

**MINUTES
NORTHWEST PORT CHARLOTTE WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, DECEMBER 11, 2024**

**10:07 a.m. – 11:42 a.m.
Centennial Park Recreation Center
1120 Centennial Boulevard, Port Charlotte, Florida**

Members Present: Gregg Smith, Chair
Shawn Joannes
Cheryl Johnson

Members Absent: Beverly Donahue

County Staff: Erica Hayes, Community Liaison
DeWayne Nodine, Projects Manager

Call to Order / Roll Call:

The meeting was called to order at 10:07 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

- Ms. Dalbiano a resident of the Juno Waterway voiced concerns regarding a need for an interior dredge of the Juno Waterway requesting the last dredge date for this waterway.

Approval of Minutes

The minutes from June 13, 2024, were unanimously approved as submitted.

Unfinished Business:

- a. Update: Interior Dredge Project: Discussion ensued regarding the possibility of dredging the Juno Waterway. Mrs. Hayes advised the group that there has also been a request to dredge the interior of the Venus Waterway. Mr. Nodine advised that the current general permit is valid through mid-January of 2026.
- b. Exterior Dredge Project: Mr. Nodine presented the most recent post storm survey results pointing out a concern with the results of the previous survey for the Cheshire Waterway and will need verification from the engineering firm to verify the survey limits. Mr. Nodine provided a table reflecting cost estimates and potential FEMA (Federal Emergency Management Agency) reimbursement amounts. Discussion ensued regarding survey results and Mr. Nodine explained the process of reading the survey shoaling results. The most recent dredge project estimates of 161.00 per cubic yard were explained to the group. Discussion ensued regarding project permits and Mr. Nodine explained that we currently have an emergency permit window due to the recent storms.
- c. Community Outreach: The group asked to table this item. This item will be removed from future agendas.

- b. Exterior Dredge Project: Mr. Logan provided an update that we have an updated report to provide to the Federal emergency management advisory (FEMA), advising that the next steps are to initiate engineering services so we can get permitting underway, stressing that we are in a good place with FEMA to have a good source of revenue coming in. Mr. Logan asked the group to start thinking about if we want to just do the FEMA project or if we want to clear the entire template. The group is requesting cost estimates and will discuss the exterior projects scope in further detail at the next regularly scheduled meeting.
- c. Community Outreach: Ms. LeMaster reminded the group that she has spoken with the PIO (Public Information Office), and they are able create a citizen survey. Currently there has been no movement on this and we will discuss further at the next regularly scheduled meeting.

New Business:

- a. Financial Reports: The FY24 quarter two actual expenditure report, and quarter two monthly funding report was reviewed. The FY25 proposed budget was reviewed.

Citizen Input on MSBU Items (3 Minute Limit):

- Ms. Bennen asked if there is a way to find a past survey, and if there would be a benefit to have a survey done now. Mr. Logan explained that we could begin documenting surveys now, and the Advisory Board would need to come up with a plan if they wanted to have a project done in the future for the Juno Waterway.
- Mrs. Dalbiano mentioned debris in the Juno Waterway.

Advisory Board Open Discussion:

Discussion ensued regarding a need for a road inspection following the dredge contractors on Chamberlain Boulevard. Discussion went on to discuss waterway debris and Mr. Logan provided an update that we do have funding in place to resume our navigable waterway cleanup and the group can provide locations of concern.

Schedule meetings as needed / Items for next agenda:

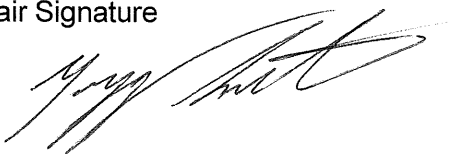
Future meetings are tentatively scheduled as follows:

- September 25, 2024

The meeting adjourned at 11:29 a.m.

