

**BOARD OF COUNTY COMMISSIONERS**

**NOVEMBER 19, 2024**

A Utilities Department Quarterly Update Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo. Also in attendance were: County Administrator Flores, County Attorney Knowlton, and Minutes Clerk Welsh. The following members were absent: None.

**The Meeting was called to order at 2:19 pm**, followed by the Pledge of Allegiance.

**Changes to the Agenda**

**Change #1:** Item 1, Added attachments – Revised Presentation & Project Cost & Funding Update.

Requested by: Utilities

**Change #2:** Item 2, Added attachment – Water Installs Update.

Requested by: Utilities

**COMMISSIONER CONSTANCE MOVED TO APPROVE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER TISEO**

**MOTION CARRIED 5:0.**

**Public Input - None**

**1. Fiscal Update**

**(Change #1)** Added attachments – Revised Presentation & Project Cost & Funding Update.

Rick Arthur, Fiscal Services Manager gave a brief overview of Agenda, Zones 3, 4 and Low Pressure System (LPS), Funding & Assessment Term Options, Fiscal Year (FY) 2024 Actuals Comparison to Model, FY 2024 Actuals Notes, Bond-Related Regulatory Disclosure Requirements, Project Tiering Process, Raftelis Rate Model Review, Assumptions, Exclusions for Exercise, Targets for Exercise, Results of Exercise, Recommended Uses, and Two-Year Budget Process.

**Chair Truex** discussed Funding & Assessment Term Options, assessments, cost influences, existing rate payers, life cycles, Funding & Assessment Term Options, and Repair and Replacement (R&R). **Commissioner Constance**

commented on Funding & Assessment Term Options, Funding & Assessment Term Options, timeframe, Operations and Maintenance (O&M), inflation, precedent, and East Port. **Commissioner Doherty** mentioned Funding & Assessment Term Options, subsidies, capital requirements, Assumptions, cost, and Exclusions for Exercise. **Commissioner Tiseo** spoke to assessments, costs, Funding & Assessment Term Options, Funding & Assessment Term Options, and O&M.

Jonathan Cole, Giffels-Webster Engineers President responded to life cycles, infrastructure, and cost.

## 2. Utility Update

**(Change #2)** Added attachment – Water Installs Update.

Dave Watson, Utilities Director gave a brief overview of Monthly Purchases from Water Authority Average Daily Per Month, Water Produced at Burnt Store Average Daily Per Month, Reclaimed Distributed, Water Distribution, Reclaimed South and Master Contracted, Wastewater/Reclaim Events, Sanitary Sewer Overflows Per Calendar Year, Hurricane Sanitary Sewer Overflows, Source of Sanitary Sewer Overflows (SSOs), Cause of SSO's, Customers Per System Type, Water Reclamation Facilities Percent of Capacity – Last 12 Months, New Customers, South County Projects, Burnt Store Water Reclamation Facility (WRF) Remaining Equivalent Residential Connections (ERCs), Sanitary Sewer Utility Capacity Report, East Port WRF Remaining ERCs, West Port WRF Remaining ERCs, Rotonda WRF Remaining ERCs, Peace River System, Burnt Store System, Miscellaneous Data, Business Services, Accounts Turned off for Non-payment, Customer Support Data, Public Relations, Employee Performance Measures, Department Overtime, and Water Installs Update.

**Chair Truex** noted Reclaimed Distributed, Reclaimed South and Master Contracted, users, Water Installs Update, and challenges. **Commissioner Constance** discussed Reclaimed Distributed, Reclaimed South and Master Contracted, Heritage Landing, contracts, development, capacity, needs, New Customers, and West Port WRF Remaining ERCs. **Commissioner Doherty** commented on Burnt Store WRF Remaining ERCs, timeframe, increased capacity, West Port WRF Remaining ERCs, Advanced Wastewater Treatment (AWT), and Peace River System. **Commissioner Tiseo** mentioned New Customers, water meter installation, process, certification, remaining capacity, data, timeframe, and Water Installs Update.

## 3. Projects Update

Kenneth Stecher, Utilities Operations Manager gave a brief overview of Engineering Projects, Development Projects, East Port Expansion, Burnt Store Expansion Updates, Ackerman - Water Quality Improvement: Ackerman Septic 2 Sewer Connection – Zones 1 and 2, Lakeview/Midway - Water Quality Improvement, Water Authority Phase 2B Joint Project Hillsborough Water Main, Master Plans & Reports, West Port Expansion, South County Upgrades, Elevated Storage Tank, Why an Elevated Storage Tank, Elevated Storage Tank Site Selection Criteria, MT003: Resiliency and Modernization Grant, Capital Improvement Plan, Capital Improvement Projects, Capital Maintenance Projects, Public Works/Florida Department of Transportation (FDOT) Roadway Projects, Totals, and Low Priority Projects.

