

MINUTES
PLACIDA AREA STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)
ADVISORY BOARD REGULAR MEETING
THURSDAY, FEBRUARY 16, 2022

1:30 pm – 3:23 pm
West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida

Members Present: William Smith, Chair
Arthur Hanson, Vice Chair
Tom Rice
Jim Zwetzig

Members Absent: Scott Roberts

County Staff: Kimberly Kelley, Community Liaison
Jeff Litherland, Project Engineer
Ray Slade, Project Manager

Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

Review Sunshine Law, and Roberts Rules of Order:

The Advisory Board watched the Sunshine Law and Roberts Rules of Order video provided by the Charlotte County Attorney's office.

Election of Officers:

Chair: Mr. Rice nominated Mr. Smith, there were no other nominations.

Vice-Chair: Mr. Rice nominated Ms. Zwetzig, there were no other nominations.

Mr. Smith accepted the position of Chair, Mr. Zwetzig accepted the position of Vice-Chair, and it was unanimously approved.

Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

- Jan Morse provided a map of the Windward at Cape Haze community; she pointed out the exercise loop, noted increase pedestrian use and proposed crosswalks at two locations.
- Carol Whitter believed that the traffic speed counts collected do not reflect actual speed because as it slows citizens down this isn't a true actual assessment of what is occurring. She would like counts redone not using the flashing radar sign.
- Gerry Schreibman inquired on the conversion of the sewer project in relation to the paving project.
- Lauren Burke pointed out that traffic speed counts were not conducted both directions.
- Penny Britton commented that the speed needs to be reduced.

Approval of Minutes:

The minutes from November 10,2021 were unanimously approved as submitted.

Unfinished Business:

- a) Maintenance of Streets and Drainage: Ms. Kelley explained that the language on the conservation easement for the Lemon Bay Conservancy is being finalized, noting this will

reduce but not eliminate their MSBU assessments. She will provide additional information as it is received. Mr. Litherland explained that the (RLI's) request letters of interest went out for design of the bridge maintenance and repair plan, he stated that design will take four to six months. Ms. Kelley explained the traffic calming policy is in the process of being revised by our Transportation Engineer, he is reviewing roadway classifications, funding sources, roadway level of service and corridor planning. At this time until the revised policy is presented to the Board of County Commissioners (BCC) for their approval the requests are on hold. If the BCC approves the new policy, then requests will be considered. She explained that reducing the speed limit on a road is a form of traffic calming. Mr. Rice stated that it would be helpful if the Transportation Engineer was present during the next advisory board meeting and mentioned that they request his attendance; he asked Ms. Kelley to invite him to the May meeting.

- b) Sidewalk Project/Gasparilla Pines: Mr. Slade stated that Johnson Engineering has been selected for the design, once the scope and fees are approved the design will start; taking approximately nine to twelve months for completion. He noted that eight-foot sidewalks are the standard and after the design is complete then it would be put out to bid for construction.

New Business:

- a) Financial Reports: The FY21 annual and FY22 Qtr. 1 Actual Expenditure and Activity Maintenance were provided for review.

Citizen Input on MSBU Items (3 Minute Limit):

- Jan Morse indicated that Rotonda West has eight crosswalks, Via Flamia and Placida Road has a crosswalk and she would hope that this request is also supported by county staff.
- Carol Whittier stated she is in favor of the crosswalks that are indicated on the map provided.
- Gerry Schreiberman inquired on the intent of the county purchase of land on Placida Road.

Advisory Board Open Discussion:


The Advisory Board discussed the request for crosswalks; Mr. Zwetzig motioned to approve the study to the crosswalks indicated in the map provided, seconded by Mr. Hanson and unanimously approved.

