

**MINUTES  
PIRATE HARBOR STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
WEDNESDAY, MARCH 15, 2023**

**10:32 a.m. – 11:46 a.m.  
Punta Gorda Charlotte Library  
401 Shreve Street, Punta Gorda, Florida**

**Members Present:** George Herl, Chair  
Phillip Smallwood, Vice-Chair  
Tom McClung  
Lynn McCulloch  
Andrew Wolf

**Members Absent:** None

**County staff:** Karlene McDonald, Community Liaison

**Guests:** See attached sign-in sheet

**Call to Order / Roll Call**

The meeting was called to order at 10:32 a.m. A roll call was taken, and a quorum was established.

**Election of Officers**

- Chair: Mr. Smallwood nominated Mr. Herl seconded by Mr. Wolf, there were no other nominations.
- Vice-Chair: Mr. Herl nominated Mr. Smallwood, seconded by Mr. McClung, there were no other nominations.

Nominations were unanimously agreed; Mr. Herl accepted the position of Chair and Mr. Smallwood accepted the position of Vice-Chair.

**Sunshine Law, Roberts Rules of Order and Public Records Review:**

The Advisory Board viewed the Sunshine Law and Roberts Rules of Order video from the County Attorney's Office. Discussion ensued regarding record retention and Ms. McDonald noted the contact information for the Records Management Department.

**Changes to the Agenda:**

None

**Citizen Input on Agenda Items (3-Minute Limit):**

None

**Approval of Minutes:**

Ms. McCulloch requested her name be corrected under unfinished business; Mr. Smallwood motioned to approve the September 15, 2022, minutes as revised, seconded by Mr. Wolf and unanimously approved.

**Unfinished Business:**

- a. FY23 Paving Program: Mr. Smallwood requested confirmation that the curve on Treasure Island Boulevard will be raised during the paving program as line & grade was limited. Discussion followed regarding the cost of paving, ERU's (equivalent residential units), tree removal and the shoulder along Jean La Fitte Boulevard. Ms. McCulloch motioned to

request Mr. Wolf represent Pirate Harbor at the pre-construction meeting, seconded by Mr. Smallwood and unanimously approved. There was an additional request for Mr. Wolf to attend the pre-bid meeting if possible.

**New Business:**

- a. Financial Reports: The FY23 adopted budget, FY22 fourth quarter and FY23 first quarter actual expenditure reports were reviewed. Conversation followed regarding the increased cost for materials and what it would cost to install a driveway pipe.
- b. FY24 & FY25 Budgets: The preliminary FY24 & FY25 budgets were reviewed, conversation followed regarding the updated estimate for paving and the reason why paving cannot be postponed. Mr. Smallwood motioned to approve the preliminary FY24 & FY25 budget, seconded by Mr. Wolf and there was concern regarding the estimates for paving. The Chair called for a vote on the motion, and it was unanimously approved.

**Citizen Input on MSBU Items (3-Minute Limit):**

- Mr. Day inquired about the Engineering Division providing cost estimates for paving and the increase from the estimate on the FY23 adopted budget, the timeline for paving and the MSBU methodology.

**Advisory Board Open Discussion:**

Mr. Wolf inquired about storage containers on vacant lots.

**Meeting Schedule / Items for the next agenda:**

The Advisory Board approved the 2023 meeting schedule; future meetings are scheduled at 10:30 a.m. at the Punta Gorda Charlotte Library as follows:

- June 14, 2023
- September 20, 2023
- December 18, 2023

The meeting adjourned at 11:46 a.m.

Submitted by: Karlene McDonald  
Public Works Department



Chair Signature

6-14-2023

Date

**AGENDA  
PIRATE HARBOR STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
WEDNESDAY, MARCH 15, 2023**

**10:30 a.m., Punta Gorda Charlotte Library  
401 Shreve Street, Punta Gorda, Florida**

**BOARD MEMBERS:** George Herl, Chair  
Phillip Smallwood, Vice-Chair  
Tom McClung  
Lynn McCulloch  
Andrew Wolf

**COUNTY STAFF:** Karlene McDonald, Operations Supervisor

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Election of Officers
3. Annual Review: Sunshine Law, Roberts Rules of Order, Public Records
4. Changes to the Agenda / Motion to Approve Changes
5. Citizen Input on Agenda Items (3-Minute Limit)
6. Approval of Minutes: September 15, 2022
7. Unfinished Business:
  - a. FY23 Paving Program
8. New Business
  - a. Financial Reports
  - b. Preliminary FY24 & FY25 Budgets
9. Citizen Input on MSBU Items (3-Minute Limit)
10. Advisory Board Open Discussion
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn



**Pirate Harbor Street & Drainage  
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance  
Wednesday, March 15, 2023

