

**MINUTES  
MANASOTA KEY STREET & DRAINAGE  
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, SEPTEMBER 14, 2023**

**9:29 a.m. – 10:34 a.m.  
Mac V. Horton West County Annex  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Kathi Obendorfer, Chair  
Michael Beaudoin, Vice Chair  
Lorraine Johannessen  
Wayne L'Heureux

**Members Absent:** Apologies received from Betsy McCallum  
**County Staff:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor  
Ray Slade, Projects Manager

**Guests:** Sign-in sheet attached

**Call to Order / Roll Call:**

The meeting was called to order at 9:29 a.m. A roll call was taken, and a quorum was established.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items Only (3 Minute Limit):**

None

**Approval of Minutes:**

The June 7, 2023, minutes were unanimously approved as submitted.

**Unfinished Business:**

- a. North Beach Road Sidewalk and Lighting Project Update: Ms. Stewart provided an update on Florida Power & Light (FPL) underground conversion estimate, as well as no parking areas on Manasota Key outside of the beach park and Stump Pass that are used for grant applications. Discussion ensued regarding private property parking. Mr. Slade and Jason Green from Axis Companies, working with Johnson Engineering, provided updates and next steps on the North Beach Road sidewalk project. The Advisory Board conversed about funding options for the sidewalk project to include gas, bed, and sales taxes.
- b. Maintenance of Street and Drainage/Lighting: Ms. Johannessen inquired about tilted light poles still requiring attention from the hurricane. Ms. McDonald advised the Lighting District is working on obtaining Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) funding and are in the process of addressing the concerns on the north end of the Key. Conversation followed on replacing versus retrofitting light fixtures as well as converting to light-emitting diode (LED). The Board also questioned the status of the three flashing radar speed limit signs. Discussion followed. Ms. Johannessen motioned to move forward with seeking FEMA and/or FHWA reimbursement to replace the three existing radar speed feedback signs but move forward regardless with purchase not to exceed \$45,000, to ensure the safety of the community. It was seconded and unanimously approved.

**New Business:**

- a. Financial Reports: The Fiscal Year (FY) 2023 second quarter activity maintenance and FY 2023 third quarter actual expenditure reports were provided for review. The Advisory Board had no questions at this time.

**Citizen Input on MSBU items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

The Advisory Board discussed beach renourishment and steps/ramps to the beach, noting it is not in the purview of their MSTU. Ms. McDonald responded that the county is reviewing and explained that public funds cannot be utilized to make improvements to private properties. The Board questioned the current millage rate and conversed utilizing different taxes to fund ongoing projects within the MSTU.

**Schedule Meetings / Items for Next Agenda:**

Ms. Stewart discussed the 2024 meeting schedule. Mr. Beaudoin motioned to approve the 2024 meeting schedule, it was seconded and unanimously approved. Future meetings are scheduled at 9:30 a.m. in the Mac V. Horton, West County Annex Room 120, as follows:

- Wednesday, December 13, 2023
- Wednesday, February 14, 2024
- Wednesday, June 12, 2024
- Wednesday, September 18, 2024
- Wednesday, December 11, 2024

The meeting adjourned at 10:34 a.m.

Submitted by Kellie Stewart  
Public Works Department

  
Chair Signature

12-13-2023  
Date



## AGENDA

### MANASOTA KEY STREET & DRAINAGE MUNICIPAL SERVICE TAXING UNIT (MSTU)

### ADVISORY BOARD REGULAR MEETING THURSDAY, SEPTEMBER 14, 2023

9:30 a.m., Mac V. Horton, West County Annex  
6868 San Casa Drive, Englewood, Florida

**BOARD MEMBERS:** Kathi Obendorfer, Chair  
Michael Beaudoin, Vice Chair  
Lorraine Johannessen  
Wayne L'Heureux  
Betsy McCallum

