

**MINUTES
NORTHWEST PORT CHARLOTTE WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD SPECIAL MEETING
WEDNESDAY OCTOBER 25, 2023**

**10:01 a.m. – 10:41 a.m.
Centennial Park Recreation Center
1120 Centennial Boulevard, Port Charlotte, Florida**

Members Present: Gregg Smith, Chair
Rick Chial, Vice Chair
Beverly Donahue
Shawn Joannes
Ken Ardanowski

Members Absent: None

County Staff: Erica LeMaster, Community Liaison
Zach Patchell, Project Manager

Call to Order / Roll Call:

The meeting was called to order at 10:01 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Unfinished Business:

- a. FY23 Post storm survey: Mr. Patchell provided the post storm survey results to the group. Discussion ensued regarding the drastic change from the pre storm survey. Mr. Patchell advised the group that this will qualify for FEMA reimbursement and will coordinate with fiscal services and FEMA consultants. Questions regarding FEMA funding, and how the contractor calculates the results of the survey were explained. Mr. Patchell explained the permit process and will update the group as additional information is received.
- b. FY23 Navigational Trimming: Mr. Patchell informed the group that the project is out to bid, and explained what qualifies as a line-of-sight concern, and how he decides locations. The navigational trimming map detailing trimming locations was provided to the group.
- c. Update: Interior Dredge Project: Mr. Patchell advised the group that the contractor has retained written agreements for staging areas and wants to mobilize next week. The project is slated to begin earlier than the anticipated December 4, 2023 notice to proceed date.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

Discussion ensued regarding a missing navigational marker, and Mr. Joannes will provide a location for our contractor to address. Mrs. Donahue mentioned a tree that has fallen into the waterway and will provide pictures and a location for Public Works to investigate. There was mention of danger signs located at both sides of the bridges in the dirt on Chamberlain Boulevard. Ms. LeMaster will reach out to the project manager to request more information. Concerns regarding children swimming and fishing on Chancellor Boulevard were discussed.

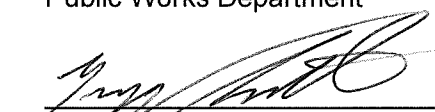
Schedule meetings as needed / Items for next agenda:

Future meetings are tentatively scheduled at 10:00 a.m. as follows:

- December 13, 2023, at the Centennial Park Recreation Center

The meeting adjourned at 10:41 a.m.

Submitted by: Erica LeMaster
Public Works Department



Chair Signature

12/13/2023
Date

**AGENDA
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MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

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WEDNESDAY OCTOBER 25, 2023**

**10:00 a.m., Centennial Park Recreation Center
1120 Centennial Blvd, Port Charlotte, Florida**

BOARD MEMBERS: Gregg Smith, Chair
Rich Chial, Vice-Chair
Kenneth Ardanowski
Beverly Donahue
Shawn Joannes

COUNTY STAFF: Erica LeMaster, Community Liaison
Zach Patchell, Projects Manager

PURPOSE: Special Meeting

1. Call to Order / Roll Call
2. Unfinished Business
 - a. FY23 Post Storm Survey
 - b. FY23 Navigational Trimming
 - c. Update: Interior Dredge Project
3. Advisory Board Open Discussion
4. Citizen Input on MSBU Items (3-Minute Limit)
5. Meeting Schedule/Items for Next Agenda
6. Motion to Adjourn

