

**MINUTES
NORTHWEST PORT CHARLOTTE WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, SEPTEMBER 10, 2025**

**10:12 a.m. – 11:23 a.m.
Centennial Park Recreation Center
1120 Centennial Boulevard, Port Charlotte, Florida**

Members Present: Gregg Smith, Chair
Beverly Donahue, Vice-Chair
George Borucki
Shawn Joannes
Cheryl Johnson

Members Absent: None

County Staff: Erica Hayes, Community Liaison
Matt Logan, Projects Manager

Guests: Sign in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 10:12 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:
None

Citizen Input on Agenda Items Only (3 Minute Limit):

- Ms. Dalbiano, a resident of the Juno Waterway, shared her difficulties navigating out of the waterway and emphasized the ongoing need for dredging. It was confirmed that the Juno Waterway has never been surveyed or dredged.

Approval of Minutes

The minutes from January 15, 2025, were unanimously approved as submitted.

Unfinished Business:

- a. Update: Interior Dredge Project: Interim Projects Manager Matt Logan informed the Board of DeWayne's departure and the transition of his responsibilities. The Board discussed prior commitments related to surveying both the interior (Juno Waterway) and exterior (Cheshire and Apollo Waterways). Staff provided an overview of the engineering process for dredging and surveying and will confirm whether this process has already been initiated.
- b. Exterior Dredge Project: The Board discussed the planned exterior dredging projects for the Myakka River, Apollo, Cheshire, and Venus Waterways. It was noted that the status of FEMA funding remains under review, and the Board may reconsider the project scope if reimbursement risks continue to be high. Staff reviewed the engineering process for dredging and surveying and will confirm whether the process has begun. While the emergency permit request was denied, staff expressed confidence that the Army Corps of Engineers will expedite future permits once project plans are finalized.

New Business:

- a. Financial Reports: The fiscal year (FY) 2025 quarter three actual expenditure and activity maintenance reports were provided for review. The FY26/27 Planned Budget was reviewed. The group discussed the previously recommended one-time assessment rate increase to \$316.00 to expedite dredging rather than taking a loan.
- b. Navigational Trimming: Missing markers identified; members to provide specific marker numbers to staff. Budget Includes \$75,000 for navigational trimming in FY26; Members to submit priority locations for mapping prior to the next meeting.

Citizen Input on MSBU Items (3 Minute Limit):

- Discussion regarding local contractors and the county process to become a certified bidder.

Advisory Board Open Discussion:

Staff is exploring blanket 10-year permits for interiors and access channels to reduce delays. Discussed potential for combined bidding across MSBU's for better contractor pricing. Consideration of local dredging opportunities if qualified contractors participate in bids.

Schedule meetings as needed / Items for next agenda:

Future meetings are tentatively scheduled as follows:

- November 19, 2025

The meeting adjourned at 11:23 a.m.

Submitted by: Erica Hayes
Public Works Department


Chair Signature


Date

**AGENDA
NORTHWEST PORT CHARLOTTE WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, SEPTEMBER 10, 2025**

**10:00 a.m., Centennial Park Recreation Center
1120 Centennial Boulevard, Port Charlotte, Florida**

BOARD MEMBERS: Shawn Joannes, Chair
Gregg Smith, Vice-Chair
George Borucki
Beverly Donahue
Cheryl Johnson

COUNTY STAFF: Erica Hayes, Community Liaison
Matt Logan, Projects Manager

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: January 15, 2025 and April 24, 2025
5. Unfinished Business:
 - a. Update: Interior Dredge Project
 - b. Update: Exterior Dredge Project
6. New Business:
 - a. Financial Reports
 - b. Navigational Trimming
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

NW Port Charlotte NU Street and Drainage MSBU

Planned 2 Year Budget

FY2026 & FY2027

Estimated ERU's and Cost per ERU

	FY2026	FY2027
Vacant		
<i>Estimated ERU's</i>	13,788.900	13,788.900
<i>Cost per ERU</i>	\$ 80.00	\$ 80.00
Occupied		
<i>Estimated ERU's</i>	3,503.950	3,503.950
<i>Cost per ERU</i>	\$ 80.00	\$ 80.00
Current FY25 Rate	\$ 218.00	
Current Maximum Rate	\$ 218.00	