**COUNTY STAFF:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Citizen Input on Agenda Items (3 Minute Limit)
4. Changes to the Agenda / Motion to Approve Changes
5. Approval of Minutes: June 7, 2023
6. Unfinished Business
  - a. N. Beach Rd. Sidewalk and Lighting Project Update
  - b. Maintenance of Street and Drainage
7. New Business
  - a. Financial Reports
8. Citizen Input on MSTU Items (3 Minute Limit)
9. Advisory Board Open Discussion
10. Meeting Schedule / Items for Next Agenda
11. Motion to Adjourn

**MINUTES  
MANASOTA KEY STREET & DRAINAGE  
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING  
WEDNESDAY, JUNE 7, 2023**

**9:31 am – 10:34 am  
Mac V. Horton West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Kathi Obendorfer, Chair  
Michael Beaudoin, Vice-Chair  
Lorraine Johannessen  
Betsy McCallum  
Wayne L'Heureux

**Members Absent:** None

**County Staff:** Karlene McDonald, Operations Supervisor  
Erica LeMaster, Community Liaison  
Jody Mansell, Lighting District Superintendent

**Guests:** None

**Call to Order / Roll Call:**

The meeting was called to order at 9:31 a.m. A roll call was taken, and a quorum was established.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items Only (3 Minute Limit):**

None

**Approval of Minutes:**

The March 15, 2023, minutes were unanimously approved as submitted.

**Unfinished Business:**

- a. North Beach Road Sidewalk and Lighting Project Update: Johnson Engineering will start the matrix this month to determine which side of the street the sidewalk will be designed for. Ms. McDonald confirmed this is part of the engineering budget. Discussion followed regarding the history of the Manasota Key Masterplan, and opposition to the Gulf Boulevard sidewalk prior to construction. Ms. McCallum expressed concerns with the cost of design and moving forward with a sidewalk and commented on the petition signed by citizens against the project. Madam Chair confirmed the Board of County Commissioners have the executive authority over MSTU business and the Advisory Board already provided their recommendation to move forward with the design of the sidewalk for North Beach Road. There was discussion regarding the safety benefits for cyclists and pedestrians and Ms. McCallum expressed her disagreement to this concept.  
Conversation ensued regarding the condition of the streetlights on Manasota Key and Mr. Beaudoin inquired about a timeline to get them operational. Discussion followed regarding the possibility of underground electric with the North Beach Road Sidewalk Project by Florida Power and Light (FP&L). Ms. McCallum motioned to investigate underground wiring for the north end of the Key with FP&L, seconded by Ms. Johannessen and unanimously approved. Mr. Mansell commented on water intrusion issues and salinity levels for ground water on the Key and the relation to electric wiring.
- b. Maintenance of Street and Drainage/Lighting: The new bench for Wilhelm Drive should be

delivered today and then replacement will be scheduled. Conversation ensued regarding public parking, grant funding for the Beach Renourishment project and right-of-way violations (plantings and material being installed) that prohibit public parking.

**New Business:**

- a. Financial Reports: The FY23 second quarter financial reports were reviewed. The Advisory Board had no questions at this time.
- b. FY22 Executive Summary: The executive summary was reviewed, Ms. Obendorfer commented on the planned lighting maintenance for FY24.

**Citizen Input on MSBU items (3 Minute Limit):**

None

**Sunshine Law/Roberts Rules of Order:** The Advisory Board watched the Sunshine Law and Roberts Rules of Order presentation by County Attorney, Janette Knowlton. Mr. Beaudoin inquired about Advisory Board members attending Homeowners' Association meetings and Sunshine Law; Ms. McDonald confirmed it is recommended additional members leave when the Chair provides an update on the MSTU, but it is not required.