Schedule Meetings / Items for Next Agenda:

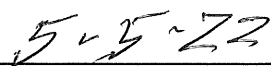
Future meetings are scheduled at 1:30 p.m. in the West County Annex conference room as follows:

- Thursday, May 5, 2022
- Thursday, August 11, 2022, this meeting will be located at the Ann & Chuck Dever Regional Park
- Thursday, December 1, 2022

Submitted by Kimberly Kelley
Public Works Department



Chair Signature



Date



**Placida Area Street & Drainage
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance
1:30 p.m., Thursday, February 17, 2022

Location: West County Annex 6868 San Casa Drive, Englewood, Florida

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Kimberly Kelley	Kimberly.Kelley@charlottecountyfl.gov	575-3613
Bill Smith	WPSMITH277@gmail.com	248-417-2095
Art Hanson		
MAUREEN BURKE	3 SEAWARD Cir PLACIDA	207-944-1530
Penn y Britton	4040 Cape Haze Dr	585-435-8533
Jan Morse	morsejm@uwec.edu	941-930-5042
Tom Rice	ricefam@aol.com	941-268-5514
Gerry Schreiberman	g.juliaschreiberman@gmail.com	941-698-1953
CAROL WHITTIER	gipetto58@gmail.com	207-380-9737
Carmen Michelson	MichelsonCarm@aol.com	
DAVID Michelson	dmichelson2@gmail.com	413-441-0049
REX COLBECK	REXCOLBECK@AOL.COM	517-449-0002

**AGENDA
PLACIDA AREA STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, FEBRUARY 17, 2022**

**1:30 p.m., West County Annex, Room 120
6868 San Casa Dr., Englewood, Florida**

BOARD MEMBERS: William Smith, Chair
Arthur Hanson, Jr., Vice Chair
Thomas Rice
Scott Roberts
Jim Zwetzig

COUNTY STAFF: Kimberly Kelley

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Sunshine Law/ Roberts Rules Presentation
3. Election of Officers
4. Changes to the Agenda
5. Citizen Input on Agenda Items (3-Minute Limit)
6. Approval of Minutes: November 10, 2021
7. Unfinished Business
 - a. Maintenance of Streets and Drainage
 - b. Sidewalk Project/Gasparilla Pines Blvd.
8. New Business
 - a. Financial Reports
9. Citizen Input on MSBU Items (3-Minute Limit)
10. Advisory Board Open Discussion
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

Placida Area Street and Drainage MSBU

Fund Financial Report

Oct. 1 - Dec. 31, 2021

	Actual FY2021	Adopted Budget FY2022	YTD Actual FY2022	Projected FY2022
Beginning Balance	\$1,299,011	\$1,618,249	\$1,663,735	\$1,663,735
Revenues				
Assessments & Earnings	488,735	482,977	357,473	482,977
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	-	-	-
Total Revenue	\$488,735	\$482,977	\$357,473	\$482,977
Expenditures				
Contract Services	7,428	26,554	109	26,554
Pipe Lining	-	150,000	-	150,000
ROW Maintenance	10,085	11,349	310	11,349
ROW Reclamation	-	-	-	-
Speciality Mowing	30,545	54,867	-	54,867
Public Works Services	66,013	271,197	8,543	271,197
Internal Charges	3,199	2,716	2,716	2,716
Purchased Services	6,740	15,053	7,147	15,053
Materials and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Debt Services	-	-	-	-
Project Costs				
Gasparilla Pines Sidewalk	-	117,000	-	117,000
Placida Bridge Maint. Plan	-	304,000	-	304,000
Placida Paving FY25	-	-	-	-
Total Expenditures	\$124,010	\$952,736	\$18,825	\$952,736
Reserves (Ending Fund Balance)	\$1,663,735	\$1,148,490	\$2,002,384	\$1,193,976
<i>Reserve %</i>	93.1%	54.7%	99.1%	55.6%

