

BOARD OF COUNTY COMMISSIONERS

FEBRUARY 18, 2025

A Board Workshop, Capital Projects Capital Needs Assessment (CNA) was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Tiseo, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Truex. Also in attendance were: County Attorney Knowlton, Deputy County Administrator Lewis, Minutes Clerk Welsh, and various County staff members. The following members were absent: None.

**The Meeting was called to order at 9:00 am**, followed by the Pledge of Allegiance.

Deputy County Administrator Emily Lewis highlighted Board Workshop, Capital Projects Capital Needs Assessment (CNA).

1. Charlotte County 2025-26 / 2026-27 Budget Process

Francine Lisby, Assistant Budget Director gave a brief overview of Agenda, Calendar, CNA: Capital Timeline, Timeline, CNA Complexities, CNA - Non-Utility and Utility CNAs/Indexing, Capital Improvement Program (CIP), Next Steps, responded to funding strategies and prioritization, May 22, 2025 Focus Area Workshop – Infrastructure, Sales Tax Projects, fund balance, Fiscal Year (FY) 2028, Hazard Mitigation Grant Program (HMGP), Hurricane Ian, Sales Tax Initiative, operating costs, service delivery, and community growth. .

Tommy Scott, Community Services Director gave a brief overview of Building/Facility Infrastructure: Community Services, Park Infrastructure, replied to Park Master Plan, spatial allocation, community needs, population growth, and expansion.

Travis Perdue, Facilities Management Director gave a brief overview of General Government Facilities, Public Safety, Sheriff, responded to growth, capacity, County-Wide Master Space Plan, needs, work scope, regionalization component, Constitutional Officers, Annex Master Plan and Programming, telework advantages and disadvantages, construction cost estimates, capital projects, review process, Emergency Management, Family Services Center, post-event activities, Heritage Landing, partnership, estimates, market conditions, budget adjustments, Public Safety Feasibility Study, and signalization permit.

Charlotte County Sheriff Bill Prummell gave a brief overview of General Government Infrastructure – Sheriff, replied to parts compatibility and availability, aviation and drone programs, search and rescue response, strategic placement, training, purchase price, life cycle, Sikorsky UH-60 Black Hawk, law enforcement service, and mosquito season.

Joanne Vernon, County Engineer gave a brief overview of Road, Sidewalk, Lighting and Landscape: Road, Sidewalk, Lighting and Landscape, and Infrastructure Compliance.

Dave Watson, Utilities Director gave a brief overview of Utility Infrastructure: Potable Water Supply, Wastewater Reclamation Plant Expansion/Wastewater Infrastructure System Expansion and Hardening, Data and Control System Upgrades, Public Works Driven Projects, and Peace River Water Authority (Charlotte County Utilities (CCU) Portion).

**Chair Tiseo** discussed Building/Facility Infrastructure: Community Services, Board decision, impact fee collection and discount, transportation infrastructure, libraries, technical report, project prioritization, financial limitations, analysis, spatial requirements and design, Murdock Administration Building, community needs, Constitutional Officers, General Government Facilities, Cultural Center, programming, Bachmann Tract, resiliency, tax payer dollars, strategic location, resource staging, Grant applications and qualifications, hurricane recovery, Fire Station 4, costs, Sales Tax Update, General Government Infrastructure – Sheriff, Sikorsky UH-60 Black Hawk, multi-use helicopter, CIP, purchase price, timing, market volatility, commitment, lease option, Road, Sidewalk, Lighting and Landscape: Road, Florida Department of Transportation (FDOT), funding, Charlotte Harbor Community Redevelopment Agency (CRA), and Tax Increment Financing (TIF) funding. **Commissioner Constance** mentioned CNA Complexities, resiliency, climate change, sea level rise, Impact Fee Study and collection, public libraries, Building/Facility Infrastructure: Community Services, Babcock Ranch, transportation infrastructure, funding, Bissett Park, concept and future planning, costs, Federal Emergency Management Agency (FEMA) reimbursements, General Government Facilities, Cultural Center, community asset, spatial needs and reservation, population, artificial intelligence (AI) functions and integration, technology, decentralization, West Port, City of Punta Gorda, Lee County, annexes, Bachmann Tract, connectivity, Fire Station 5, signalization, Fire Station 2, February 20, 2025 Strategic Focus Area Review Workshop, Budget Workshops, department operations and maintenance (O&M) and growth arc, revenues, Sales Tax, General Government Infrastructure – Sheriff, parts compatibility and availability, Sikorsky UH-60 Black Hawk, fuel cost and efficiency, missions, collaboration, drones, airframe life cycle, Hurricane Charley, and timeline. **Commissioner Deutsch** commented on flexibility, Timeline, Local State of Emergency, pathways, impacts, Cultural Center, Mid-County Regional Library, centralization versus decentralization, facilities, operations, Constitutional Officers, community input, elevators, AI, staffing impacts, and future planning. **Commissioner Doherty** noted CNA – Non-Utility CNAs/Indexing, May 22, 2025 Focus Area Workshop – Infrastructure, Building/Facility Infrastructure: Community Services, affordability, project prioritization, Sikorsky UH-60 Black Hawk, mission capability, need, CIP, timing, cost, parts availability, March 26, 2025 Finance Committee Meeting, FY 2031, and road and sidewalk infrastructure. **Commissioner Truex** spoke to fund balance, General Government Facilities, February 20, 2025 Strategic Focus Area Review Workshop, growth, expansion, needs, Constitutional Officers, partnership, parking challenges, staffing, Public Safety, signalization, Fire Station 3, Fire Station 4, ladder truck accommodation, commercial development, Gasparilla Road, Sikorsky UH-60 Black Hawk, and life cycle.