**Advisory Board Open Discussion:**

None

**Schedule Meetings / Items for Next Agenda:**

Future meetings are scheduled at 9:30 a.m. in the Mac V. Horton, West County Annex Room 120, as follows:

- Thursday, September 14, 2023
- Wednesday, December 13, 2023

Submitted by: Karlene McDonald  
Public Works Department

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Date

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	3284	Beacon Repair		02/28/2023	15.50	1,762.10	0.00	138.52	0.00		1,900.61
	<b>Work Order 3284 Total</b>		<b>1170 LITTLE CT, ENGLEWOOD, 34223</b>		15.50	1,762.10	0.00	138.52	0.00	1.00	1,900.61
	<b>Beacon Repair Total</b>				15.50	1,762.10	0.00	138.52	0.00		1,900.61
	6977	GIS Update		01/11/2023	0.25	18.24	0.00	0.00	0.00		18.24
	<b>Work Order 6977 Total</b>		<b>6519 Friendship Ln</b>		0.25	18.24	0.00	0.00	0.00	1.00	18.24
	<b>GIS Update Total</b>				0.25	18.24	0.00	0.00	0.00		18.24
	7775	Investigation		02/10/2023	1.00	78.83	0.00	3.92	0.00		82.75
	<b>Work Order 7775 Total</b>		<b>1325 HOLIDAY DR, ENGLEWOOD, 34223</b>		1.00	78.83	0.00	3.92	0.00	1.00	82.75
	<b>Investigation Total</b>				1.00	78.83	0.00	3.92	0.00		82.75
	9052	Load Center Repairs		03/24/2023	6.00	684.46	30.92	78.04	0.00		793.42
	<b>Work Order 9052 Total</b>		<b>1715 Gulf Blvd</b>		6.00	684.46	30.92	78.04	0.00	2.00	793.42
	<b>Load Center Repairs Total</b>				6.00	684.46	30.92	78.04	0.00		793.42
	7126	Miscellaneous		01/19/2023	4.00	278.16	0.00	38.08	0.00		316.24
	7126	Miscellaneous		01/23/2023	6.00	437.64	0.00	57.12	0.00		494.76
	<b>Work Order 7126 Total</b>		<b>FRIENDSHIP LN, ENGLEWOOD, 34223</b>		10.00	715.80	0.00	95.20	0.00	12.00	811.00
	<b>Miscellaneous Total</b>				10.00	715.80	0.00	95.20	0.00		811.00

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6117	MSBU Administrative Work		01/04/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6117	MSBU Administrative Work		01/05/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6117	MSBU Administrative Work		01/06/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6117	MSBU Administrative Work		01/07/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6117	MSBU Administrative Work		01/10/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		01/11/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		01/24/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6117	MSBU Administrative Work		01/25/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		01/26/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6117	MSBU Administrative Work		01/27/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		02/14/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		02/16/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6117	MSBU Administrative Work		02/17/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		02/24/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6117	MSBU Administrative Work		03/14/2023	2.50	182.35	0.00	0.00	0.00	0.00	182.35
	6117	MSBU Administrative Work		03/16/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6117	MSBU Administrative Work		03/17/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6117	MSBU Administrative Work		03/21/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		03/24/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6117	MSBU Administrative Work		03/31/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
		<b>Administrative Time Total</b>			17.00	1,239.98	0.00	0.00	0.00	0.00	1,240.00
6117		MSBU Administrative Work		03/15/2023	4.50	328.23	0.00	7.84	0.00	0.00	336.07
		<b>MSBU Meeting Total</b>			4.50	328.23	0.00	7.84	0.00	0.00	336.07



# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6117	MSBU Administrative Work		03/17/2023	1.75	127.65	0.00	0.00	0.00	0.00	127.65
		<b>MSBU Minutes Total</b>			1.75	127.65	0.00	0.00	0.00	0.00	127.65
		<b>Work Order 6117 Total</b>			23.25	1,695.86	0.00	7.84	0.00	0.00	1,703.72
		<b>MSBU Administrative Work Total</b>			23.25	1,695.86	0.00	7.84	0.00	0.00	1,703.72
	2846	Project Management		01/04/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		01/16/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		02/09/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		03/02/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		03/13/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		03/23/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
		<b>Plan/Spec Review Total</b>			5.00	427.25	0.00	0.00	0.00	0.00	427.25
	2846	Project Management		02/07/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	2846	Project Management		02/20/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	2846	Project Management		03/15/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
	2846	Project Management		03/20/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
		<b>Public Outreach Total</b>			2.50	213.63	0.00	3.92	0.00	0.00	217.56
	2846	Project Management		01/05/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		01/23/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		01/26/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	2846	Project Management		03/15/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
		<b>Project Meetings Total</b>			4.00	341.80	0.00	3.92	0.00	0.00	345.72