Date Prepared: 1/13/2022

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-PLAM Placida S/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Contract Cost	Work Accomp.	UOM	Total Cost	
1220410 PW-PLAM Placida S&D MSDR Annual Work Order														
10-9866 MSDR														
						10/01/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/05/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/06/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/07/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/08/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/12/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/13/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/15/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/19/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/20/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/21/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/22/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/26/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/27/2021	1.00	75.93	0.00	0.00	0.00	1.00	LHR	75.93
						10/28/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/29/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						11/02/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						11/03/2021	1.75	159.93	0.00	0.00	0.00	1.75	LHR	159.93
						11/09/2021	1.75	159.93	0.00	0.00	0.00	1.75	LHR	159.93
						11/10/2021	6.00	548.34	0.00	0.00	0.00	6.00	LHR	548.34
						11/12/2021	4.00	365.56	0.00	0.00	0.00	4.00	LHR	365.56
						11/16/2021	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						11/17/2021	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						11/18/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						11/19/2021	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						11/24/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
MSDR Total							23.75	2,066.16	0.00	0.00	0.00	23.75	LHR	2,066.16
Total WO Number: 1220410							23.75	2,066.16	0.00	0.00	0.00	23.75	LHR	2,066.16
1692822 L&G - S. Side of Esther St from Boyette to Driveway at 8263 Esther - PLAM														
10-3004D Sm Pipe Inst														
						10/18/2021	10.00	695.50	0.00	185.30	0.00	0.00	L F	880.80
Sm Pipe Inst Total							10.00	695.50	0.00	185.30	0.00	0.00	L F	880.80
Total WO Number: 1692822							10.00	695.50	0.00	185.30	0.00	0.00	L F	880.80
1703017 FY 20 Safety Mowing - Contract 20-001 - PLAM														
10-9031R Inspection C/S Mowing														
						10/05/2021	1.50	97.95	0.00	5.64	0.00	1.50	LHR	103.59
						10/15/2021	0.50	32.65	0.00	1.88	0.00	0.50	LHR	34.53
						10/21/2021	0.75	48.98	0.00	2.82	0.00	0.75	LHR	51.80
						10/28/2021	0.50	32.65	0.00	1.88	0.00	0.50	LHR	34.53
						11/03/2021	1.00	51.42	0.00	7.39	0.00	1.00	LHR	58.81
Inspection C/S Mowing Total							4.25	263.65	0.00	19.61	0.00	4.25	LHR	283.26

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-PLAM

Project Number	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost	
1703053 Year 1 Specialty Mowing (Placida) Contract # 20-047															
ROAD-16168 ROADWAY-GASPARILL LA PINES BLVD-PLAM															
10-9857R Project Management															
GASPARILL A PINES BLVD-PLAM															
Total WO Number: 1703017							4.25	263.65	0.00	19.61	0.00	0.00	4.25	LHR	283.26
10/01/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/05/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/06/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/07/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/08/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/12/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/13/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/14/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/15/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/19/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/20/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/21/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/22/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/26/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/27/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/28/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
10/29/2021							0.25	21.95	0.00	0.94	0.00	0.00	0.25	LHR	22.89
11/02/2021							0.25	29.86	0.00	0.83	0.00	0.00	0.25	LHR	30.69
11/03/2021							0.25	29.86	0.00	0.83	0.00	0.00	0.25	LHR	30.69
11/04/2021							0.25	29.86	0.00	0.83	0.00	0.00	0.25	LHR	30.69
11/05/2021							0.25	29.86	0.00	0.83	0.00	0.00	0.25	LHR	30.69
11/30/2021							0.25	29.86	0.00	0.83	0.00	0.00	0.25	LHR	30.69
Project Management Total							5.50	522.41	0.00	20.06	0.00	0.00	5.50	LHR	542.47
Total WO Number: 1703053							5.50	522.41	0.00	20.06	0.00	0.00	5.50	LHR	542.47
1758657 Drainage - Bantary Bay Blvd Jeansport Dr Evelyn Rd & Franklin Dr - PLAM															
ROAD-10760 ROADWAY-BANTARY BAY BLVD-PLAM															
BANTARY BAY BLVD-PLAM															
10-9852D Supervision															
Supervision Total							1.50	153.78	0.00	4.95	0.00	0.00	1.50	LHR	158.73
96-9605D Stormwater Design Support															
Supervision Total							1.50	153.78	0.00	4.95	0.00	0.00	1.50	LHR	158.73
10/29/2021							3.00	276.00	0.00	0.00	0.00	0.00	3.00	LHR	276.00
11/01/2021							5.00	566.90	0.00	0.00	0.00	0.00	5.00	LHR	566.90
Stormwater Design Support Total							8.00	841.90	0.00	0.00	0.00	0.00	8.00	LHR	841.90
Total WO Number: 1758657							9.50	996.68	0.00	4.95	0.00	0.00	9.50	LHR	1,000.63
1786029 Sm Pipe Repair - 3331 Goldfinch Ln - PLAM															
ROAD-10754 ROADWAY-GOLDFINCH LN-PLAM															
10-3005D Sm Pipe Rpr															
Supervision Total							11.00	910.47	0.00	20.68	0.00	0.00	11.00	RPR	931.15
10/01/2021							2.50	202.98	0.00	9.28	0.00	0.00	2.50	LHR	212.25