Location: 401 Shreve Street, Punta Gorda, Florida  
Punta Gorda

**INFORMATION SUPPLIED ON THIS FORM  
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Karlene McDonald	Karlene.McDonald@charlottecountyfl.gov	941.575.3627
Lynn McCulloch	Lynn_McCulloch@yahoo.com	941-505-1672
Geo Hurl	G.Hurl@Comcast.net	941-628-5583
Phillip SMALLWOOD	PhillipRSMALLWOOD@GMAIL.COM	502-773-2616
Tom McClung	tundra_tom@yahoo.com	830 632 8931
Andy WOLF	Andywolf5173@gmail.com	742-1800
Kenny Smith	10180 Burris Street #32	637-4485
Sue	24293 PH Blvd	2163893014

**Pirate Harbor Street and Drainage MSBU**  
Fund Financial Report - 5 Year Annual Report  
Oct. 1, 2017 - Sept. 30, 2022

	Actual FY2018	Actual FY2019	Actual FY2020	Actual FY2021	Adopted Budget FY2022	Actual FY2022
<b>Beginning Balance</b>	\$ 217,412	\$ 250,331	\$ 293,057	\$ 400,089	\$ 387,768	\$ 395,257
<b>Revenues</b>						
<b>Assessments &amp; Earnings</b>						
<i>Assessments</i>	51,478	51,309	116,945	116,824	120,178	116,408
<i>Interest</i>	4,007	5,874	5,445	2,243	1,460	3,868
<i>Net Inc/(Decr) Fair Market Value-Investments</i>	(1,819)	3,830	3,328	(2,128)	-	(9,036)
<i>Misc Rev-Refund Prior Year Exp</i>	-	-	-	-	-	-
<i>Excess Fees /Tax Collector</i>	281	315	-	704	-	641
<i>Less 5% Reserve - FS 129.01(2)b</i>	-	-	-	-	(6,082)	-
<b>Grant &amp; Subsidy Revenue</b>						
<b>Loans &amp; Borrowing</b>						
<i>Debt Proceeds</i>	-	-	-	-	-	-
<b>Total Revenue</b>	\$ 53,946	\$ 61,328	\$ 125,718	\$ 117,644	\$ 115,556	\$ 111,881
<b>Expenditures</b>						
<b>Contract Services</b>						
<i>Engineering</i>	8,865	-	-	-	-	-
<i>Other Contractual Svcs</i>	-	-	-	-	-	6,625
<i>Concrete Flatwork</i>	-	-	-	4,785	5,000	-
<i>Drainage</i>	-	-	-	-	-	-
<i>Street Sweeping</i>	-	-	-	-	-	-
<i>Installed Sod</i>	-	-	-	7,780	12,450	1,440
<i>Paving</i>	-	-	-	-	-	-
<b>Contract Services; other</b>						
<i>Pipe Lining</i>	-	-	-	-	20,000	-
<i>Right of Way Maint</i>	3,600	1,830	2,988	3,384	3,384	3,384
<i>ROW Reclamation</i>	-	-	-	-	-	-
<i>Specialty Mowing</i>	-	250	-	-	3,014	-
<b>Public Works Services</b>						
<i>Equip Repl Charges-PubWrks</i>	78	965	322	15,013	7,551	971
<i>Operating Exp-PubWrks</i>	7,036	13,934	13,093	82,225	51,790	13,040
<i>Road &amp; Bridge Materials</i>	-	22	30	5,939	8,503	-
<i>Sign Materials</i>	-	-	-	366	360	369
<b>Internal Charges</b>						
<i>Central/Indirect Svcs</i>	622	557	758	796	712	712
<b>Purchased Services</b>						
<i>Personal Svcs-InterDept</i>	-	-	-	-	-	-
<i>Postage</i>	-	-	-	-	-	-
<i>Utility Service-Electricity</i>	-	-	-	-	-	-
<i>Advertising-Legal</i>	-	206	-	-	-	-
<i>Fees-Landfill</i>	68	133	-	694	500	-
<i>Collection Fee-Tax Collector</i>	758	704	1,495	1,494	2,404	1,472
<b>Materials and Supplies</b>						
<b>Capital Outlay</b>						
<i>Imprv-Other Than Bldgs</i>	-	-	-	-	-	-
<b>Debt Services</b>						
<i>Principal</i>	-	-	-	-	-	-
<i>Interest</i>	-	-	-	-	-	-
<i>Other Debt Service Costs</i>	-	-	-	-	-	-
<b>Total Expenditures</b>	21,027	18,602	18,686	122,476	115,668	28,013
<b>Reserves (Ending Fund Balance)</b>	\$ 250,331	\$ 293,057	\$ 400,089	\$ 395,257	\$ 387,656	\$ 479,125
<i>Reserve %</i>	92.3%	94.0%	95.5%	76.3%	77.0%	94.5%

**ADOPTED  
9.27.22**

CHARLOTTE COUNTY PUBLIC WORKS DIVISION  
FY 2022/23 BUDGET  
PIRATE HARBOR ST/DR MAINTENANCE UNIT  
FUND # 1406  
ADOPTED MAINTENANCE WORK PROGRAM