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
<b>Work Order 2846 Total</b>					12.50	1,068.13	0.00	7.84	0.00	0.00	1,075.98
<b>C411406 - Manasota Key Community Plan</b>											
	3855	Project Management	North Beach Road Sidewalks	01/02/2023	0.00	0.00	0.00	0.00	3,870.00		3,870.00
	3855	Project Management		02/01/2023	0.00	0.00	0.00	0.00	3,870.00		3,870.00
	3855	Project Management		03/16/2023	0.25	21.36	0.00	0.00	0.00		21.36
					0.25	21.36	0.00	0.00	0.00		21.36
	3855	Project Management		01/05/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		01/10/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		01/18/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		01/20/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		01/24/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		01/25/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		01/26/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		01/31/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/01/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/03/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/07/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/08/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/09/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/14/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/15/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/16/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3855	Project Management		02/17/2023	0.25	21.36	0.00	0.98	0.00		22.34

Plan/Spec Review Total

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	3855	Project Management		02/28/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/01/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/02/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/03/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/07/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/08/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/09/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3855	Project Management		03/10/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/14/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/15/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/16/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/17/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/21/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/22/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/23/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/24/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/28/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/29/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/30/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3855	Project Management		03/31/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
				<b>Project Inspection Total</b>							
<b>Work Order 3855 Total</b>				9.50	811.78	0.00	37.24	0.00	0.00	0.00	848.93
<b>West County Landscape Maintenance</b>				9.75	833.14	0.00	37.24	7,740.00	0.00	0.00	8,610.29

#21-054 Landscape Maintenance ROW - West County

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7662	Project Management		01/20/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	7662	Project Management		02/02/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7662	Project Management		02/16/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7662	Project Management		02/17/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7662	Project Management		02/01/2023	2.00	170.90	0.00	7.84	0.00	0.00	178.74
	7662	Project Management		02/07/2023	2.00	170.90	0.00	7.84	0.00	0.00	178.74
	7662	Project Management		02/15/2023	2.00	170.90	0.00	7.84	0.00	0.00	178.74
<b>Site Visits Total</b>											
					6.00	512.70	0.00	23.52	0.00	0.00	536.22
<b>Work Order 7662 Total</b>			<b>Manasota Key MSTU Pavement Rejuvenation</b>		11.00	939.95	0.00	23.52	0.00	0.00	963.47
<b>c412105 - Manasota Key FY21 Paving Program</b>											
<b>Project Management Total</b>					33.25	2,841.21	0.00	68.60	7,740.00	0.00	10,649.74
7618		Street Light Repair		02/06/2023	17.75	2,015.60	1,359.82	156.96	0.00	0.00	3,532.38
<b>Work Order 7618 Total</b>					17.75	2,015.60	1,359.82	156.96	0.00	2.00	3,532.38
<b>Street Light Repair Total</b>					17.75	2,015.60	1,359.82	156.96	0.00	0.00	3,532.38
6911		Underground Utility Locates		01/06/2023	6.00	685.80	15.28	28.02	0.00	0.00	729.10
<b>Work Order 6911 Total</b>					6.00	685.80	15.28	28.02	0.00	8.00	729.10
6956		Underground Utility Locates		01/10/2023	6.26	715.62	13.66	29.24	0.00	0.00	758.52
<b>Work Order 6956 Total</b>					6.26	715.62	13.66	29.24	0.00	12.00	758.52

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7048	Underground Utility Locates		01/17/2023	0.89	101.60	0.65	4.15	0.00		106.40
	<b>Work Order 7048 Total</b>										
	7076	Underground Utility Locates		01/18/2023	1.14	130.63	2.49	5.34	0.00		138.46
	<b>Work Order 7076 Total</b>										
	7108	Underground Utility Locates		01/19/2023	5.63	643.47	0.00	26.29	0.00		669.76
	<b>Work Order 7108 Total</b>										
	7489	Underground Utility Locates		02/01/2023	3.56	406.40	0.00	16.60	0.00		423.00
	<b>Work Order 7489 Total</b>										
	<b>Underground Utility Locates Total</b>										
					23.48	2,683.51	32.08	109.64	0.00		2,825.24
	<b>Manasota Key Street and Drainage Unit Total</b>										
					130.48	12,495.60	1,422.82	658.72	7,740.00		22,317.10