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-PLAM

Project Number	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost		
1787267	FY22 PLAM 6001 Sign Maint Location 65 Year-Round	PLAM-TSM	TSM	60-6001R Sign Maintenance	Sign Maintenance Total	10/06/2021	1.00	62.89	9.76	11.50	0.00	2.00	SGN	84.15		
						1.00	62.89	9.76	11.50	0.00	2.00	SGN	84.15			
						Supervision Total	97-9752 Supervision	10/07/2021	1.50	110.88	0.00	5.64	0.00	1.50	LHR	116.52
						Supervision Total	1.50	110.88	0.00	5.64	0.00	1.50	LHR	116.52		
						Total WO Number: 1787267	2.50	173.77	9.76	17.14	0.00	3.50	LHR	200.67		
						Supervision Total	97-9752 Supervision	11/01/2021	0.00	0.01	0.00	0.00	0.00	0.00	CY	0.01
						Supervision Total	10.00	591.35	0.00	259.30	0.00	6.925.00	CY	850.65		
						BC Flail Mowr Total	10.00	591.36	0.00	259.30	0.00	6.925.00	CY	850.66		
						Total WO Number: 1789382	11.75	770.77	0.00	265.08	0.00	6.926.75	CY	1,035.85		
						1789382	Brush Cut - All of Esther St - PLAM	ROAD-16215	ROADWAY-ESTHER ST-PLAM	ESTHER ST-PLAM	11/02/2021	1.75	179.41	0.00	5.78	0.00
1789615	FY22 PLAM 6010 Sign Insp Location 63 Year-Round	PLAM-TSM	TSM	97-9752 Supervision	Supervision Total	11/16/2021	1.00	143.84	0.00	2.83	0.00	1.00	LHR	146.67		
						1.00	143.84	0.00	2.83	0.00	1.00	LHR	146.67			
						Supervision Total	1.00	143.84	0.00	2.83	0.00	1.00	LHR	146.67		
						Total WO Number: 1789615	2.00	287.68	0.00	5.66	0.00	2.00	LHR	293.34		
						Supervision Total	97-9752 Supervision	11/04/2021	2.00	287.68	0.00	5.66	0.00	2.00	LHR	293.34
						Supervision Total	2.00	287.68	0.00	5.66	0.00	2.00	LHR	293.34		
						Total WO Number: 1789621	2.00	287.68	0.00	5.66	0.00	2.00	LHR	293.34		
						Supervision Total	97-9752 Supervision	11/08/2021	1.00	106.76	0.00	0.00	0.00	1.00	LHR	106.76
						Supervision Total	1.00	106.76	0.00	0.00	0.00	1.00	LHR	106.76		
						1790719	PW-PLAM Gasparilla Pines Sidewalk c412210 Placida	PW-PLAM	Placida Sv/Dr Mtc	93-9357R Project Management	10/27/2021	1.00	87.79	0.00	0.00	0.00
1792847	PS# 11142505 & 11142493 Potholes - Cape Haze Dr - PLAM	ROAD-11100	ROADWAY-CAPE HAZE DR-PLAM	CAPE HAZE DR-PLAM	Project Management Total	11/18/2021	4.00	257.30	14.66	5.66	0.00	0.03	TN	277.62		
						4.00	257.30	14.66	5.66	0.00	0.03	TN	277.62			
						Total WO Number: 1790719	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		
						Supervision Total	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		
						Total WO Number: 1790719	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		
						Supervision Total	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		
						Total WO Number: 1790719	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		
						Supervision Total	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		
						Total WO Number: 1790719	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		
						Supervision Total	5.00	495.86	0.00	0.00	0.00	5.00	LHR	495.86		