ESTIMATED ERU'S - FY 22/23 - OCCUPIED		236.00
ESTIMATED ERU'S - FY 22/23 - VACANT		168.20
<b>COST PER</b>		
	<u>ERU</u>	<u>TOTAL</u>
PROJECTED FUND BALANCE - 10/1/22		\$ 395,146
ESTIMATED REVENUE	Vacant	\$ 299.51
	Occupied	\$ 297.00
FUNDS AVAILABLE		1,116,480
GRAND TOTAL MSBU WORK PROGRAM	\$ 2,235.02	903,395
BALANCE AFTER PROGRAM		213,086
OTHER CASH OUTFLOWS (TRANSFERS OUT)		-
<b>PROJECTED FUND BALANCE - 9/30/23</b>		<b>\$ 213,086</b>

TRANSFERS AND RESERVES SUMMARY

RESERVE FOR FUTURE CAPITAL OUTLAY		
RESERVE FOR CONTINGENCY-REGULAR		106,543
RESERVE-CASH CARRIED FORWARD		106,543
<i>TOTAL TRANSFERS AND RESERVES</i>		<b>213,086</b>
<b>***TOTAL CASH OUTFLOWS AND RESERVES/BALANCE***</b>		<b>1,116,481</b>
Desired Minimum Fund Balance:	\$150,566	
Allowable Fund Balance:	\$223,296	

RATE HISTORY:	UNIT OF MEAS	COST PER UOM	PER 80' LOT
No History			
FY 2013/14 - Vacant	ERU	\$ 52.51	\$ 52.51
FY 2013/14 - Occupied	ERU	\$ 50.00	\$ 50.00
FY 2014/15 - Vacant	ERU	\$ 52.51	\$ 52.51
FY 2014/15 - Occupied	ERU	\$ 50.00	\$ 50.00
FY 2015/16 - Vacant	ERU	\$ 132.51	\$ 132.51
FY 2015/16 - Occupied	ERU	\$ 130.00	\$ 130.00
FY 2016/17 - Vacant	ERU	\$ 132.51	\$ 132.51
FY 2016/17 - Occupied	ERU	\$ 130.00	\$ 130.00
FY 2017/18 - Vacant	ERU	\$ 132.51	\$ 132.51
FY 2017/18 - Occupied	ERU	\$ 130.00	\$ 130.00
FY 2018/19 - Vacant	ERU	\$ 132.51	\$ 132.51
FY 2018/19 - Occupied	ERU	\$ 130.00	\$ 130.00
FY 2019/20 - Vacant	ERU	\$ 299.51	\$ 299.51
FY 2019/20 - Occupied	ERU	\$ 297.00	\$ 297.00
FY 2020/21 - Vacant	ERU	\$ 299.51	\$ 299.51
FY 2020/21 - Occupied	ERU	\$ 297.00	\$ 297.00
FY 2021/22 - Vacant	ERU	\$ 299.51	\$ 299.51
FY 2021/22 - Occupied	ERU	\$ 297.00	\$ 297.00
FY 2022/23 - Vacant	ERU	\$ 299.51	\$ 299.51
FY 2022/23 - Occupied	ERU	\$ 297.00	\$ 297.00

CURRENT MAXIMUM RATE \$ 299.51

Totals may not add due to rounding.

CHARLOTTE COUNTY PUBLIC WORKS DIVISION  
 FY 2022/23 BUDGET  
 PIRATE HARBOR ST/DR MAINTENANCE UNIT  
 FUND # 1406  
 ADOPTED MAINTENANCE WORK PROGRAM

**ADOPTED**  
**9.27.22**

<u>PUBLIC WORKS SERVICES</u>	<u>TOTAL EXP</u>	
Maintenance Services	\$ 36,334	
Equipment Replacement Charges	3,269	
Signing & Marking Materials	331	
Road/Drainage Maintenance Materials	2,635	
<b>TOTAL PUBLIC WORKS SERVICES</b>	<b>42,570</b>	
<u>OTHER DIRECT COSTS</u>		
Postage & Notices	-	
Central/Indirect Services Allocation	748	
Advertising - Legal	-	
<b>TOTAL OTHER DIRECT COST</b>	<b>748</b>	
<u>CONTRACT SERVICES COSTS</u>	<u>C/O \$</u>	<u>NEW \$</u>
Fees-Landfill	10-9004	-
C/S - ROW Mowing	84-8480	3,486
C/S - Concrete Flatwork	84-8478	5,000
C/S - Landscaping	84-8493	-
cmr2204 C/S - Paving	84-8487	783,000
P/S - Engineering	84-8490	-
C/S - Pipe Liners	84-8494	20,000
C/S - Survey	84-8499	-
C/S - Speciality Mowing	84-8496	
C/S - Sod Installed	10-5003	12,450
C/S - Aquatic Weed Control Svcs.	84-8412	
<b>TOTAL CONTRACT SERVICES</b>		<b>823,936</b>
<b>TOTAL WORK PROGRAM</b>		<b>867,253</b>
<b>TAX COLLECTOR-COLLECTION FEE</b>		<b>2,409</b>
<b>DEBT SERVICE</b>	cmr2204 Principal Pymts	
	cmr2204 Interest Pymts	33,732
<b>EXTERNAL BORROWING</b>		
<b>GRAND TOTAL MSBU WORK PROGRAM</b>		<b>\$ 903,395</b>

