

**MINUTES  
MANCHESTER WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, AUGUST 28, 2025**

**10:06 a.m. – 10:45 a.m.  
Centennial Park Recreation Center  
1120 Centennial Blvd, Port Charlotte, Florida**

**Members Present:** Lamont Whims, Chair  
Dennis Peck, Vice Chair  
Kevin Peregoy

**Members Absent:** Wayne Harris, apologies received

**County Staff:** Erica Hayes, Community Liaison  
Matt Logan, Projects Manager  
Karlene McDonald, Operations Supervisor

**Guests:** Sign in sheet attached

**Call to Order / Roll Call:**

The meeting was called to order at 10:06 a.m. A roll call was taken, and a quorum was established.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Approval of the Minutes:**

The February 20, 2025, minutes were unanimously approved as written.

**Unfinished Business:**

- a. Update: Manchester Waterway Interior/Exterior Dredge Project: Staff provided updates on both exterior and interior dredging projects. The previous engineering contract was terminated, and a new engineer will be selected through a Request for Proposals (RFP). Staff is hopeful that by November we should be entering the selection process. The Board emphasized the urgency of moving forward, noting the importance of avoiding FEMA-related delays if the costs of compliance outweigh the benefits. Key shallow or problem areas were identified, including the S-curve, markers 9-10, and other interior canal locations. Staff shared past dredging bids and current target estimates of \$130–\$161 per cubic yard. The County is considering combining projects with others to achieve economies of scale and reduce overall costs. While local dredging contractors are limited, the County hopes more local bids will be received. Concerns were raised regarding the expired exterior dredging permit. Staff noted that an Emergency Dredge permit was applied for but denied. Staff remain optimistic that regular permits will be fast-tracked, and the Nationwide Permit, which is typically issued more quickly, will continue to be pursued. The Board reaffirmed the previous motion to receive 30-day updates on permit status. The County is also exploring county-wide or long-term (10-year) permits to streamline future dredging projects.
- b. Bathymetric Survey/Marine Markers: Staff will review survey results and coordinate corrections to canal markers. Specific issues include a missing marker at the S-curve and exterior markers that may be misleading navigation.

- c. Navigational Trimming: Staff advised that trimming near speed sign R10 and between markers G1 and R2 has been completed.

**New Business:**

- a. Financial Reports: The FY25 quarter two and three actual expenditure and activity maintenance reports were provided for review. The FY25 Planned Budget was provided. The Board had no questions at this time.

**Citizen Input on MSTU items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

- Reports of dredge spoil left near private docks; residents were reminded to notify county promptly.
- A large fallen tree partially blocking a canal was discussed. County will check whether it is the property owner's responsibility or requires county action.


**Schedule Meetings / Items for Next Agenda:**

Future meetings are scheduled at 10:00 a.m., at the Centennial Park Recreation Center as follows:

- Thursday October 2, 2024

The meeting adjourned at 10:45 a.m.

Submitted by Erica Hayes  
Public Works Department

  
\_\_\_\_\_  
Chair Signature

12-18-25  
\_\_\_\_\_  
Date

**AGENDA  
MANCHESTER WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, AUGUST 28, 2025**

**10:00 a.m., Centennial Park Recreation Center  
1120 Centennial Blvd, Port Charlotte, Florida**

**BOARD MEMBERS:** Kevin Peregoy, Chair  
Dennis Peck, Vice-Chair  
Lamont Whims

**COUNTY STAFF:** Erica Hayes, Community Liaison

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: February 20, 2025
5. Unfinished Business
  - a. Update: Manchester Waterway Interior Dredge Project
  - b. Bathymetric Survey: Marine Markers
6. New Business
  - a. Financial Reports
  - b. Navigational Trimming
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

## Manchester Waterway MSBU

Fund Financial Report

Oct. 1, 2024 - June 30, 2025

	Actual FY2024	Adopted Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
<b>Beginning Balance</b>	\$991,903	\$931,546	\$1,230,534		
<b>Revenues</b>					
Assessments & Earnings	263,452	199,888	222,727		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
<b>Total Revenue</b>	\$263,452	\$199,888	\$222,727		
<b>Expenditures</b>					
Contract Services	-	-	-	-	-
Survey	9,754	20,750	1,761	-	18,989
Navigational Trimming	-	50,000	-	-	50,000
Public Works Services	7,845	9,227	7,011	-	2,216
Internal Charges	939	1,424	1,424	-	-
Purchased Services	1,937	3,921	3,640	-	281
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
<b>Project Costs</b>					
Manchester WW Maint Dredging	4,346	830,713	-	99,300	731,413
<b>Total Expenditures</b>	\$24,821	\$916,035	\$13,836	\$99,300	\$802,899
<b>Reserves (Ending Fund Balance)</b>	\$1,230,534	\$215,399	\$1,439,426		
<i>Reserve %</i>	98.0%	19.0%	99.0%		

Date Prepared: 7/8/2025

# Monthly Funding Report

START DATE:

10/01/2024

END DATE:

06/30/2025

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## Manchester Waterway Benefit Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	95885	Contract Management - Waterways		03/19/2025	2.50	216.03	0.00	0.00	0.00	0.00	216.03
	95885	Contract Management - Waterways		03/21/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	95885	Contract Management - Waterways		03/27/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	95885	Contract Management - Waterways		03/31/2025	1.50	129.62	0.00	0.00	0.00	0.00	129.62
	95885	Contract Management - Waterways		04/01/2025	1.00	86.41	0.00	0.00	0.00	0.00	86.41
	95885	Contract Management - Waterways		04/08/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	95885	Contract Management - Waterways		04/09/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	95885	Contract Management - Waterways		04/11/2025	0.75	64.81	0.00	0.00	0.00	0.00	64.81
	95885	Contract Management - Waterways		04/15/2025	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	95885	Contract Management - Waterways		05/05/2025	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	95885	Contract Management - Waterways		05/06/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	95885	Contract Management - Waterways		05/08/2025	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	95885	Contract Management - Waterways		05/09/2025	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	95885	Contract Management - Waterways		05/23/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	95885	Contract Management - Waterways		05/28/2025	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	95885	Contract Management - Waterways		05/29/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	<b>Work Order 95885 Total</b>										
			<b>Manchester-Ackerman MSBU</b>		14.00	1,209.74	0.00	0.00	0.00	0.00	1,209.78
	113633	Contract Management - Waterways		06/30/2025	0.08	7.20	0.00	0.00	0.00	0.00	7.20
	<b>Work Order 113633 Total</b>										
			<b>All Waterway MSBUs with a Budget</b>		0.08	7.20	0.00	0.00	0.00	0.00	7.20
	<b>Contract Management - Waterways Total</b>										
					14.08	1,216.94	0.00	0.00	0.00	0.00	1,216.98

# Monthly Funding Report

START DATE:

10/01/2024

END DATE:

06/30/2025

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## Manchester Waterway Benefit Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	72673	MSBU Administrative Work		01/06/2025	1.50	129.62	0.00	0.00	0.00	0.00	129.62
	72673	MSBU Administrative Work		01/08/2025	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	72673	MSBU Administrative Work		02/10/2025	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	72673	MSBU Administrative Work		02/20/2025	4.50	388.85	0.00	0.00	0.00	0.00	388.85
	72673	MSBU Administrative Work		03/13/2025	16.00	2,594.88	0.00	0.00	0.00	0.00	2,594.88
	72673	MSBU Administrative Work		03/24/2025	1.00	86.41	0.00	0.00	0.00	0.00	86.41
	72673	MSBU Administrative Work		03/25/2025	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	72673	MSBU Administrative Work		10/01/2024	1.75	129.33	0.00	0.00	0.00	0.00	129.33
	72673	MSBU Administrative Work		10/06/2024	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	72673	MSBU Administrative Work		10/07/2024	1.25	92.38	0.00	0.00	0.00	0.00	92.38
	72673	MSBU Administrative Work		10/16/2024	1.50	110.85	0.00	0.00	0.00	0.00	110.85
	72673	MSBU Administrative Work		10/17/2024	1.25	92.38	0.00	0.00	0.00	0.00	92.38
	72673	MSBU Administrative Work		10/21/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		10/22/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		10/28/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		10/30/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		10/31/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		11/05/2024	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	72673	MSBU Administrative Work		11/07/2024	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	72673	MSBU Administrative Work		11/12/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		11/13/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		11/18/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		11/21/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95

# Monthly Funding Report

START DATE:

10/01/2024

END DATE:

06/30/2025

## Manchester Waterway Benefit Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	72673	MSBU Administrative Work		12/02/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		12/03/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		12/05/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		12/17/2024	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	72673	MSBU Administrative Work		01/06/2025	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	72673	MSBU Administrative Work		01/10/2025	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		01/14/2025	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		01/16/2025	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	72673	MSBU Administrative Work		01/27/2025	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		01/30/2025	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	72673	MSBU Administrative Work		01/31/2025	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		02/03/2025	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		02/06/2025	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	72673	MSBU Administrative Work		02/13/2025	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	72673	MSBU Administrative Work		02/18/2025	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		02/20/2025	2.75	203.23	0.00	0.00	0.00	0.00	203.23
	72673	MSBU Administrative Work		02/24/2025	1.50	110.85	0.00	0.00	0.00	0.00	110.85
	72673	MSBU Administrative Work		02/26/2025	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		03/03/2025	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	72673	MSBU Administrative Work		03/04/2025	1.75	129.33	0.00	0.00	0.00	0.00	129.33
	72673	MSBU Administrative Work		03/06/2025	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		03/10/2025	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	72673	MSBU Administrative Work		03/11/2025	0.75	55.43	0.00	0.00	0.00	0.00	55.43



# Monthly Funding Report

START DATE:

10/01/2024

END DATE:

06/30/2025

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					81.58	7,764.66	0.00	0.00	0.00	0.00	7,764.84

Grand totals for all MSBUs reported



**Manchester Waterway  
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance  
Thursday, August 28, 2025

Location: Centennial Park Recreation Center

**INFORMATION SUPPLIED ON THIS FORM  
BECOMES PUBLIC RECORD**

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