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-PLAM

Project Number	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
				A/C Maint. Potholes Total			4.00	257.30	14.66	5.66	0.00	0.03	TN	277.62
				10-9852R Supervision		11/18/2021	2.00	205.04	0.00	6.60	0.00	2.00	LHR	211.64
				Supervision Total			2.00	205.04	0.00	6.60	0.00	2.00	LHR	211.64
				Total WO Number: 1792847			6.00	462.34	14.66	12.26	0.00	2.03	LHR	489.26
				Total MSBU: PW-PLAM			94.75	7,991.10	24.42	562.84	0.00	6,986.78	LHR	8,578.36

CHARLOTTE COUNTY PUBLIC WORKS
MSBU FINANCIAL HISTORY
FY 12 THRU FY 21
FUND 1408

FINAL - Q4

PLACIDA AREA ST/DR MAINT UNIT

Formerly Fund 145 (VW)

Adopted
Budget

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 20-21 12 Mo. Actual (a)
BEGINNING BALANCE	\$ 665,403.25	\$ 765,764.83	\$ 858,460.13	\$ 924,323.45	\$ 1,030,374.62	\$ 1,096,783.86	\$ 1,030,771.23	\$ 877,410.01	\$ 908,174.17	\$ 1,204,632.76	\$ 1,299,010.52
REVENUES RECEIVED:											
Assessments & Earnings	156,709.02	156,488.47	157,976.41	156,230.12	155,917.32	152,585.79	155,101.88	155,236.79	489,027.24	502,748.35	485,706.63
Assessments & Earnings Interest	3,510.41	3,790.24	4,766.38	7,595.89	8,297.61	12,261.00	14,801.14	18,903.88	17,861.07	4,885.57	9,003.53
Assessments & Earnings Net Inc(Decr) FIM/Inves	2,496.57	(3,459.35)	1,226.06	2,315.24	73.37	(2,412.10)	(6,507.03)	12,115.71	10,878.68	-	(8,902.74)
Assessments & Earnings Excess Fees /Misc.	1,530.15	1,348.64	1,204.10	1,063.15	1,138.44	1,165.31	845.48	951.82	-	-	2,925.82
Loans & Borrowing	-	-	-	-	-	-	-	-	-	-	-
External Borrowing	-	-	-	-	-	-	-	-	-	-	-
Less: Reserve - FS 129.01	164,246.15	158,168.00	165,172.95	167,224.40	165,426.74	163,600.00	164,241.47	187,208.20	517,766.89	(25,381.70)	488,735.24
Total Revenue	829,649.40	923,932.83	1,023,633.08	1,091,547.85	1,195,801.36	1,260,383.86	1,195,012.70	1,064,618.21	1,425,941.06	1,686,884.96	1,787,745.76
TOTAL REVENUES & BALANCES											
EXPENDITURES:											
ROW Maintenance	6,089.63	5,400.00	5,400.00	5,400.00	4,500.00	4,500.00	8,300.00	5,278.00	10,149.75	18,014.70	10,085.40
Specialty Mowing	750.00	540.00	880.00	880.00	1,080.00	4,230.00	15,770.00	38,850.00	41,495.00	28,564.99	30,545.00
Contract Services								1,500.00	-	-	-
P/S - Landscape Design								800.00	-	-	-
Gasparilla Pines Sidewalk								4,160.00	-	-	-
P/S - Sidewalk Design								216,986.23	-	-	-
Gasparilla Pines Sidewalk								3,770.00	-	-	-
OTB - Sidewalks								-	-	-	-
Contract Services								40,905.97	-	-	-
P/S - Hammerhead Design								-	-	-	-
Contract Services								612.00	-	-	-
P/S - Hammerhead Constr								673.20	-	-	-