### Budget by Single MSBU

**Budget Year:** 2023-BUDGET  
**MSBU Code:** Pirate Harbor St/Dr Mtc

**Department:** All Departments  
**Activity:** All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
<b>Pirate Harbor St/Dr Mtc</b>												
1726531	10-1001-A/C Maint. Potholes	0.00	TN	2.00	0.00	2.25	0.00	0.00	0.00	0.00	0.00	0.00
1721124	10-1005-Open Road Cut Repairs	0.00	TN	7.50	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1724463	10-1006-Pvmnt Rst Builders	0.00	TN	2.00	0.00	2.30	0.00	0.00	0.00	0.00	0.00	0.00
1724505	10-2002-Catch Basins	0.00	CB	1.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1724423	10-2005-Con Drways	400.00	SF	300.00	1.33	3.25	4.32	3,155.12	473.68	2,022.48	0.00	5,651.27
1754892	10-2011-Catch Basin Repair	1.00	RPR	1.00	1.00	2.00	2.00	1,436.32	194.20	227.69	0.00	1,858.21
1725063	10-3001-Drainage Maint.	0.00	SF	3,500.00	0.00	4.25	0.00	0.00	0.00	0.00	0.00	0.00
1725170	10-3003-VAC Cul Clean	5.00	CULV	10.00	0.50	2.00	1.00	733.22	221.10	0.00	0.00	954.32
1725670	10-3004-Sm Pipe Inst	0.00	LF	32.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1725713	10-3005-Sm Pipe Rpr	0.00	RPR	2.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1725752	10-3007-MAN Cul Clean	0.00	SF	1,500.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1725888	10-4002-Shoulder Repr	0.00	SM	0.50	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1725940	10-5000-Brush Cut-Response	4.00	ICD	12.00	0.33	3.00	0.99	686.80	85.40	0.00	0.00	772.20
1730658	10-5002-Sod by M&O	400.00	SF	1,000.00	0.40	2.00	0.80	582.93	87.32	385.00	0.00	1,035.25
1716479	10-5003-C/S-Sod Instlld	12,450.00	DOL	1,000.00	12.45	0.00	0.00	0.00	0.00	0.00	12,450.00	12,450.00
1725999	10-5004-BC Flail Mowr	0.00	CY	12,000.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1726064	10-5005-Sod Watering	1,704.00	GAL	2,400.00	0.71	1.00	0.71	534.13	56.30	0.00	0.00	590.44
1726181	10-8003-Fuel Truck	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1726236	10-8004-Transport	0.00	LHR	3.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1726282	10-9002-Misc. Activity	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1716794	10-9004-Landfill Fees	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1726367	10-9020-ROW Clr & Haul	3.00	TN	5.00	0.60	3.00	1.80	1,307.10	427.62	0.00	0.00	1,734.72
1730659	10-9030-Inspection - Field	40.00	ICD	10.00	4.00	2.00	8.00	6,031.29	156.40	0.00	0.00	6,187.69
1716939	10-9031-Inspection C/S Mowing	10.00	LHR	10.00	1.00	1.00	1.00	0.00	39.10	0.00	0.00	39.10
1717009	10-9852-Supervision	10.00	LHR	10.00	1.00	1.00	1.00	878.15	39.10	0.00	0.00	917.25
1717114	10-9866-MSDR	75.00	LHR	10.00	7.50	1.00	7.50	4,927.55	0.00	0.00	0.00	4,927.55
	<b>Program 10 Totals:</b>	<b>15,102.00</b>			<b>30.82</b>		<b>29.12</b>	<b>20,252.61</b>	<b>1,780.22</b>	<b>2,635.17</b>	<b>12,450.00</b>	<b>37,118.00</b>
1726645	60-6001-Sign Maintenance	25.00	SGN	24.00	1.04	1.20	1.25	862.01	57.93	196.13	0.00	1,116.07
1726751	60-6002-Sign Preparation	5.00	SGN	26.00	0.19	1.00	0.19	131.23	0.00	133.31	0.00	264.55
1726876	60-6005-Sign Install	0.00	SGN	20.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1727022	60-6008-Herbicide Sign Shop	35.00	SGN	170.00	0.21	1.15	0.24	166.81	18.67	2.05	0.00	187.53
1727080	60-6009-Hand Liners (Legends)	0.00	LGD	50.00	0.00	4.45	0.00	0.00	0.00	0.00	0.00	0.00
1727129	60-6010-Sign Inspection	100.00	SGN	160.00	0.63	1.00	0.63	435.15	59.72	0.00	0.00	494.87
1727201	60-6011-RPM Maint./Install	0.00	EA	475.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1727231	60-6012-Clipping EOP	0.00	LF	10,000.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00