Submitted by: Erica LeMaster
Public Works Department

Chair Signature



Date



**AGENDA
NORTHWEST PORT CHARLOTTE WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, DECEMBER 11, 2024**

**10:00 a.m., Centennial Park Recreation Center
1120 Centennial Boulevard, Port Charlotte, Florida**

BOARD MEMBERS: Gregg Smith, Chair
Beverly Donahue
Shawn Joannes
Cheryl Johnson

COUNTY STAFF: Erica Hayes, Community Liaison
DeWayne Nodine, Projects Manager

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: June 13, 2024
5. Unfinished Business:
 - a. Update: Interior Dredge Project
 - b. Update: Exterior Dredge Project
 - c. Community Outreach: Survey
6. New Business:
 - a. Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Election of Officers
10. Annual Review: Sunshine Law, Roberts Rules of Order
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

NW Port Charlotte Waterway MSBU

Fund Financial Report

Oct. 1, 2023 - Sept. 30, 2024

Unaudited as of 9.30.24

	Actual FY2023	Adopted Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$1,116,032	\$1,269,649	\$1,362,230		
Revenues					
Assessments & Earnings	295,649	240,411	286,490		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$295,649	\$240,411	\$286,490		
Expenditures					
Contract Services	-	-	-	-	-
Survey	-	25,000	587	19,107	5,306
Navigational Trimming	37,900	50,000	35,000	-	15,000
Public Works Services	6,332	11,534	7,121	-	4,413
Internal Charges	1,555	1,612	1,612	-	-
Purchased Services	1,869	3,187	3,085	-	102
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
NWPC WW Dredging - Interior	1,795	719,006	719,496	18,740	(19,230)
NWPC WW Dredging - Exterior	-	102,000	-	-	102,000
Total Expenditures	\$49,451	\$912,339	\$766,901	\$37,847	\$107,591
Reserves (Ending Fund Balance)	\$1,362,230	\$597,721	\$881,820		
Reserve %	96.5%	39.6%	53.5%		

Date Prepared: 10/6/2024

Monthly Funding Report

START
DATE:

10/01/2023

END DATE:

07/31/2024

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Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	57901	Contract Management - Waterways		07/02/2024	0.25	21.60	0.00	0.00	0.00		21.60
	57901	Contract Management - Waterways		07/10/2024	0.25	21.60	0.00	0.00	0.00		21.60
	Work Order 57901 Total										43.20
	Contract Management - Waterways Total										
	6147	MSBU Administrative Work		10/04/2023	1.00	85.45	0.00	0.00	0.00		85.45
	6147	MSBU Administrative Work		10/06/2023	1.00	86.41	0.00	0.00	0.00		86.41
	6147	MSBU Administrative Work		10/10/2023	0.50	43.21	0.00	0.00	0.00		43.21
	6147	MSBU Administrative Work		10/12/2023	0.50	43.21	0.00	0.00	0.00		43.21
	6147	MSBU Administrative Work		11/01/2023	3.00	259.23	0.00	0.00	0.00		259.23
	6147	MSBU Administrative Work		11/03/2023	2.00	172.82	0.00	0.00	0.00		172.82
	6147	MSBU Administrative Work		11/07/2023	1.00	86.41	0.00	0.00	0.00		86.41
	6147	MSBU Administrative Work		11/08/2023	1.00	86.41	0.00	0.00	0.00		86.41
	6147	MSBU Administrative Work		11/15/2023	0.50	43.21	0.00	0.00	0.00		43.21
	6147	MSBU Administrative Work		10/25/2023	4.00	345.64	0.00	0.00	0.00		345.64
	MSBU Meeting Total										345.64
	Work Order 6147 Total										1,252.00
	20068	MSBU Administrative Work		10/02/2023	2.00	147.80	0.00	0.00	0.00		147.80
	20068	MSBU Administrative Work		10/03/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		10/12/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		10/18/2023	0.50	36.95	0.00	0.00	0.00		36.95

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

07/31/2024

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20068	MSBU Administrative Work		10/23/2023	2.00	147.80	0.00	0.00	0.00		147.80
	20068	MSBU Administrative Work		10/24/2023	3.50	258.65	0.00	0.00	0.00		258.65
	20068	MSBU Administrative Work		10/26/2023	3.00	221.70	0.00	0.00	0.00		221.70
	20068	MSBU Administrative Work		11/01/2023	1.50	110.85	0.00	0.00	0.00		110.85
	20068	MSBU Administrative Work		11/14/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		11/20/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		11/21/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		11/30/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		12/01/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		12/08/2023	1.50	110.85	0.00	0.00	0.00		110.85
	20068	MSBU Administrative Work		12/12/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		12/13/2023	4.00	295.60	0.00	0.00	0.00		295.60
	20068	MSBU Administrative Work		12/20/2023	2.00	147.80	0.00	0.00	0.00		147.80
	20068	MSBU Administrative Work		01/03/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		01/16/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		02/22/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		02/28/2024	1.75	129.33	0.00	0.00	0.00		129.33
	20068	MSBU Administrative Work		03/06/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		03/11/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		03/14/2024	1.75	129.33	0.00	0.00	0.00		129.33
	20068	MSBU Administrative Work		03/18/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		03/26/2024	1.75	129.33	0.00	0.00	0.00		129.33
	20068	MSBU Administrative Work		04/02/2024	0.75	55.43	0.00	0.00	0.00		55.43