**Chair Truex** noted Elevated Storage Tank, Capital Improvement Projects, Coral Creek, Cape Haze Septic to Sewer (S2S) Project, Totals, and reimbursements. **Commissioner Constance** spoke to Why an Elevated Storage Tank, Peace River Manasota Regional Water Supply Authority (PRMRWSA), facility locations, and City of Punta Gorda. **Commissioner Doherty** discussed Burnt Store Expansion Update, delivery systems, Construction Manager (CM), Water Authority Phase 2B Joint Project Hillsborough Water Main, West Port Expansion, Elevated Storage Tank, Capital Improvement Projects, Babcock Ranch Water Supply, and Low Priority Projects.

#### 4. Board Input on Utility Topics

Mr. Watson gave a brief overview of Agenda, Burnt Store WRF – Design, Bid, and Build or Construction Manager at Risk (CMAR), Peace River Letter of Support Request, responded to Cross-Connection Program – Testing Responsibility, inspections, state and hurricane regulations, implementation, ownership, Florida Department of Environmental Protection (FDEP), backflow connections, requirements, Certified Backflow Tester, and Cross-Connection Program – Pros and Cons of CCU Responsibility.

Jeremy Frost, Utilities Operations Manager P.E. gave a brief overview of Cross-Connection Program: Why, Testing Responsibility, City of Venice / Sarasota County, Testing Responsibility – Lee County Utilities, and Pros and Cons of Charlotte County Utilities (CCU) Responsibility.

**Chair Truex** commented on Burnt Store WRF – Design, Bid, Build or CMAR, backflow location and placement, irrigation systems, lawn maintenance, testing, cost, private ownership, and Peace River Letter of Support Request. **Commissioner Constance** mentioned Cross-Connection Program - Why. **Commissioner Doherty** noted Burnt Store WRF – Design, Bid, Build or CMAR, Cross-Connection Program – Testing Responsibility, phased approach, plumbers, property owners, options, responsibility, implementation, backflow preventers, replacement requirements, private ownership, South Florida Water Management District (SFWMD), and Peace River Letter of Support Request. **Commissioner Tiseo** spoke to statutory requirements, responsibility, property owners, backflow preventer, placement, irrigation systems and wells, West Port, drinking water, testing, and costs.

#### 5. Babcock Ranch Water Supply Update

Erik Howard, Johnson Engineering gave a brief overview of Project Status Update, Demand Summary: Demand Projection Summary, CCU Service Area Demand and Capacity Evaluation: Annual Average Daily Demand (Existing), and Annual Average Daily Demand (Proposed).

**Chair Truex** discussed Project Status Update, permit, and cost. **Commissioner Constance** commented on Bermont Road, development, value, and permit. **Commissioner Deutsch** mentioned water quantity, wells, Babcock Ranch, and reservoirs. **Commissioner Doherty** noted Project Status Update, SFWMD, total needs, Annual Average Daily Demand (Proposed), Reverse Osmosis (RO) Treatment Plant, cost, Request for Proposals (RFP), cost per gallon, PRMRWSA, timeline, preliminary design and feasibility, Bermont Road, expansion, Demand Summary, Burnt Store, and additional wells. **Commissioner Tiseo** spoke to cost, Annual Average Daily Demand (Proposed), capacity, spending, alternate water supplies, and permit.

Mr. Stecher replied to permit, available wells, and Zemel Road.

**AA. County Administrator Comments – None**

**BB. County Attorney Comments**

County Attorney Knowlton discussed reclaimed water, contracts, availability, and service disruptions.

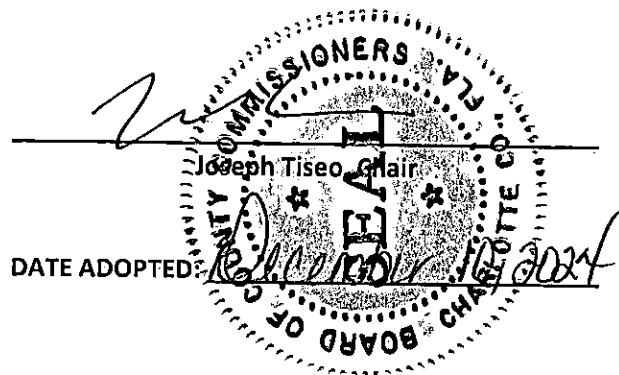
Commissioner Constance commented on reclaimed water.

**CC. Commissioner Comments**

Chair Truex mentioned Tax Increment Financing (TIF) and improvements. Commissioner Constance noted referendum and process. Commissioner Tiseo spoke to Parkside Community Redevelopment Agency (CRA), golf course, boundaries, TIF funding, and repayment mechanism.

County Attorney Knowlton interjected on CRA amendment process.

ADJOURNED: 4:21 pm



ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS

By: Kimberly Welch  
Deputy Clerk