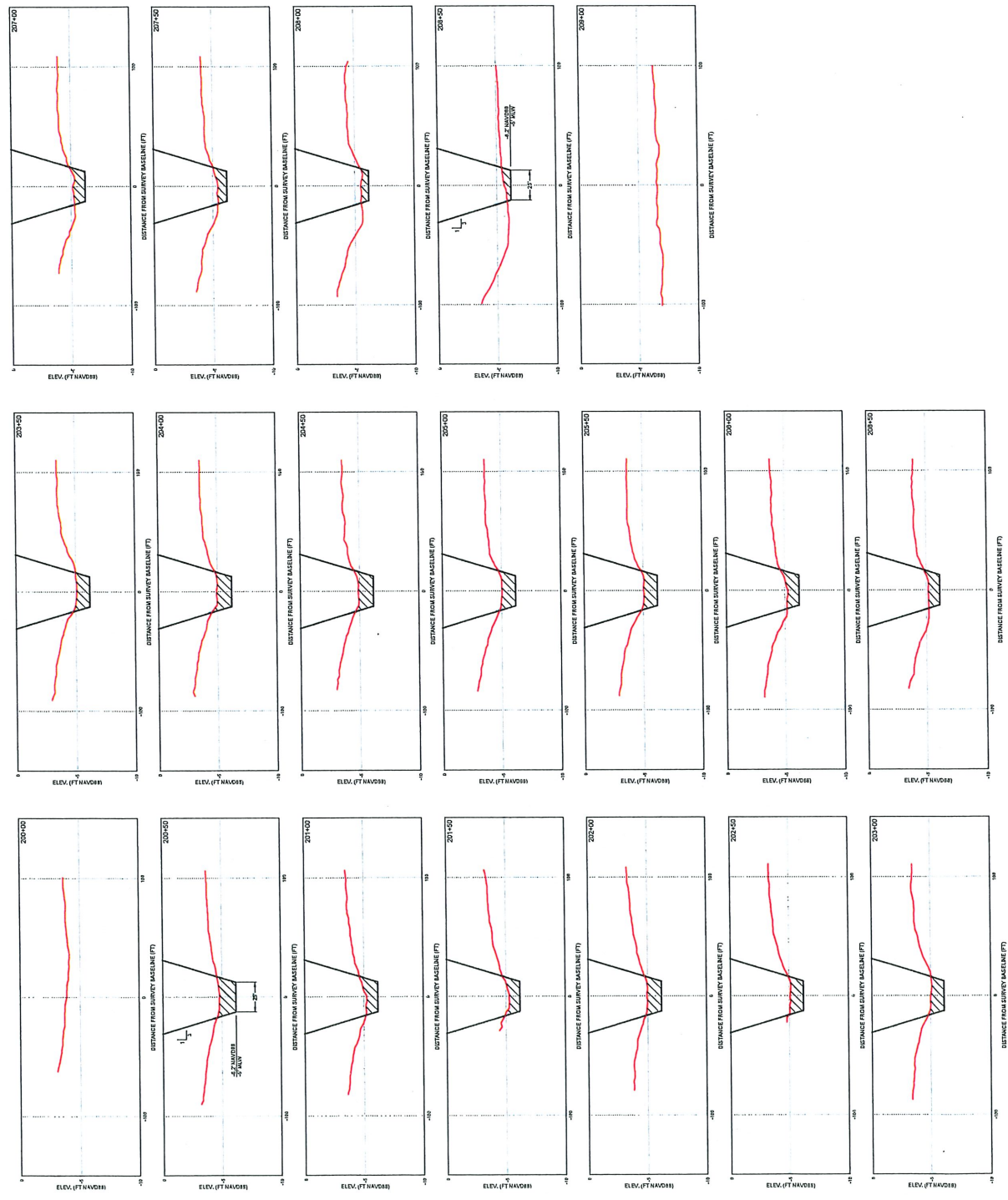
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 FAX: (329)643-1413
 E-MAIL: info@cmeng.com
 WWW.COASTALMARINEENGINEERING.COM

CHARLOTTE COUNTY
BUENA VISTA WATERWAY DREDGING
DREDGE CROSS SECTIONS:
GEORGE RD 200+00 TO 209+00

DATE	10/19/2023	SCALE	AS NOTED
DRAWN	WVA	CHECKED	MTP
REV. NO.	21, 120	ACAD NO.	21120-BUENAVISTA-C-DWG
NO.		DATE	
BY		REVISION DESCRIPTION	

SCALE: 1" = 10'
 HORIZONTAL
 1" = 4'
 VERTICAL

LEGEND:
 EXISTING SURVEY
 DREDGE AREA



**BUENA VISTA AREA WATERWAY
Municipal Service Benefit Unit (MSBU)
FY 23 Annual Report – Executive Summary
October 1, 2022– September 30, 2023**

Ordinance 2015-045 adopts a countywide Uniform Standard for Municipal Service Benefit Unit (MSBU) And Municipal Service Taxing Unit (MSTU) Advisory Boards;

Sec. 4-1-18. Duties/Responsibilities

The advisory board shall make recommendations to the Board of County Commissioners and staff, limited to the scope and purpose of the Unit which includes, but is not limited to, the following:

1. To make recommendations to the County for expenditure of the funds within the budget in accordance with the law and Board of County Commissioners approved purchasing guidelines and;
2. To make recommendations to the Board of County Commissioners regarding the annual proposed budget for the Unit.