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

07/31/2024

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20068	MSBU Administrative Work		04/08/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		04/15/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		04/16/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		04/18/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		04/30/2024	0.25	18.48	0.00	0.00	0.00		18.48
	20068	MSBU Administrative Work		05/06/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		05/21/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		05/28/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		05/30/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		06/04/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		06/06/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20068	MSBU Administrative Work		06/11/2024	1.75	129.33	0.00	0.00	0.00		129.33
	20068	MSBU Administrative Work		06/12/2024	1.25	92.38	0.00	0.00	0.00		92.38
	20068	MSBU Administrative Work		06/13/2024	2.75	203.23	0.00	0.00	0.00		203.23
	20068	MSBU Administrative Work		06/20/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		07/09/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20068	MSBU Administrative Work		07/15/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20068	MSBU Administrative Work		07/18/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20068	MSBU Administrative Work		07/22/2024	0.25	18.48	0.00	0.00	0.00		18.48
	20068	MSBU Administrative Work		07/23/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20068	MSBU Administrative Work		07/24/2024	0.75	55.43	0.00	0.00	0.00		55.43
Administrative Time Total					55.75	4,119.93	0.00	0.00	0.00		4,120.02
	20068	MSBU Administrative Work		10/02/2023	3.00	221.70	0.00	0.00	0.00		221.70

Monthly Funding Report

START
DATE:

10/01/2023

END DATE:

07/31/2024

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Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20068	MSBU Administrative Work		12/13/2023	5.50	406.45	0.00	0.00	0.00		406.45
	20068	MSBU Administrative Work		02/28/2024	2.50	184.75	0.00	0.00	0.00		184.75
	20068	MSBU Administrative Work		06/13/2024	1.25	92.38	0.00	0.00	0.00		92.38
		MSBU Minutes Total			12.25	905.28	0.00	0.00	0.00		905.28
	20068	MSBU Administrative Work		10/26/2023	2.00	147.80	0.00	0.00	0.00		147.80
	20068	MSBU Administrative Work		02/28/2024	5.50	406.45	0.00	0.00	0.00		406.45
	20068	MSBU Administrative Work		06/13/2024	2.50	184.75	0.00	0.00	0.00		184.75
		MSBU Meeting Total			10.00	739.00	0.00	0.00	0.00		739.00
	20068	MSBU Administrative Work		01/03/2024	0.50	43.21	0.00	0.00	0.00		43.21
	20068	MSBU Administrative Work		03/04/2024	0.25	18.48	0.00	0.00	0.00		18.48
		Work Order 20068 Total			78.75	5,825.88	0.00	0.00	0.00	86.25	5,825.99
		MSBU Administrative Work Total			93.25	7,077.87	0.00	0.00	0.00	155.75	7,077.99
	2861	Project Management		10/11/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		12/06/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		12/07/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		12/11/2023	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		12/13/2023	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		12/14/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		12/19/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		12/20/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		12/21/2023	6.00	518.46	0.00	0.00	0.00		518.46

11/4/2024 12:20:07 PM

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

07/31/2024

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	2861	Project Management		12/27/2023	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		12/28/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		01/09/2024	4.00	345.64	0.00	0.00	0.00		345.64
	2861	Project Management		01/10/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		01/11/2024	1.50	129.62	0.00	0.00	0.00		129.62
	2861	Project Management		01/22/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		01/23/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		01/24/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		01/25/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		01/31/2024	5.00	432.05	0.00	0.00	0.00		432.05
	2861	Project Management		02/01/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		02/05/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		02/13/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		02/14/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		02/20/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		02/21/2024	0.50	43.21	0.00	0.00	0.00		43.21
	2861	Project Management		02/22/2024	2.50	216.03	0.00	0.00	0.00		216.03
	2861	Project Management		02/26/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		02/27/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		02/28/2024	3.50	302.44	0.00	0.00	0.00		302.44
	2861	Project Management		03/04/2024	4.00	345.64	0.00	0.00	0.00		345.64
	2861	Project Management		03/05/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		03/11/2024	1.00	86.41	0.00	0.00	0.00		86.41