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					130.48	12,495.60	1,422.82	658.72	7,740.00		22,317.10

Grand totals for all MSBUs reported

## Manasota Key Street and Drainage MSTU

Fund Financial Report  
Oct. 1, 2022 - June 30, 2023

	Actual FY2022	Adopted Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$ 921,887.12	\$ 1,085,681.00	\$1,202,261	\$ 1,202,260.82
<b>Revenues</b>				
Taxes & Earnings	460,366	530,281	543,237	530,281
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	-	-	-
<b>Total Revenue</b>	\$460,366	\$530,281	\$543,237	\$530,281
<b>Expenditures</b>				
Contract Services	31,609	77,800	19,359	45,000
Pipe Lining	-	-	-	-
ROW Maintenance	-	-	-	-
ROW Reclamation	-	-	-	-
Speciality Mowing	77,300	78,830	42,492	78,830
Public Works Services	25,583	55,947	14,570	57,447
Internal Charges	3,833	4,025	4,025	4,025
Purchased Services	29,945	43,392	26,016	45,492
Materials and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Debt Services	-	-	-	-
<b>Project Costs</b>				
Manasota Key Community Plan	10,226	403,938	7,140	7,175
Manasota Key Paving Program	1,497	13,791	2,384	2,384
<b>Total Expenditures</b>	\$179,992	\$677,723	\$115,986	\$240,353
<b>Reserves (Ending Fund Balance)</b>	\$1,202,261	\$938,239	\$1,629,512	\$1,492,189
<i>Reserve %</i>	87.0%	58.1%	93.4%	86.1%

Date Prepared: 7/20/2023

The new Activity Reports are broken down by maintenance activity and then by work order number. You will see a total cost per work order and then a total cost by activity before the report transitions to the next activity. Please be advised that the total per maintenance activity is for the work above the total, not below as shown with the blue & yellow section below.

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7992	Camera/Video		03/07/2023	1.50	109.41	0.00	5.88	0.00		115.29
	<b>Work Order 7992 Total</b>										
			219 ANTILLA DR, Rotonda West, 33947		1.50	109.41	0.00	5.88	0.00	1.00	115.29
	<b>Camera/Video Total</b>										
	7994	Concrete Catch Basin Repair		03/28/2023	2.00	145.88	0.00	9.34	0.00		155.22
	7994	Concrete Catch Basin Repair		03/29/2023	12.50	879.71	440.00	24.19	0.00		1,343.90
	<b>Work Order 7994 Total</b>										
			219 ANTILLA DR		14.50	1,025.59	440.00	33.53	0.00	1.00	1,459.12
	8259	Concrete Catch Basin Repair		02/28/2023	6.00	407.88	319.20	35.40	0.00		762.48
	<b>Work Order 8259 Total</b>										
			177 WRIGHT DR, Rotonda West, 33947		6.00	407.88	319.20	35.40	0.00	1.00	762.48
	<b>Concrete Catch Basin Repair Total</b>										
					20.50	1,433.47	759.20	68.93	0.00	2.00	2,261.60
	8304	Contracted Work - Inspection		03/01/2023	0.01	0.55	0.00	0.03	0.00		0.58
	<b>Work Order 8304 Total</b>										
			SAN CASA DR, ENGLEWOOD, 34224		0.01	0.55	0.00	0.03	0.00	7.50	0.58
	<b>#22-530 Safety Mowing - West County</b>										
					0.01	0.55	0.00	0.03	0.00	7.50	0.58
	<b>Contracted Work - Inspection Total</b>										
	<b>Total for Catch Basin Repair maintenance activity</b>										
	<b>Start of next maintenance activity</b>										