### Budget by Single MSBU

**Budget Year:** 2023-BUDGET  
**MSBU Code:** Pirate Harbor St/Dr Mtc

**Department:** All Departments  
**Activity:** All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1717692	60-6013-TSM Trouble Calls	1.00	ICD	2.00	0.50	0.00	0.00	0.00	27.85	0.00	0.00	27.85
1717729	60-6052-Supervision	2.00	LHR	10.00	0.20	1.00	0.20	138.14	11.14	0.00	0.00	149.28
	<b>Program 60 Totals:</b>	<b>168.00</b>			<b>2.77</b>		<b>2.51</b>	<b>1,733.34</b>	<b>175.31</b>	<b>331.49</b>	<b>0.00</b>	<b>2,240.15</b>
1740698	84-8478-C/S Concrete Flatwork	5,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
1717859	84-8480-C/S Mowing	3,486.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,486.00	3,486.00
1752464	84-8487-Contract Paving	783,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	783,000.00	783,000.00
1717994	84-8489-Drainage Project	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718061	84-8490-Professional Engineer Svcs	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718076	84-8491-Oth Contr Svc 1 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718141	84-8493-Contract Landscaping	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1751163	84-8494-C/S Pipe Liner	20,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
1718194	84-8496-C/S Specialty Mowing	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718255	84-8499 - C/S Survey	0.00	DOL	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Program 84 Totals:</b>	<b>811,486.00</b>			<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>811,486.00</b>	<b>811,486.00</b>
1718381	93-9357-Project Management	672.00	LHR	20.00	33.60	0.50	16.80	14,347.73	1,313.76	0.00	0.00	15,661.49
	<b>Program 93 Totals:</b>	<b>672.00</b>			<b>33.60</b>		<b>16.80</b>	<b>14,347.73</b>	<b>1,313.76</b>	<b>0.00</b>	<b>0.00</b>	<b>15,661.49</b>
1718495	95-9532-Survey	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Program 95 Totals:</b>	<b>0.00</b>			<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1718571	96-9662-Stormwater Design	0.00	LHR	15.00	0.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Program 96 Totals:</b>	<b>0.00</b>			<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>PW-PHM Totals:</b>	<b>827,428.00</b>			<b>67.19</b>		<b>48.43</b>	<b>36,333.68</b>	<b>3,269.29</b>	<b>2,966.66</b>	<b>823,936.00</b>	<b>866,505.64</b>

Capital Maintenance Schedule  
Public Works - MSBU/TU Road Paving  
2023

Project Costs (in thousands)

Project Name	2023	2024	2025	2026	2027	2028	TOTAL
Burnt Store Village/Woodland Estates	190	8	7	7	6	5	223
Cook & Brown Paving and Mtc. Program	5	4	3	2	1	1	16
Deep Creek Paving Program	93	74	55	27	14	1	264
Englewood East Paving and Mnt Program	0	0	8,670	612	0	0	9,282
Gardens of Gulf Cove Paving Program	0	0	2,205	194	53	47	2,499
Greater Port Charlotte Road Paving Program	4,607	4,607	4,151	4,151	4,151	4,151	25,820
Grove City Paving Program	0	0	0	5,074	645	164	5,883
Harbour Heights Paving Program	307	32	0	0	0	0	339
Lemon Bay Paving and Maintenance Program	6,477	222	206	189	171	152	7,417
Manasota Key Paving Program	14	0	0	0	0	0	14
NW Port Charlotte Paving and Maintenance	5,590	91	82	71	55	28	5,917
Peace River Shores Paving Program	47	42	37	0	0	0	126
Pirate Harbor Paving Program	832	75	31	29	28	26	1,022
Placida Paving and Maintenance Program	0	0	4,017	338	127	119	4,600
Punta Gorda Non Urban Paving Program	466	73	162	6	3	1	710
Rotonda Heights Paving Program	20	14	7	1	0	0	42
Rotonda Meadows and Villas Paving and Mnt Program	0	0	0	5,303	231	646	6,180
Rotonda West Paving Program	0	0	17,430	1,571	532	501	20,035
South Burnt Store Paving	0	4,798	376	53	36	19	5,282
South Gulf Cove Paving Program Ph 1	93	71	48	1	0	0	212
South Gulf Cove Paving Program Ph 2-5	0	0	0	8,063	8,849	556	17,468
South Punta Gorda Heights Paving Program	31	27	23	19	6	0	106
South Punta Gorda Heights West Paving Program	30	25	20	5	0	0	80
Suncoast Blvd Paving and Maintenance Program	5	4	3	2	2	1	17
Tropical Gulf Acres Paving and Mnt Program	1,020	306	0	306	0	0	1,632
<b>TOTAL</b>	<b>19,826</b>	<b>10,473</b>	<b>37,534</b>	<b>26,025</b>	<b>14,908</b>	<b>6,419</b>	<b>115,185</b>