Richard Arthur, Fiscal Services Manager replied to Impact Fee Agreement and Study, libraries, Babcock Ranch, General Government Facilities, costs, and Fiscal Stabilization Agreement 2008-041.

Assistant County Administrator Claire Jubb responded to Board decisions, libraries, government buildings, regional and community parks, Impact Fee Ordinance and Study, sales tax timeline, and Babcock Library and Annex.

Deputy County Administrator Lewis replied to February 20, 2025 Strategic Focus Area Review Workshop, Board objectives, community growth, spatial reservation, connectivity, post-disaster communication challenges, improvements, HMGP eligibility, Local Mitigation Strategy (LMS), CIP and 20 Year CNA process, resiliency, needs, projects, spending prioritization, funding and strategic focus areas strategies, reevaluations, field line marking robots, March 6, 2025 Board Workshop, revenue schedules, and transportation impact fees.

Chief Jason Fair, Public Safety Director responded to ladder truck accommodation, development and growth plan, rescue space, and personnel housing.

Shane Engelauf, Charlotte County Sheriff's Office (CCSO) Chief Pilot replied to Sikorsky UH-60 Black Hawk, military surplus, parts availability, fuel cost, capacity, aircraft equipment, delivery timeframe, California fire season, PJ Helicopters, United Air Group, and lease option.

Gordon Burger, Budget and Administrative Services Director responded to March 26, 2025 Finance Committee Meeting, Harborview Road, Edgewater Drive, financing option, impact fees, and bonding.

#### AA. County Administrator Comments

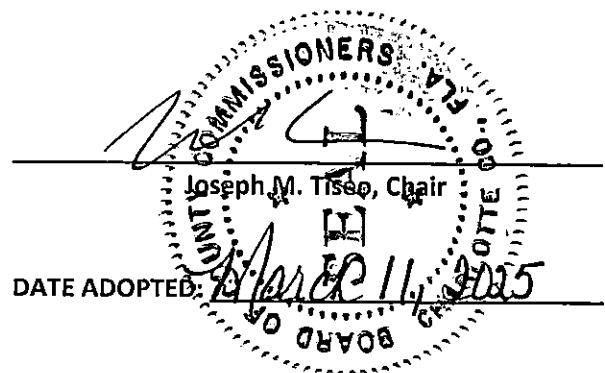
Deputy County Administrator Lewis remarked on staff efforts, process improvements, and February 20, 2025 Strategic Focus Area Review Workshop.

#### BB. County Attorney Comments - None

#### CC. Commissioner Comments

**Chair Tiseo** discussed staff efforts, capital infrastructure, CCU, growth, needs, planning, hands-free driving legislation support Resolution, seatbelt enforcement, public safety, lift station failure, gravity system backup and seepage, repair process, and Utilities Department. **Commissioner Constance** mentioned staff efforts, dedication, data, 31st Annual Greek Festival, attendance, February 22 and February 23, 2025 Spring Training Opening Days, CCU, fiber installation, Utilities Field Supervisor Tony Smith and staff, repair process, coordination, and cable installation company. **Commissioner Doherty** commented on staff efforts, process improvements, CNA, CIP, planning tool, May 22, 2025 Focus Area Workshop – Infrastructure, financing, needs, prioritization, and revenues. **Commissioner Truex** noted staff efforts, process improvements, future planning and needs, and partnership.

ADJOURNED: 11:20 am



ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Timothy Wash  
Deputy Clerk