Placida Paving	582.00	228.00	228.00	204.00	639.00	204.00	612.00	673.20	673.20	734.40	680.48
Contract Services								204.00	-	-	-
P/S - Paving cmr2207								204.00	-	-	-
Placida Bridge Maint. Plan	1,156.00	1,988.00	1,957.00	64.00			200.00	900.00	2,400.00	3,500.00	5,872.00
C/S - Bridge Master Plan								900.00	2,400.00	2,527.00	875.56
cmb2202											
Contract Services	301.00	110.00	435.00	435.00	2,768.00	2,793.05					
C/S - Other Contractual											
ROW Reclamation											
C/S - ROW Reclamation											
Contract Services											
P/S - Concrete Flatwork											
Placida Paving	3,782.00										
Contract Services											
P/S - Other cmr2207											
Placida Bridge Maint. Plan	14,574.24										
OTB - Bridge Rehab Eng											
cmb2202											
Placida Bridge Maint. Plan	2,772.00	1,487.00	1,730.00	1,730.00	1,856.00	1,327.00	2,566.00	2,694.00	4,376.00	3,199.00	3,199.00
OTB - Bridge Rehab											
cmb2202											
Internal Charges											
Central/Indirect Allocati											
Purchased Services											
Advertising-Legal											
Fees-Landfill	789.33	1,025.64	975.32	115.27	204.12	195.40	3,476.87	1,132.43	17.17	500.00	527.41
Public Works Services	4,087.92	6,276.68	6,337.68	2,513.75	2,756.85	2,618.41	62,807.96	8,363.50	4,961.54	9,680.32	7,569.68
Equipment Repl Chgs/F											
Maintenance Services	42,408.25	45,810.20	56,732.54	23,114.04	43,570.05	93,193.28	62,807.96	90,078.08	55,103.80	60,559.33	56,766.05
Public Works Services											
Tax Collector-Collector	2,131.92	2,213.73	2,331.91	2,394.14	2,288.52	2,255.72	2,284.77	2,131.15	6,250.21	10,054.97	6,212.41
Public Works Services											
Road & Bridg	2,457.95	13.58	3,351.30	396.67	34.32	642.38	685.66	3,946.80	1,170.29	2,327.83	753.32
Public Works Services											
Sign Materials	348.57	369.87	594.64	652.76	733.40	591.78	143.20	96.88	57.58	1,455.55	924.00
Public Works Services											
Total Expenditures	63,884.57	65,472.70	99,309.63	61,173.23	99,017.50	229,612.63	317,602.69	156,444.04	126,930.54	142,118.09	124,010.31
ENDING FUND BALANCE	\$ 765,764.83	\$ 858,460.13	\$ 924,323.45	\$ 1,030,374.62	\$ 1,096,783.86	\$ 1,030,771.23	\$ 877,410.01	\$ 908,174.17	\$ 1,299,010.52	\$ 1,544,766.89	\$ 1,663,735.45

Note (a): Twelve Month Actuals per Ledger Summary Report of 09/30/21
Maintenance Mgmt System through 09/30/21

Category Definitions - Quarterly Financial Reports

Revenues:	Includes:
Assessments & Earnings	Assessment fees, Interest and Investment Earnings
Grant & Subsidy Revenue	Federal, State and Local Grants, Subsidies from other funding sources
Loans & Borrowing	Debt proceeds