Beginning Balance

Revenues

	Planned Budget FY2026	Planned Budget FY2027
Assessments & Earnings		
<i>Assessments</i>	1,383,428	1,383,428
<i>Interest</i>	46,271	24,343
<i>Interest Earnings-L.G.S.F.T.F.</i>	-	-
<i>Net Inc/(Decr) Fair Market Value-Investments</i>	-	-
<i>Interest-Tax Coll</i>	-	-
<i>Misc Rev</i>	-	-
<i>Misc Rev-Refund Prior Year Exp</i>	-	-
<i>GDC Recovery (Interfund Trf-Capital Projects)</i>	75,631	75,631
<i>Excess Fees /Tax Collector</i>	-	-
<i>Less 5% Reserve - FS 129.01(2)b</i>	(71,485)	(70,389)
Grant & Subsidy Revenue		
<i>State Grant</i>	-	-
Loans & Borrowing		
<i>Debt Proceeds</i>	-	-
Total Revenue	\$ 1,433,845	\$ 1,413,013

Expenditures

Contract Services		
<i>Engineering</i>	-	-
<i>Other Contractual Svcs</i>	-	-
<i>Concrete Flatwork</i>	15,000	15,000
<i>Drainage</i>	-	-
<i>Street Sweeping</i>	2,225	2,292
<i>Installed Sod</i>	-	-
<i>Paving</i>	-	-

	Planned Budget FY2026	Planned Budget FY2027
Contract Services; other		
<i>Pipe Lining</i>	20,000	20,000
<i>Right of Way Maint</i>	155,506	160,172
<i>ROW Reclamation</i>	200,000	-
<i>Specialty Mowing</i>	8,000	112,000
Public Works Services		
<i>Equip Repl Charges-PubWrks</i>	58,603	72,796
<i>Operating Exp-PubWrks</i>	309,460	360,633
<i>Road & Bridge Materials</i>	81,916	91,179
<i>Sign Materials</i>	-	-
Internal Charges		
<i>Central/Indirect Srvs</i>	25,987	27,286
Purchased Services		
<i>Postage-MSBU Notices</i>	-	-
<i>Personal Srvs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	8,000	8,000
<i>Collection Fee-Tax Collector</i>	27,669	27,669
Materials and Supplies		
Capital Outlay		
<i>Imprv-Other Than Bldgs</i>	-	-
Debt Services		
<i>Principal</i>	444,000	450,000
<i>Interest</i>	40,435	34,000
<i>Other Debt Service Costs</i>	-	-
Project Costs		
NWPC Bridge Rehab		
<i>Engineering</i>	256,102	-
<i>Construction</i>	2,860,338	1,300,000
<i>Labor</i>	60,356	52,000
NWPC Sidewalks - Chamberlain (US41 to Jacobs)		
<i>Engineering</i>	180,326	-
<i>Construction</i>	2,387,389	-
<i>Labor</i>	16,383	-
NWPC Sidewalks - Chamberlain (Jacobs to Cambell)		
<i>Engineering</i>	516,500	-
<i>Construction</i>	-	2,386,318
<i>Labor</i>	25,000	75,000
Total Expenditures	7,699,195	5,194,345
Reserves (Ending Fund Balance)	\$ 6,954,892	\$ 3,173,560
<i>Reserve %</i>	47.5%	37.9%