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

07/31/2024

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	2861	Project Management		03/13/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		03/14/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		03/18/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		03/19/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		03/20/2024	4.00	345.64	0.00	0.00	0.00		345.64
	2861	Project Management		03/25/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		03/26/2024	5.00	432.05	0.00	0.00	0.00		432.05
	2861	Project Management		03/27/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		03/28/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		04/03/2024	5.00	432.05	0.00	0.00	0.00		432.05
	2861	Project Management		04/04/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		04/09/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		04/10/2024	4.00	345.64	0.00	0.00	0.00		345.64
	2861	Project Management		04/11/2024	2.50	216.03	0.00	0.00	0.00		216.03
	2861	Project Management		04/15/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		04/16/2024	0.50	43.21	0.00	0.00	0.00		43.21
	2861	Project Management		04/17/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		04/18/2024	9.00	777.69	0.00	0.00	0.00		777.69
	2861	Project Management		04/19/2024	6.50	561.67	0.00	0.00	0.00		561.67
	2861	Project Management		04/22/2024	5.00	432.05	0.00	0.00	0.00		432.05
	2861	Project Management		04/23/2024	3.50	302.44	0.00	0.00	0.00		302.44
	2861	Project Management		04/24/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		04/25/2024	4.00	345.64	0.00	0.00	0.00		345.64

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

07/31/2024

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	2861	Project Management		04/26/2024	5.00	432.05	0.00	0.00	0.00		432.05
	2861	Project Management		05/02/2024	0.50	43.21	0.00	0.00	0.00		43.21
	2861	Project Management		05/03/2024	0.50	43.21	0.00	0.00	0.00		43.21
	2861	Project Management		05/06/2024	7.00	604.87	0.00	0.00	0.00		604.87
	2861	Project Management		05/07/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		05/08/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		05/09/2024	1.50	129.62	0.00	0.00	0.00		129.62
	2861	Project Management		05/10/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		05/13/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		05/14/2024	0.50	43.21	0.00	0.00	0.00		43.21
	2861	Project Management		05/15/2024	1.50	129.62	0.00	0.00	0.00		129.62
	2861	Project Management		05/20/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		06/06/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		06/10/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		06/13/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		06/14/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		06/17/2024	5.00	432.05	0.00	0.00	0.00		432.05
	2861	Project Management		06/18/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		06/20/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		06/21/2024	2.50	216.03	0.00	0.00	0.00		216.03
	2861	Project Management		06/25/2024	0.50	43.21	0.00	0.00	0.00		43.21
	2861	Project Management		06/26/2024	0.50	43.21	0.00	0.00	0.00		43.21
	2861	Project Management		06/27/2024	0.25	21.60	0.00	0.00	0.00		21.60

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

07/31/2024

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Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	2861	Project Management		07/01/2024	1.50	129.62	0.00	0.00	0.00		129.62
	2861	Project Management		07/08/2024	3.25	280.83	0.00	0.00	0.00		280.83
	2861	Project Management		07/09/2024	0.25	21.60	0.00	0.00	0.00		21.60
	2861	Project Management		07/22/2024	3.00	259.23	0.00	0.00	0.00		259.23
	2861	Project Management		07/24/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		07/26/2024	0.25	21.60	0.00	0.00	0.00		21.60
	2861	Project Management		07/29/2024	0.75	64.81	0.00	0.00	0.00		64.81
	2861	Project Management		07/30/2024	3.50	302.44	0.00	7.84	0.00		310.28
	2861	Project Management		10/03/2023	2.00	170.90	0.00	0.00	0.00		170.90
	2861	Project Management		10/05/2023	1.00	86.41	0.00	0.00	0.00		86.41
	2861	Project Management		10/06/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		10/11/2023	3.50	302.44	0.00	0.00	0.00		302.44
	2861	Project Management		10/12/2023	4.50	388.85	0.00	0.00	0.00		388.85
	2861	Project Management		10/13/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		10/24/2023	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		01/03/2024	2.00	172.82	0.00	0.00	0.00		172.82
	2861	Project Management		04/23/2024	1.50	129.62	0.00	0.00	0.00		129.62
Plan/Spec Review Total					20.50	1,769.49	0.00	0.00	0.00		1,769.50
Public Outreach Total					0.25	21.60	0.00	0.00	0.00		21.60
Project Inspection Total					0.25	21.60	0.00	0.00	0.00		21.60
	2861	Project Management		01/04/2024	1.50	129.62	0.00	3.92	0.00		133.54
	2861	Project Management			1.50	129.62	0.00	3.92	0.00		133.54
	2861	Project Management		11/01/2023	2.50	216.03	0.00	0.00	0.00		216.03