Adopted CIP 9/27/22

Charlotte County

Capital Maintenance Schedule  
 Public Works MSBU Paving  
 Long Range Plan 2023

	Year Last	Paved	Cost Last Paved	Total	Today's cost	2021 Updated	Cost/20yrs	Cost per unit per yr	Unit	Next Paving
				Mileage for MSBU	per mile (on average)					Cost to Pave
Boca Grande St/Dr - Maint	2010		234,691	2.90	155,000	449,500	22,475	31.71	eru	2030
Burnt Store Village St/Dr-Maint	2014		1,701,556	14.40	155,000	2,232,000	111,600	78.16	eru	2034
BSV - Woodland Estates/Harborside	2005		N/A	1.13	155,000	175,150	8,758	86.20	eru	2022
Cook & Brown St - Maint	2019-2020		1,103,092	6.40	172,358	1,103,092	55,155	9.63	acre	2035
Deep Creek N-Urb St/Dr-Maint	2013-2020		8,569,990	73.60	155,000	11,408,000	570,400	65.67	eru	2035
Don Pedro/Knight Isl St/Dr*	2008		137,417	4.80	155,000	744,000	37,200	0.00	MSTU	2028
Englewood East N-Urb St/Dr-Maint	2005-2007		13,643,734	179.80	155,000	27,869,000	1,393,450	85.10	eru	2027
Farabee Rd St/Dr-Maint	unpaved		N/A	4.50	1,500,000	6,750,000	337,500	42.14	acre	Unfunded
Gardens Gulf Cove St/Dr-Maint	2004		1,037,245	10.90	155,000	1,689,500	84,475	85.32	eru	2025
Grtr Port Charlotte St/Dr-Maint	continuous			658.54	155,000	102,073,700	5,103,685	82.86	eru	continuous
Grove City St/Dr-Maint	2005		1,858,379	21.30	155,000	3,301,500	165,075	62.23	eru	2024
Gulf Cove St/Dr-Maint	2009-2015		9,771,350	93.60	155,000	14,508,000	725,400	87.94	eru	2024
Harbour Hts St/Dr-Maint	2017-2019		3,145,589	25.96	121,171	3,145,589	157,279	67.17	eru	2038
Lemon Bay St/Dr-Maint	1997-2003		1,672,998	37.50	160,000	6,240,000	312,000	71.50	eru	2022
Manasota Key St/Dr	2012		114,157	2.00	155,000	310,000	15,500	0.00	MSTU	2032
Neal Road St/Dr	unknown	by others		4.00	155,000	620,000	31,000	9.28	acre	Unfunded
NW Port Char N-Urb St/Dr-Maint	1994-2000		10,040,018	186.30	119,869	22,331,595	1,116,580	64.21	eru	2017-2022
Peace River Shores St/Dr-Maint	2018		2,237,440	18.70	155,000	2,898,500	144,925	84.45	eru	2037
Pirate Harbor St/Dr Maint	2005		385,636	4.71	155,000	730,050	36,503	90.31	eru	2033
Placida St/Dr	2006-2007		1,762,981	18.60	155,000	2,883,000	144,150	70.11	eru	2025
Punta Gorda N-Urb St/Dr	2016-2019		888,527	79.80	59,698	4,763,900	238,195	32.92	eru	2029
Rotonda Heights St/Dr	2018		2,408,912	17.06	155,000	2,644,300	132,215	69.55	eru	2037
Rotonda Lakes St/Dr	2012		3,220,900	28.40	155,000	4,402,000	220,100	63.07	eru	2032
Rotonda Meadows & Villas St/Dr	2017		3,478,737	56.50	155,000	8,757,500	437,875	81.38	eru	2024/2037
Rotonda Sands North St/Dr	2012		2,737,820	25.00	155,000	3,875,000	193,750	79.17	eru	2032
Rotonda West St/Dr- Maint	2004		1,284,165	81.80	155,000	12,679,000	633,950	71.15	eru	2025
South Burnt Store St/Dr-Maint	2005		1,815,190	22.17	155,000	3,436,350	171,818	75.74	eru	2024
South Gulf Cove N-Urb Ph 2-5	2003-2007		8,030,017	100.70	155,000	15,608,500	780,425	53.24	eru	2025-2027
South Gulf Cove Ph 1 Area	2019		1,436,553	46.60	155,000	7,223,000	361,150	0.00	eru	2035
South PG Heights St/Dr-Maint	2018-2020		394,551	9.70	155,000	1,503,500	75,175	82.80	eru	2035
South PG Heights East St/Dr-Maint	2006		427,661	5.87	155,000	909,850	45,493	75.59	eru	2026
South PG Heights West St/Dr-Maint	2018-2020		610,473	11.20	155,000	1,736,000	86,800	79.26	eru	2035
Suncoast Blvd St/Dr	2019-2020		126,765	0.76	166,796	126,765	6,338	20.71	eru	2035
Town Estates St/Dr	2012		497,054	6.10	155,000	945,500	47,275	70.80	eru	2032
Tropical Gulf Acres St/Dr-Maint	2012-2014*		2,700,397	33.90	155,000	5,254,500	262,725	32.50	eru	2032

Note: Today's Cost reflects what it would cost to pave today, not any time in the future, and is the estimate for asphalt only. No incidental costs are included.