Version Date 6/25/2025

Budget Report

Activity Description: All

Northwest Port Charlotte Street and Drainage Unit

Budget Year: 2026

	Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
Asphalt Maintenance	5	TONS	\$3,596.50	\$582.50	\$370.25		\$4,549.25
Brush Cutting	5,000	CY	\$5,381.75		\$983.75		\$6,365.50
Camera/Video	15	PIPES	\$9,202.80		\$3,547.80		\$12,750.60
Concrete (Driveways)	240	SF	\$1,163.36	\$676.16	\$120.08		\$1,959.60
Concrete Catch Basin Repair	3	REPAIRS	\$2,181.30	\$182.45	\$242.70		\$2,606.45
Data Collection	50	CT	\$1,579.40		\$47.50		\$1,626.90
Drainage Maintenance - Swale Grading	75,000	SF	\$63,608.57	\$41,086.29	\$10,277.14		\$114,972.00
Drainage Maintenance Re-grading	7,500	SF	\$4,401.60	\$10.92	\$719.40		\$5,131.92
Fuel Work	50	EQUIPMENT	\$3,778.50		\$1,133.00		\$4,911.50
GIS Update	75	CT	\$1,974.25				\$1,974.25
Graffiti Removal	50		\$294.57	\$14.52	\$32.25		\$341.34
Ground Penetrating Radar	5	TICKETS	\$197.43		\$20.43		\$217.85
Guardrail Install Or Section Replace	36	LF	\$2,194.30	\$1,014.32	\$294.30		\$3,502.92
Investigation	205	INSPECTIONS	\$16,566.05		\$973.75		\$17,539.80
Large Pipe Install (Pipes 31" And Up)	120	LF	\$8,905.20	\$17,063.97	\$3,490.20		\$29,459.37
Large Pipe Repair (Pipes 31" And Up)	2	REPAIRS	\$2,934.40	\$305.56	\$1,163.40		\$4,403.36
MSBU Administrative Work	200	HOURS	\$15,794.00		\$832.00		\$16,626.00
Pavement Markings	100	MARKINGS	\$5,808.20	\$565.10	\$1,017.80		\$7,391.10
Pavement Restoration	1	TONS	\$719.30	\$108.10	\$74.05		\$901.45
Project Management	10	LABOR	\$937.57				\$937.57
ROW - Clearing / Haul Debris	75	TONS	\$32,914.50		\$6,442.50		\$39,357.00
ROW - Vegetation / Boom Mowing	750,000	CY	\$37,005.00		\$12,025.00		\$49,030.00
ROW - Vegetation Management	300	STRUCTURES	\$698.50	\$9.80	\$178.70		\$887.00

Budget Report

Activity Description: All

Northwest Port Charlotte Street and Drainage Unit

Budget Year: 2026

	Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
ROW Watering	150,000	GALLONS	\$37,005.00		\$4,910.00		\$41,915.00
Shoulder Repair	1	MILES	\$2,877.20	\$197.19	\$195.20		\$3,269.59
Sidelot Outfall Maintenance	8,222	SF	\$8,363.09	\$6,887.93	\$2,682.02		\$17,933.04
Sign Fabrication	30	SIGNS	\$661.89	\$996.62	\$29.31		\$1,687.82
Sign Inspection	1,500	SIGNS	\$5,633.06		\$791.94		\$6,425.00
Sign Installation	5	SIGNS	\$174.63	\$82.77	\$24.55		\$281.95
Sign Maintenance	300	SIGNS	\$10,477.50	\$4,731.00	\$1,473.00		\$16,681.50
Small Pipe Install (Pipes 31" And Under)	96	LF	\$6,582.90	\$6,544.56	\$882.90		\$14,010.36
Small Pipe Repair (Pipes 31" And Under)	3	REPAIRS	\$3,291.45	\$246.99	\$606.30		\$4,144.74
Standard Cuts	400	SF	\$2,925.73	\$291.07	\$392.40		\$3,609.20
Support (Post) Maintenance	50	POSTS	\$873.13	\$317.39	\$122.75		\$1,313.26
Transport	5	TRIP	\$1,316.17		\$212.17		\$1,528.33
Vacuum Culvert Cleaning	50	CULVERTS	\$7,441.00		\$2,294.00		\$9,735.00
Northwest Port Charlotte Street and Drainage Unit Total			\$309,459.78	\$81,915.19	\$58,602.53		\$449,977.51