Expenditures:	Includes:
Contract Services	Installed Sod Repairs (Irrigation, Sidewalk, Driveway, Asphalt, etc.) Street Sweeping Survey Traffic Control Tree Removal / Replacement **excludes project costs and itemized contractual items listed below Different templates will show different itemized accounts Itemized Items - SD Template - Pipe Lining, ROW Maint, ROW Recl, Spec Mowing Itemized Items - WW template - Survey, Navigatoinal Trimming Itemized Items - Stormwater - Pipe Lining, Water Quality Itemized Items - Beaches - none, most expenses are project related
Public Works Services	Costs incurred by the MSBU Work Program and Project(s) for Labor, Tools/Equipment and Material usage Public Works Services periods covered: Q1 PE 12.31 = (2mo) October - November actuals Q2 PE 3.31 = (5mo cumulative) October - February actuals Q3 PE 6.30 = (8mo cumulative) October - May actuals Q4 PE 9.30 = (12mo cumulative) October - September actuals
Internal Charges	Inter-department charges for services provided. This calculation is based on actual expenditure data from 2 years in arrears. Not to exceed 5% of the current fiscal year assessment revenue.
Purchased Services	Legal Advertising (MSBU Notice Mailings) / Postage Aquatic Weed Charges Landfill Fees POA Fees Electricity & Water Tax Collector Collection Fees
Materials and Supplies	Operating Supplies (Example: Stakes for sea turtle nest / beach monitoring)
Capital Outlay	Non project related capital costs (Example: Permanent radar signs) Right of Way Acquisition (Example: Easements)
Debt Services	Principal Loan Payments Interest Payments Cost of debt (arbitrage, closing costs, etc)

Project Costs	Includes:
Project Costs	Construction (Dredging, Bridge Maintenance, Paving), Engineering and Design

Reserves (Ending Fund Balance)	Includes:
Reserves / Ending Fund Balance	Reserve for Contingencies, Cash Carried Forward, Future Capital Outlay (per reseve policy)

Explanation of Terms

Revenue:

- **Net Inc(Decr) FMV/Invest.** – The Clerk of the Court’s Finance Dept invests the money that the MSBU’s have on hand. Every year the Clerk’s Finance is required to mark up or down to fair market value all investments the County has. This markup or markdown is what gets posted to this line item.
- **Excess Fees/Misc.** - Excess Fees returned from the tax collector and Miscellaneous Revenue from accident claims.
- **Less: Reserve – FS 129.01(2)(B)** – The receipts portion of the budget shall include 95 percent of all receipts reasonably to be anticipated from all sources.

Expenditure:

- **Other Contractual Services** – This may include but is not limited to: Street Sweeping, Tree Removal, Tree Replacement, Installed Sod, Repairs (Irrigation, Sidewalk, Driveway, Asphalt, etc.), Pipe Lining, Traffic Control, Welding, POA Fees, Fabrication, Survey.
- **Central/Indirect Allocation** – Inter-department charges for services provided. This calculation is based on actual expenditure data from 2 years in arrears. Not to exceed 5% of the current fiscal year assessment revenue.
- **Equipment Repl Chgs/PW** – Costs that are incurred for the use of equipment on a particular job. For example: The use of a tractor or excavator on a job.
- **Tax Collector-Collection Fee** – Tax collector fees based on the collected assessment revenue.
- **Materials – Road & Bridge** – Costs of the materials used for a particular job.

Reserves:

- **Reserve for Contingencies** – To maintain adequate levels of fund balance to mitigate current and future risks such as revenue shortfalls, unanticipated expenditures, and other unforeseen financial situations after exhausting all other funding options. Balance not less than 5% and not greater than 10% of the total budget.
- **Cash Carried Forward** – A reserve amount for the purpose of paying expenses from Oct. 1 of the ensuing fiscal year until the time when the revenues for that year are expected to be available. Balance not less than 5% and not greater than 10% of the total budget.
- **Future Capital Outlay** – Reserve amount accumulated for the purpose of funding capital projects must be spent on such project within six years from the date it was assessed or collected.