## Pirate Harbor Street and Drainage MSBU

Fund Financial Report  
Oct. 1 2022 - Dec. 31, 2022

	Actual FY2022	Adopted Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$ 395,257	\$ 395,146	\$ 479,125	\$ 479,125
<b>Revenues</b>				
Assessments & Earnings	111,881	115,335	73,128	115,335
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	606,000	-	-
<b>Total Revenue</b>	\$111,881	\$721,335	\$73,128	\$115,335
<b>Expenditures</b>				
Contract Services	8,065	17,450	675	17,450
Pipe Lining	-	20,000	-	20,000
ROW Maintenance	3,384	3,486	-	4,640
ROW Reclamation	-	-	-	-
Speciality Mowing	-	-	-	-
Public Works Services	14,380	26,912	-	26,912
Internal Charges	712	748	748	748
Purchased Services	1,472	2,410	1,434	2,410
Materials and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Debt Services	-	33,732	-	-
<b>Project Costs</b>				
Pirate Harbor Paving Program	-	798,660	-	-
<b>Total Expenditures</b>	\$28,013	\$903,398	\$2,857	\$72,160
<b>Reserves (Ending Fund Balance)</b>	\$479,125	\$213,083	\$549,397	\$522,300
<i>Reserve %</i>	94.5%	19.1%	99.5%	87.9%

Date Prepared: 2/2/2023

# Pirate Harbor Street and Drainage MSBU

## Preliminary 2 Year Budget

FY2024 & FY2025

### Estimated ERU's and Cost per ERU

	FY2024	FY2025
<b>Vacant</b>		
<i>Estimated ERU's</i>	161,200	161,200
<i>Cost per ERU</i>	\$ 299.51	\$ 299.51
<b>Occupied</b>		
<i>Estimated ERU's</i>	243,000	243,000
<i>Cost per ERU</i>	\$ 297.00	\$ 297.00
<b>Current FY23 Vacant Rate</b>	<b>\$ 299.51</b>	
<b>Current FY23 Occupied Rate</b>	<b>\$ 297.00</b>	
<b>Current Maximum Rate</b>	<b>\$ 299.51</b>	

	Preliminary Budget FY2024	Preliminary Budget FY2025
<b>Beginning Balance</b>	\$ 522,301	\$ 297,564
<b><u>Revenues</u></b>		
<b>Assessments &amp; Earnings</b>		
<i>Assessments</i>	120,453	120,453
<i>Interest</i>	1,829	1,042
<i>Less 5% Reserve - FS 129.01(2)b</i>	(6,115)	(6,075)
<b>Grant &amp; Subsidy Revenue</b>		
<b>Loans &amp; Borrowing</b>		
<i>Debt Proceeds</i>	606,000	-
<b>Total Revenue</b>	<b>\$ 722,167</b>	<b>\$ 115,420</b>
<b><u>Expenditures</u></b>		
<b>Contract Services</b>		
<i>Engineering</i>	-	-
<i>Other Contractual Svcs</i>	-	-
<i>Concrete Flatwork</i>	5,000	5,000
<i>Drainage</i>	-	-
<i>Street Sweeping</i>	-	-
<i>Installed Sod</i>	18,750	18,750
<i>Paving</i>	-	-

	<b>Preliminary Budget FY2024</b>	<b>Preliminary Budget FY2025</b>
<b>Contract Services; other</b>		
<i>Pipe Lining</i>	20,000	20,000
<i>Right of Way Maint</i>	3,047	3,139
<i>ROW Reclamation</i>	-	-
<i>Specialty Mowing</i>	-	-
<b>Public Works Services</b>		
<i>Equip Repl Charges-PubWrks</i>	6,441	6,441
<i>Operating Exp-PubWrks</i>	48,668	48,668
<i>Road &amp; Bridge Materials</i>	8,213	8,587
<i>Sign Materials</i>	357	373
<b>Internal Charges</b>		
<i>Central/Indirect Srvs</i>	786	6,848
<b>Purchased Services</b>		
<i>Personal Srvs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	-	-
<i>Collection Fee-Tax Collector</i>	2,410	2,410
<b>Materials and Supplies</b>		
<b>Capital Outlay</b>		
<i>Imprv-Other Than Bldgs</i>	-	-
<b>Debt Services</b>		
<i>Principal</i>	-	36,000
<i>Interest</i>	33,732	32,368
<i>Other Debt Service Costs</i>	-	-
<b>Project Costs</b>		
<b><i>Pirate Harbor Paving Program</i></b>		
<i>Paving</i>	783,000	-
<i>Rejuvenation</i>	-	42,000
<i>Labor</i>	16,500	1,000
<b>Total Expenditures</b>	946,904	231,584
<b>Reserves (Ending Fund Balance)</b>	\$ 297,564	\$ 181,400
<i>Reserve %</i>	23.9%	43.9%