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	2861	Project Management		01/04/2024	1.50	129.62	0.00	3.92	0.00		133.54
	2861	Project Management		07/01/2024	2.00	172.82	0.00	7.84	0.00		180.66
	2861	Project Management		07/22/2024	2.00	172.82	0.00	0.00	0.00		172.82
Site Visits Total											
					8.00	691.28	0.00	11.76	0.00		703.05
Work Order 2861 Total					232.00	20,045.20	0.00	23.52	0.00	0.00	20,068.83
NWPC Dredging - Interior Canals											
cmd2102 - NWPC WW Dredging											
Project Management Total					232.00	20,045.20	0.00	23.52	0.00	0.00	20,068.83
Northwest Port Charlotte Waterway Unit Total											
					325.75	27,166.27	0.00	23.52	0.00		27,190.02

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					325.75	27,166.27	0.00	23.52	0.00		27,190.02

NW Port Charlotte Waterway MSBU

Adopted Budget
FY2025

Estimated ERU's and Cost per ERU

Vacant and Occupied

Estimated ERU's

Cost per ERU

Current FY24 Rate

Current Maximum Rate

Approved FY2025	Adopted FY2025	Changes FY2025
1,593,390	1,584,690	(8,700)
\$ 100.00	\$ 100.00	\$ -
\$ 100.00		
\$ 100.00		

Beginning Balance

Revenues

Assessments & Earnings

Assessments

Interest

Interest Earnings-L.G.S.F.T.F.

Net Inc/(Decr) Fair Market Value-Investments

Interest-Tax Coll

GDC Recovery (Interfund Trf-Capital Projects)

Excess Fees /Tax Collector

Less 5% Reserve - FS 129.01(2)b

Grant & Subsidy Revenue

Loans & Borrowing

Debt Proceeds

Total Revenue

Expenditures

Contract Services

Other Contractual Svcs

Contract Services; other

Survey

Navigational Trimming

Public Works Services

Equip Repl Charges-PubWrks

Operating Exp-PubWrks

Internal Charges

Central/Indirect Svcs

Purchased Services

Personal Svcs-InterDept

Postage

Advertising-Legal

Collection Fee-Tax Collector

Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
\$ 597,721	\$ 1,503,371	\$ 905,650
159,339	158,469	(870)
2,093	5,262	3,169
-	-	-
-	-	-
-	-	-
84,818	84,818	-
-	-	-
(8,072)	(8,187)	(115)
-	-	-
-	-	-
\$ 238,178	\$ 240,362	\$ 2,184
-	-	-
25,000	25,000	-
50,000	50,000	-
236	236	-
11,298	11,298	-
1,693	1,358	(335)
-	-	-
-	-	-
-	-	-
3,187	3,170	(17)

	Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
Materials and Supplies			
Capital Outlay			
<i>ROW Acquisition</i>	-	-	-
Debt Services			
<i>Principal</i>	-	-	-
<i>Interest</i>	-	-	-
<i>Other Debt Service Costs</i>	-	-	-
Project Costs			
NWPC WW Dredging - Interior			
<i>Engineering</i>	-	61,382	61,382
<i>Dredging</i>	-	618,876	618,876
<i>Labor</i>	-	15,000	15,000
NWPC WW Dredging - Exterior			
<i>Engineering</i>	-	100,000	100,000
<i>Dredging</i>	250,000	-	(250,000)
<i>Labor</i>	5,000	5,000	-
Total Expenditures	346,414	891,320	544,906
Reserves (Ending Fund Balance)	\$ 489,485	\$ 852,413	\$ 362,928
<i>Reserve %</i>	58.6%	48.9%	

Verified Date

9/6/2024

Capital Maintenance Schedule
Public Works - MSBU/TU Dredging
2025

Project Costs (in thousands)