Budget Report

Activity Description: All

Northwest Port Charlotte Street and Drainage Unit

Budget Year: 2027

	Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
ADA Mat	2	MATS	\$242.37	\$132.91	\$8.65		\$383.93
Asphalt Maintenance	5	TONS	\$3,596.50	\$611.63	\$370.25		\$4,578.38
Brush Cutting	5,000	CY	\$5,381.75		\$983.75		\$6,365.50
Camera/Video	15	PIPES	\$9,202.80		\$3,547.80		\$12,750.60
Concrete (Driveways)	240	SF	\$1,163.36	\$709.97	\$120.08		\$1,993.41
Concrete Catch Basin Repair	3	REPAIRS	\$2,181.30	\$191.57	\$242.70		\$2,615.57
Data Collection	50	CT	\$1,579.40		\$47.50		\$1,626.90
Drainage Maintenance - Swale Grading	75,000	SF	\$63,608.57	\$43,138.71	\$10,277.14		\$117,024.43
Drainage Maintenance Re-grading	7,500	SF	\$4,401.60	\$11.46	\$719.40		\$5,132.46
Fuel Work	50	EQUIPMENT	\$3,778.50		\$1,133.00		\$4,911.50
GIS Update	75	CT	\$1,974.25				\$1,974.25
Graffiti Removal	50		\$294.57	\$15.24	\$32.25		\$342.06
Ground Penetrating Radar	5	TICKETS	\$197.43		\$20.43		\$217.85
Investigation	205	INSPECTIONS	\$16,566.05		\$973.75		\$17,539.80
Large Pipe Install (Pipes 31" And Up)	120	LF	\$8,905.20	\$17,917.14	\$3,490.20		\$30,312.54
Large Pipe Repair (Pipes 31" And Up)	2	REPAIRS	\$2,934.40	\$320.84	\$1,163.40		\$4,418.64
MSBU Administrative Work	200	HOURS	\$15,794.00		\$832.00		\$16,626.00
Pavement Markings	200	MARKINGS	\$11,616.40	\$1,186.68	\$2,035.60		\$14,838.68
Pavement Restoration	1	TONS	\$719.30	\$113.51	\$74.05		\$906.86
Project Management	10	LABOR	\$937.57				\$937.57
Road Edging	10,000	LF	\$2,205.60		\$531.20		\$2,736.80
ROW - Clearing / Haul Debris	75	TONS	\$32,914.50		\$6,442.50		\$39,357.00
ROW - Vegetation / Boom Mowing	1,500,000	CY	\$74,010.00		\$24,050.00		\$98,060.00

Budget Report

Activity Description: All

Northwest Port Charlotte Street and Drainage Unit

Budget Year: 2027

	Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
ROW - Vegetation Management	300	STRUCTURES	\$698.50	\$10.29	\$178.70		\$887.49
ROW Watering	150,000	GALLONS	\$37,005.00		\$4,910.00		\$41,915.00
RPM Install	1,000	RPM	\$5,206.00	\$1,386.16	\$453.57		\$7,045.73
Shoulder Repair	1	MILES	\$2,877.20	\$207.05	\$195.20		\$3,279.45
Sidelot Outfall Maintenance	8,000	SF	\$8,137.28	\$7,036.77	\$2,609.60		\$17,783.65
Sign Fabrication	35	SIGNS	\$772.20	\$1,220.86	\$34.20		\$2,027.26
Sign Inspection	1,500	SIGNS	\$5,633.06		\$791.94		\$6,425.00
Sign Installation	7	SIGNS	\$244.48	\$121.68	\$34.37		\$400.52
Sign Maintenance	300	SIGNS	\$10,477.50	\$4,967.55	\$1,473.00		\$16,918.05
Small Pipe Install (Pipes 31" And Under)	96	LF	\$6,582.90	\$6,871.77	\$882.90		\$14,337.57
Small Pipe Repair (Pipes 31" And Under)	3	REPAIRS	\$3,291.45	\$259.34	\$606.30		\$4,157.09
Standard Cuts	400	SF	\$2,925.73	\$305.60	\$392.40		\$3,623.73
Striping	30,000	LF	\$2,945.70	\$4,108.47	\$508.90		\$7,563.07
Support (Post) Maintenance	50	POSTS	\$873.13	\$333.26	\$122.75		\$1,329.14
Transport	5	TRIP	\$1,316.17		\$212.17		\$1,528.33
Vacuum Culvert Cleaning	50	CULVERTS	\$7,441.00		\$2,294.00		\$9,735.00
Northwest Port Charlotte Street and Drainage Unit Total			\$360,632.70	\$91,178.44	\$72,795.64		\$524,606.79

Capital Maintenance Schedule
Public Works - MSBU/TU Bridges
2026-2027

Project Costs (in thousands)

Project Name	2026	2027	2028	2029	2030	2031	TOTAL
Don Pedro Bridge Maintenance Plan	58	279	-	284	-	284	905
Englewood East Bridge Maintenance Plan	1,344	-	-	-	-	-	1,344
GPC Bridge Maintenance Plan	3,019	816	1,180	184	1,112	442	6,753
NWPC Bridge Maintenance Plan	3,177	1,352	-	-	-	-	4,529
Rotonda West Bridge Maintenance Plan	7,537	565	-	-	-	-	8,101
South Gulf Cove Bridge Maintenance and Rehabilitation Program	4,047	843	112	100	88	75	5,264
TOTAL	19,182	3,855	1,292	568	1,200	801	26,897

[illegible]