Purpose

**Code of Laws and Ordinances, ARTICLE XI. - BUENA VISTA AREA WATERWAY UNIT
Sec. 4-7-219. - Purpose.**

The purpose of the unit is to provide for the dredging, maintenance, clearing, marking for navigational purposes, and providing of safety devices in the Buena Vista Area waterway system, and the mouths of the Sunrise and Elkcam channels, due to the direct benefit this unit receives from said channels. The assessments for the dredging, etc. of the Sunrise and Elkcam channels shall be evenly divided between this unit and the Edgewater North waterway unit which also receives a direct benefit from said dredging, etc. The purpose of this unit shall not include the maintenance of seawalls.

Summary

Current Rate: \$100.00

Max Rate: \$679.62

The FY23 completed work program included internal maintenance and administrative costs. Contracted services include bathymetric survey and engineering for future dredging.

The current fiscal year work program includes all internal maintenance and administrative costs. Professional services dredge design for the access channels and dredging the Sunrise Waterway.

For FY25, the Advisory Board recommends budgeting for the annual internal maintenance work program and contracted services for a pre-storm bathymetric survey.

Buena Vista Waterway MSBU

Fund Financial Report
Oct. 1, 2023 - Dec. 31, 2023

	Actual FY2023	Adopted Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$614,248	\$674,737	\$719,324		
Revenues					
Assessments & Earnings	125,920	96,531	85,699		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	45,000	-		
Total Revenue	\$125,920	\$141,531	\$85,699		
Expenditures					
Contract Services	-	-	-	-	-
Survey	-	20,000	-	-	20,000
Navigational Trimming	-	-	-	-	-
Public Works Services	5,106	7,689	2,336	-	5,353
Internal Charges	1,373	1,235	1,235	-	-
Purchased Services	1,157	1,985	1,610	-	375
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
Buena Vista WW Maint Dredge	13,208	391,848	3,681	55,004	333,163
Total Expenditures	\$20,844	\$422,757	\$8,863	\$55,004	\$358,890
Reserves (Ending Fund Balance)	\$719,324	\$393,511	\$796,161		
Reserve %	97.2%	48.2%	98.9%		

*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately.

Date Prepared: 1/18/2024

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

12/31/2023

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6151	MSBU Administrative Work		10/04/2023	3.00	256.35	0.00	0.00	0.00		256.35
	MSBU Meeting Total										
	Work Order 6151 Total										
	20072	MSBU Administrative Work		10/04/2023	4.00	295.60	0.00	0.00	0.00		295.60
	20072	MSBU Administrative Work		10/10/2023	2.00	147.80	0.00	0.00	0.00		147.80
	20072	MSBU Administrative Work		10/16/2023	2.50	184.75	0.00	0.00	0.00		184.75
	20072	MSBU Administrative Work		10/23/2023	2.50	184.75	0.00	0.00	0.00		184.75
	20072	MSBU Administrative Work		10/24/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20072	MSBU Administrative Work		10/25/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20072	MSBU Administrative Work		10/26/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20072	MSBU Administrative Work		11/21/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20072	MSBU Administrative Work		11/30/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20072	MSBU Administrative Work		12/01/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20072	MSBU Administrative Work		12/20/2023	2.00	147.80	0.00	0.00	0.00		147.80
	Administrative Time Total										
	16.50 1,219.35 0.00 0.00 0.00 1,219.35										
	20072	MSBU Administrative Work		10/04/2023	2.50	184.75	0.00	0.00	0.00		184.75
	MSBU Meeting Total										
	20072	MSBU Administrative Work		10/04/2023	2.50	184.75	0.00	0.00	0.00		184.75
	MSBU Minutes Total										
	21.00 1,551.90 0.00 0.00 0.00 1,551.90										