Project Name	2025	2026	2027	2028	2029	2030	TOTAL
Alligator Creek - Entrance Channel	400	0	0	0	0	0	400
Buena Vista/Edgewater North WW Maintenance Dredging	472	0	0	0	0	0	472
Don Pedro/Knight/Palm Island Re-nourishment	502	121	127	0	0	0	750
Don Pedro/Knight/Palm Island Re-nourishment FY28	0	0	55	9,770	195	0	10,020
Gulf Cove WW Dredging	1,831	54	46	37	28	19	2,015
Harbour Heights WW Maintenance Dredging	279	0	0	0	0	0	279
Hayward Canal Exterior Dredging	8	0	0	0	0	0	8
Manasota Key Beach Nourishment	930	221	257	0	0	0	1,408
Manasota Key Beach Nourishment FY28	0	0	125	22,055	486	0	22,666
Manchester WW Maintenance Dredging FY22	831	0	0	0	0	0	831
NWPC Interior Channel Dredging FY22	695	0	0	0	0	0	695
NWPC Exterior Dredging	105	252	0	0	0	0	357
Pirate Harbor Dredging FY23	479	10	7	3	1	0	500
South Gulf Cove WW Maintenance Dredging	1,680	0	0	0	0	0	1,680
Stump Pass Maintenance Dredging FY22	40	0	0	0	0	0	40
Stump Pass Maintenance Dredging FY26	162	4,128	64	65	131	4,473	9,023
TOTAL	8,414	4,786	680	31,930	841	4,492	51,144

* What's a reasonable amount of time
Neighbors either.

Capital Maintenance Schedule
Public Works - MSBU/TU Dredging Long Range Plan
2025

MSBU / MSTU Fund Name	Type of Dredge	Year Last Dredged	Dredging cycle/est. useful life	Planned Dredging Year
Ackerman Waterway (done with Manchester WW)	Spot	2020	7	FY 2026
Alligator Creek Waterway	Entrance channel	2017	7	FY 2024
Buena Vista Waterway	Access channel and main canal	2016	7	FY 2024
Don Pedro/Knight Is Beach Renourishment	Renourishment	2020	8	FY 2028
Edgewater North Waterway	Maintenance	N/A	10	none scheduled
Gulf Cove Waterway	Exterior	2010	5	FY 2026
Gulf Cove Waterway	Interior	2019	10	FY22 & FY23
Harbour Heights Waterway	Canals and access channels	2017	7	FY 2025
Hayward Canal Waterway	Finger channels	2019	10	none scheduled
Hayward Canal Waterway	Main Channel	2019	5	FY 2024
Manchester Waterway	Spot	2020	7	FY 2024
North Manasota Key Beach Renourishment	Renourishment	2020	8	FY 2028
Northwest Port Charlotte Waterway	Exterior	2009	5	FY 2026
Northwest Port Charlotte Waterway	Interior	2014	10	FY 2024
Pirate Harbor Waterway	Interior	2013	7	FY 2024
South Bridge Waterway	Canals and access channels	2013	7	none scheduled
South Gulf Cove Waterway	Spot	2016	7	FY25 & FY26
Stump Pass Dredging	Channel and renourishment	2022	4	FY 2026
Suncoast Waterway	Canals and access channels	2014	7	none scheduled

FY2025 Tentative Meeting Schedule

Northwest Port Charlotte WW

MSBU Advisory Board

- **1/15/2025 – Centennial Park Recreation Center 10:00 AM**
- **7/2/2025 – Charlotte Harbor Event Center 10:00 AM**
- **9/10/2025 - Centennial Park Recreation Center 10:00 AM**
- **11/19/2025 - Centennial Park Recreation Center 10:00 AM**



Northwest Port Charlotte Waterway
Municipal Service Benefit Unit

Advisory Board Meeting Attendance
Wednesday, December 11, 2024

Location: 1120 Centennial Boulevard Port Charlotte, Florida
Centennial Park Recreation Center

INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD

NAME (please print)	Email Address	Phone Number
Erica LeMaster	Erica.LeMaster@charlottecountyfl.gov	941-575-3626
DeWayne Nodine	DeWayne.Nodine@charlottecountyfl.gov	
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Gregg Smith	greggsmith5335@hotmail.com	941-250-0090
Cheryl Johnson	cjohnson63@sbcglobal.net	989-239-0326
GEORGE BORUCKI	GEORGEBORUCKI@aol.com	941-204-4475
SHAWN LOANES	FireLAP343@gmail.com	941-629-3473

Erica's
APR &
Send
map of
NWPC