FY2026 Capital Improvements Budget / FY 2026 - FY 2031 Project Detail													Project No. c412611																																																																																																																																																																																																																																																																																																																																																																																																																																
GENERAL PROJECT DATA:			Status New		CONCURRENCY REQUIREMENTS		(Y/N)		PROJECT NEED CRITERIA		PROJECT SCHEDULE		FY26		FY27		FY28		FY29		FY30		FY31																																																																																																																																																																																																																																																																																																																																																																																																																						
Project Title:			NWPC Sidewalks Chamberlain/ Jacobs to Cambell		Does project add new capacity?		Yes/No		Safety		Design/Arch		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4																																																																																																																																																																																																																																																																																																																																																																																																																						
Functional Area:			Pedestrian Mobility		Is project required to maintain level of service:				Mandate		Land/ROW																																																																																																																																																																																																																																																																																																																																																																																																																																		
Department:			Public Works/Engineering		- Within 5 years? List project in CIE		Yes/No		Replace		Construct																																																																																																																																																																																																																																																																																																																																																																																																																																		
Location:			NWPC MSBU/Mid County		- From 6 to 10 years? Monitor Annually		Yes/No		Growth		Equipment																																																																																																																																																																																																																																																																																																																																																																																																																																		
PROJECT DESCRIPTION:													PROJECT RATIONALE (Include Additional LOS Detail, if necessary):																																																																																																																																																																																																																																																																																																																																																																																																																																
To construct a sidewalk along Chamberlain Blvd in two phases.													The NWPC MSBU committee requested to construct sidewalks along Chamberlain Blvd.																																																																																																																																																																																																																																																																																																																																																																																																																																
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OPERATING BUDGET IMPACT:													REPLACEMENT COUNTY PROPERTY NO.:																																																																																																																																																																																																																																																																																																																																																																																																																																
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NW Port Charlotte Non-Urban Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2024 - June 30, 2025

	Actual FY2024	Adopted Budget FY2025	Amended Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$10,224,624	\$11,919,568	\$11,919,568	\$12,811,245		
Revenues						
Assessments & Earnings	4,437,928	3,698,912		3,641,372		
Grant & Subsidy Revenue	-	-		-		
Loans & Borrowing	-	-		-		
Total Revenue	\$4,437,928	\$3,698,912	\$3,698,912	\$3,641,372		
Expenditures						
Contract Services	16,440	9,660	-	14,620	2,620	(7,580)
Pipe Lining	-	20,000	-	-	-	20,000
ROW Maintenance	150,977	160,172	-	110,720	67,130	(17,678)
ROW Reclamation	-	-	300,000	224,140	75,860	-
Speciality Mowing	-	-	-	-	-	-
Public Works Services	389,191	608,883	-	329,956	-	278,927
Internal Charges	80,436	55,596	-	55,596	-	-
Purchased Services	44,534	80,446	-	67,009	-	13,437
Materials and Supplies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Services	1,035,200	1,973,338	-	1,474,563	-	498,775
Project Costs						
NWPC Bridge Rehab	129,562	2,137,084	-	101,998	10,800	2,024,286
NWPC Sidewalks - Chamberlain (US41 to Jacobs)	4,968	259,749	-	101,519	167,494	(9,264)
Total Expenditures	\$1,851,308	\$5,304,928	5,604,928	\$2,480,120	\$323,904	\$2,800,905
Reserves (Ending Fund Balance)	\$12,811,245	\$10,313,552	\$10,013,552	\$13,972,497		
Reserve %	87.4%	66.0%	64.1%	84.9%		

Budget Amendment to realign budget for right-of way vegetation removal.

Date Prepared: 8/21/2025

Monthly Funding Report

START
DATE:

04/01/2025

END DATE:

06/30/2025

Page 1 of 4

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	95878	Contract Management - Waterways		04/01/2025	1.00	86.41	0.00	0.00	0.00		86.41
	95878	Contract Management - Waterways		04/04/2025	2.00	172.82	0.00	0.00	0.00		172.82
	95878	Contract Management - Waterways		04/07/2025	1.00	86.41	0.00	0.00	0.00		86.41
	95878	Contract Management - Waterways		04/08/2025	0.50	43.21	0.00	0.00	0.00		43.21
	95878	Contract Management - Waterways		04/09/2025	0.50	43.21	0.00	0.00	0.00		43.21
	95878	Contract Management - Waterways		04/11/2025	0.75	64.81	0.00	0.00	0.00		64.81
	95878	Contract Management - Waterways		04/14/2025	0.25	21.60	0.00	0.00	0.00		21.60
	95878	Contract Management - Waterways		04/15/2025	0.25	21.60	0.00	0.00	0.00		21.60
	95878	Contract Management - Waterways		05/02/2025	1.50	129.62	0.00	0.00	0.00		129.62
	95878	Contract Management - Waterways		05/05/2025	0.50	43.21	0.00	0.00	0.00		43.21
	95878	Contract Management - Waterways		05/06/2025	0.50	43.21	0.00	0.00	0.00		43.21
	95878	Contract Management - Waterways		05/07/2025	0.50	43.21	0.00	0.00	0.00		43.21
	95878	Contract Management - Waterways		05/08/2025	0.50	43.21	0.00	0.00	0.00		43.21
	95878	Contract Management - Waterways		05/09/2025	0.25	21.60	0.00	0.00	0.00		21.60
	Work Order 95878 Total		NW Port Charlotte MSBU		10.00	864.10	0.00	0.00	0.00	0.00	864.13
	113633	Contract Management - Waterways		06/30/2025	0.08	7.20	0.00	0.00	0.00		7.20
	Work Order 113633 Total		All Waterway MSBUs with a Budget		0.08	7.20	0.00	0.00	0.00	0.00	7.20
	Contract Management - Waterways Total				10.08	871.30	0.00	0.00	0.00	0.00	871.33
	72678	MSBU Administrative Work		04/08/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72678	MSBU Administrative Work		04/16/2025	0.50	36.95	0.00	0.00	0.00		36.95

Monthly Funding Report

START
DATE:

04/01/2025

END DATE:

06/30/2025

Page 2 of 4

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomplished	Total Cost
	72678	MSBU Administrative Work		04/17/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72678	MSBU Administrative Work		04/23/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72678	MSBU Administrative Work		05/23/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72678	MSBU Administrative Work		06/04/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72678	MSBU Administrative Work		06/05/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72678	MSBU Administrative Work		06/16/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72678	MSBU Administrative Work		06/17/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72678	MSBU Administrative Work		06/19/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72678	MSBU Administrative Work		06/23/2025	0.75	55.43	0.00	0.00	0.00		55.43
		Administrative Time Total			5.00	369.50	0.00	0.00	0.00		369.54
	72678	MSBU Administrative Work		04/23/2025	2.50	184.75	0.00	0.00	0.00		184.75
		MSBU Meeting Total			2.50	184.75	0.00	0.00	0.00		184.75
	72678	MSBU Administrative Work		04/25/2025	0.50	36.95	0.00	0.00	0.00		36.95
		MSBU Minutes Total			0.50	36.95	0.00	0.00	0.00		36.95
	72678	MSBU Administrative Work		04/18/2025	8.00	691.28	0.00	0.00	0.00		691.28
	72678	MSBU Administrative Work		04/21/2025	0.50	43.21	0.00	0.00	0.00		43.21
	72678	MSBU Administrative Work		04/22/2025	1.00	86.41	0.00	0.00	0.00		86.41
	72678	MSBU Administrative Work		04/24/2025	3.25	280.83	0.00	0.00	0.00		280.83
	Work Order 72678 Total				20.75	1,692.93	0.00	0.00	0.00	0.00	1,692.97
	MSBU Administrative Work Total				20.75	1,692.93	0.00	0.00	0.00	0.00	1,692.97

Northwest Port Charlotte Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
cmd2102 - NWPC WW Dredging	2861	Project Management		04/03/2025	0.25	21.60	0.00	0.00	0.00		21.60
	Work Order 2861 Total		NWPC Dredging - Interior Canals		0.25	21.60	0.00	0.00	0.00	0.00	21.60
	Project Management Total				0.25	21.60	0.00	0.00	0.00	0.00	21.60
	Northwest Port Charlotte Waterway Unit Total				31.08	2,585.83	0.00	0.00	0.00		2,585.90

Monthly Funding Report

START DATE: 04/01/2025 END DATE: 06/30/2025

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported					31.08	2,585.83	0.00	0.00	0.00		2,585.90



**Northwest Port Charlotte Waterway
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance
Wednesday, September 10, 2025

Location: 1120 Centennial Boulevard Port Charlotte, Florida
Centennial Park Recreation Center

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Erica LeMaster	Erica.LeMaster@charlottecountyfl.gov	941-575-3626
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