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

12/31/2023

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
		MSBU Administrative Work Total			24.00	1,808.25	0.00	0.00	0.00	45.50	1,808.25
	2863	Project Management		10/05/2023	0.50	43.21	0.00	0.00	0.00		43.21
	2863	Project Management		10/12/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2863	Project Management		10/17/2023	5.00	432.05	0.00	0.00	0.00		432.05
	2863	Project Management		10/24/2023	3.00	259.23	0.00	0.00	0.00		259.23
	2863	Project Management		11/01/2023	2.50	216.03	0.00	0.00	0.00		216.03
	2863	Project Management		11/07/2023	4.50	388.85	0.00	0.00	0.00		388.85
	2863	Project Management		11/08/2023	1.00	86.41	0.00	0.00	0.00		86.41
		Plan/Spec Review Total			17.50	1,512.18	0.00	0.00	0.00		1,512.19
	2863	Project Management		10/24/2023	0.25	21.60	0.00	0.00	0.00		21.60
	2863	Project Management		11/15/2023	0.25	21.60	0.00	0.00	0.00		21.60
		Public Outreach Total			0.50	43.21	0.00	0.00	0.00		43.20
	2863	Project Management		10/06/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2863	Project Management		10/10/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2863	Project Management		10/11/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2863	Project Management		10/13/2023	2.00	172.82	0.00	0.00	0.00		172.82
		Work Order 2863 Total			24.00	2,073.84	0.00	0.00	0.00	0.00	2,073.85
		cmd2203 - Buena Vista WW Maintenance Dredge									
		Project Management Total			24.00	2,073.84	0.00	0.00	0.00	0.00	2,073.85
		Buena Vista Area Waterway Unit Total			48.00	3,882.09	0.00	0.00	0.00	0.00	3,882.10

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

12/31/2023

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					48.00	3,882.09	0.00	0.00	0.00		3,882.10

Grand totals for all MSBUs reported

Buena Vista Waterway MSBU

Fund Financial Report
Oct. 1, 2023 - Mar. 31, 2024

	Actual FY2023	Adopted Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$614,248	\$674,737	\$719,324		
Revenues					
Assessments & Earnings	125,920	96,531	96,340		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	45,000	-		
Total Revenue	\$125,920	\$141,531	\$96,340		
Expenditures					
Contract Services	-	-	-	-	-
Survey	-	20,000	-	-	20,000
Navigational Trimming	-	-	-	-	-
Public Works Services	5,106	7,689	2,104	-	5,585
Internal Charges	1,373	1,235	1,235	-	-
Purchased Services	1,157	1,985	1,716	-	269
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
Buena Vista WW Maint Dredge	13,208	391,848	4,653	55,004	332,191
Total Expenditures	\$20,844	\$422,757	\$9,708	\$55,004	\$358,045
Reserves (Ending Fund Balance)	\$719,324	\$393,511	\$805,956		
Reserve %	97.2%	48.2%	98.8%		

*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately.

Date Prepared: 4/2/2024

Monthly Funding Report

START DATE:

01/01/2024

END DATE:

03/31/2024

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20072	MSBU Administrative Work		03/04/2024	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20072	MSBU Administrative Work		01/02/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		01/03/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		01/08/2024	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	20072	MSBU Administrative Work		01/12/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		01/16/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		01/18/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		01/29/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		02/08/2024	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	20072	MSBU Administrative Work		02/20/2024	1.25	92.38	0.00	0.00	0.00	0.00	92.38
	20072	MSBU Administrative Work		02/21/2024	3.25	240.18	0.00	0.00	0.00	0.00	240.18
	20072	MSBU Administrative Work		03/06/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		03/07/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		03/11/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		03/12/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		03/14/2024	1.25	92.38	0.00	0.00	0.00	0.00	92.38
	20072	MSBU Administrative Work		03/19/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20072	MSBU Administrative Work		03/20/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	20072	MSBU Administrative Work		03/21/2024	2.00	147.80	0.00	0.00	0.00	0.00	147.80
	20072	MSBU Administrative Work		03/26/2024	1.00	73.90	0.00	0.00	0.00	0.00	73.90
		Administrative Time Total			17.00	1,256.30	0.00	0.00	0.00	0.00	1,256.32
	20072	MSBU Administrative Work		02/21/2024	1.25	92.38	0.00	0.00	0.00	0.00	92.38
		MSBU Meeting Total			1.25	92.38	0.00	0.00	0.00	0.00	92.38

Monthly Funding Report

START DATE:

01/01/2024

END DATE:

03/31/2024

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Work Order 20072 Total											
MSBU Administrative Work Total											
	2863	Project Management		01/16/2024	1.00	86.41	0.00	0.00	0.00	0.00	86.41
	2863	Project Management		01/31/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	2863	Project Management		02/06/2024	1.00	86.41	0.00	0.00	0.00	0.00	86.41
	2863	Project Management		02/13/2024	1.50	129.62	0.00	0.00	0.00	0.00	129.62
	2863	Project Management		02/15/2024	2.50	216.03	0.00	0.00	0.00	0.00	216.03
	2863	Project Management		02/20/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	2863	Project Management		02/21/2024	4.50	388.85	0.00	0.00	0.00	0.00	388.85
	2863	Project Management		02/26/2024	1.00	86.41	0.00	0.00	0.00	0.00	86.41
	Work Order 2863 Total										1,339.37
cmd2203 - Buena Vista WW Maintenance Dredge											
Project Management Total											
					15.50	1,339.36	0.00	0.00	0.00	0.00	1,339.37
Buena Vista Area Waterway Unit Total											
					34.00	2,706.51	0.00	0.00	0.00	0.00	2,706.55

Monthly Funding Report

START DATE:

01/01/2024

END DATE:

03/31/2024

Page 3 of 3

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					34.00	2,706.51	0.00	0.00	0.00	0.00	2,706.55

Grand totals for all MSBUs reported