Version Date

2/7/2023

Capital Maintenance Schedule  
Public Works - MSBU/TU Road Paving  
2024-2025

Project Costs (in thousands)

Project Name	2024	2025	2026	2027	2028	2029	TOTAL
Burnt Store Village/Woodland Estates	191	21	7	7	6	5	237
Cook & Brown Little Farm Paving and Mtc. Program	9	3	2	1	1	0	16
Deep Creek Paving Program	155	55	27	14	1	0	252
Englewood East Paving and Mnt Program	0	8,962	890	262	247	230	10,591
Gardens of Gulf Cove Paving Program	0	0	2,236	232	84	79	2,632
Greater Port Charlotte Road Paving Program	8,275	4,607	4,151	4,151	4,151	4,151	29,488
Grove City Paving Program	0	0	5,074	645	164	156	6,039
Harbour Heights Paving Program	297	0	0	0	0	0	297
Lemon Bay Paving and Maintenance Program	6,471	711	206	189	171	152	7,900
Manasota Key Paving Program	12	0	0	0	0	0	12
Neal Road Paving Program	1,632	122	0	0	0	0	1,754
NW Port Charlotte Paving and Maintenance	5,161	82	71	55	28	21	5,418
Peace River Shores Paving Program	10	5	0	0	0	0	15
Pirate Harbor Paving Program	833	75	31	29	28	26	1,023
Placida Paving and Maintenance Program	0	4,017	478	127	119	111	4,851
Punta Gorda Non Urban Paving Program	161	15	6	3	1	0	186
Rotonda Heights Paving Program	32	5	0	0	0	0	37
Rotonda Meadows and Villas Paving and Mnt Program	0	0	5,303	231	646	205	6,385
Rotonda West Paving Program	0	17,430	1,651	532	501	469	20,583
South Burnt Store Paving	4,798	406	53	36	19	0	5,312
South Gulf Cove Paving Program Ph 1	151	48	5	0	0	0	204
South Gulf Cove Paving Program Ph 2 and 3	0	0	9,104	10,146	664	0	19,914
South Punta Gorda Heights Paving Program	15	12	10	5	0	0	42
South Punta Gorda Heights West Paving Program	20	15	10	1	0	0	46
Suncoast Blvd Paving and Maintenance Program	8	3	2	2	1	0	16
Tropical Gulf Acres Paving and Mnt Program	1,020	306	0	0	0	0	1,326
<b>TOTAL</b>	<b>29,251</b>	<b>36,901</b>	<b>29,318</b>	<b>16,668</b>	<b>6,832</b>	<b>5,606</b>	<b>124,576</b>

Charlotte County



**BOARD OF COUNTY COMMISSIONERS**

Charlotte County, Florida  
 18500 Murdock Circle  
 Port Charlotte, FL

DATE
6/16/2022

PO NUMBER
2022002398

**VENDOR:** 048449  
 AFFORDABLE PALM SERVICE INC, DBA ARBORX  
 PO BOX 21775  
 SARASOTA, FL 34276

**SHIP TO:** MAINTENANCE & OPERATIONS  
 PUNTA GORDA YARD  
 7000 FLORIDA ST  
 PUNTA GORDA, FL 33950

**PHONE:** (941) 926-1177    **FAX:**

**Req. No.:** 2022002474

**FOB Point:**

**Terms:** A/P Net 30 Days

**Contact:** Peters, Chuck

**Confirming?** No

**Req. Del. Date:**

**Special Inst:** In accordance with the prices, terms, and conditions of Contract #20-127, Tree Trimming and Removal - Annual

**Sales Tax Exemption Certificate:** 85-8012507862C-4  
**Federal Excise Tax Exemption Number:** 59-77-0028K

Quantity	Unit	Description	Unit Price	Ext. Price
1.00	ea	Location: 24168 Jean La Fitte Blvd.	125.0000	125.00
1.00	ea	Remove Hardwood Australian Pine Tree 6" DBH - Flush Cut Proposal #6432P	550.0000	550.00
		Remove Hardwood Australian Pine Tree 25" DBH - Flush Cut Proposal #6432P		

**BILL TO:** CHARLOTTE COUNTY PURCHASING  
 18500 MURDOCK CIRCLE  
 SUITE 344  
 PORT CHARLOTTE, FL 33948-1094

Phone: 941-743-1378  
 Fax: 941-743-1384

<b>SUBTOTAL</b>	675.00
<b>TAX</b>	0.00
<b>FREIGHT</b>	0.00
<b>TOTAL</b>	675.00

Project Number	Account Number	Amount	Project Number	Account Number	Amount
	E 1406.445405.541.34.0001	675.00			

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Unauthorized Copy**