

**Charlotte County Transit**  
**Performance Measures and Administrative Costs**  
**FY2024/2025**

Florida Statutes Section 341.071 requires all public transit providers receiving State Public Transportation Block Grant funds to establish and publish productivity and performance measures annually. Beginning November 1, 2024, and annually thereafter, each public transit provider, during a publicly noticed meeting, shall:

1. **Certify that its budgeted and general administrative costs are not greater than 20 percent above the annual state average of administrative costs for its respective tier.**
  - *Charlotte County certifies that our ratio of administrative costs to operating costs for FY25 is 12.71% and is below the state Tier 2 average of 20.25%*
  - *Tier 2 Average - 20.25% (FY 2025} Charlotte County-12.71% {FY 2025}*
2. **Present a line-item budget report of its budgeted and actual general administrative costs.**
  - *See attached report.*
3. **Disclose all salaried executive management-level employees' total compensation packages, ridership performance and metrics, and any gift as defined in S. 112.312 accepted in exchange for contracts. This disclosure shall be posted annually on the public transit provider's website.**
  - A. *Executive management level employee's total compensation package:*
    - (1) *Hector Flores, County Administrator: \$168,806.56 (Full-time county employees also receive Florida Retirement System, paid annual leave, and health/dental/vision insurance)*
  - B. *Ridership performance and metrics are listed below for FY 2023/24:*

Mode =Demand Response(DR), Van Pool(VP)	FY 2023/2024	
	Per Mode	Totals
TOTAL PASSENGER TRIPS		58,823
Demand Response-Purchased Transportation	58,009	
Demand Response-Directly Operated Transportation	814	
Demand Taxi-Purchased Transportation		
Van Pool-Directly Operated		
TOTAL REVENUE MILES		391,867
Demand Response-Purchased Transportation	378,910	
Demand Response-Directly Operated Transportation	12,957	
Demand Taxi-Purchased Transportation		
Van Pool-Directly Operated		
<b>General Performance Measures</b>		

TOTAL OPERATING EXPENSE		\$2,564,632
Demand Response-Purchased Transportation	\$2,490,249	
Demand Response-Directly Operated Transportation	\$74,383	
Demand Taxi-Purchased Transportation		
Van Pool-Directly Operated		
TOTAL DIRECTLY GENERATED OPERATING FUNDS		\$24,729
Demand Response-Purchased Transportation/Fares	\$24,729	
FARES REVENUE DR		
Demand Taxi-Purchased Transportation/Fares		
Auxillary/Other Directly Generated Funds		
VEHICLES OPERATED IN MAXIMUM SERVICE		21
Demand Response-Purchased Transportation	17	
Demand Response-Directly Operated Transportation	4	
Demand Taxi-Purchased Transportation		
Van Pool-Directly Operated		
AVERAGE AGE OF FLEET (years)		5.0
<b>Effectiveness Measures</b>		
REVENUE MILES BETWEEN VEHICLE SYSTEMS FAILURES (Avg.)		32,656
Demand Response-Purchased Transportation	31,576	
Demand Response-Directly Operated Transportation		
Demand Taxi-Purchased Transportation		
Van Pool-Directly Operated		
DAYS SERVICE IS AVAILABLE		Monday-Friday
HOURS SERVICE IS AVAILABLE		6:30 AM - 6 PM
DAYS SERVICE IS AVAILABLE		Saturday
HOURS SERVICE IS AVAILABLE		9 AM - 6 PM
<b>Efficiency Measures</b>		
OPERATING EXPENSE PER PASSENGER TRIP		\$43.60
Demand Response-Purchased Transportation	\$42.93	
Demand Response-Directly Operated Transportation	\$91.38	
Demand Taxi-Purchased Transportation		
Van Pool-Directly Operated		
OPERATING EXPENSE PER REVENUE MILE		\$6.54
Demand Response-Purchased Transportation	\$6.57	
Demand Response-Directly Operated Transportation	\$5.74	
Demand Taxi-Purchased Transportation		
Van Pool-Directly Operated		
REVENUE HOURS		25,274
AVERAGE FARE		\$0.00
BASE FARE		
THIS DATA IS PUBLISHED PURSUANT TO FLORIDA STATUTE 341.041 (3)		

A. *No gifts have been received by Charlotte County in exchange for contracts.*

## Fund Summary By Line Item

		ADOPTED BUDGET FY24/25	ACTUALS FY24/25
<b>REVENUES</b>			
Fed Grant-Transp/Othr	\$	3,211,914.00	\$ 3,289,089.62
State Grant-Trans Othr	\$	1,053,619.00	\$ 977,539.03
Fees-Transportation	\$	20,000.00	\$ 30,275.16
Interest Earnings	\$	-	\$ (31,280.89)
Net Incr/Decr Fair Mkt Value	\$	-	\$ (9,751.58)
Rentals/Lease-Property	\$	-	\$ -
Surplus Furn, Fix & Equip	\$	40,751.00	\$ (23,750.00)
Donations	\$	-	\$ -
Misc Rev	\$	-	\$ -
Cash Over/Short	\$	-	\$ -
Interfund Transfer	\$	618,461.00	\$ 618,461.00
SBITA-Financial Agreements	\$	-	\$ -
Projected Beginning Balance	\$	791,744.00	\$ -
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>5,736,489.00</b>	<b>\$ 4,850,582.34</b>
<b>EXPENDITURES</b>			
Regular Salaries & Wages	\$	816,084.00	\$ 648,384.33
Salaries/Wages-Part time	\$	-	\$ 12,425.40
Salaries/Wages-Temporary	\$	-	\$ 22,994.98
Overtime Pay	\$	-	\$ 128,768.30
Accrued Compensated Absences	\$	9,395.00	\$ 11,847.04
FICA Taxes	\$	46,519.00	\$ 61,288.35
Retirement Contributions	\$	106,016.00	\$ 109,441.87
Life & Health Insurance	\$	210,538.00	\$ 168,486.60
Life & Health Ins-Retire/Subs	\$	-	\$ -
Workers' Compensation	\$	511.00	\$ 4,117.62
Professional Svcs-Gen	\$	1,243,170.00	\$ 1,203,124.78
Computer	\$	-	\$ -
Engineering	\$	-	\$ -
Other Contractual Svcs	\$	55,000.00	\$ 97,021.23
Janitorial	\$	10,000.00	\$ 9,000.00
Lawn Maint	\$	36,000.00	\$ 29,150.00
Pest Control	\$	3,000.00	\$ 1,903.00
Central/Indirect Svcs	\$	205,731.00	\$ 205,731.00
Travel & Per Diem	\$	10,000.00	\$ 10,579.21
Per Diem-Class C Meal	\$	-	\$ -
Telephone	\$	38,000.00	\$ 66,803.88
Radios	\$	-	\$ -
Postage	\$	1,000.00	\$ -
Utility Srv-Electricity	\$	13,879.00	\$ 13,568.64

Utility Srv-Solid Waste	\$	4,163.00	\$	6,342.80
Utility Srv-Water/Sewer	\$	1,889.00	\$	1,559.99
Rentals & Leases-Equip	\$	8,762.00	\$	5,274.74
Self-insurance Costs	\$	4,750.00	\$	4,750.00
R/M-Bldgs-Gen	\$	10,000.00	\$	69,473.90
R/M-Bldgs-Air Conditioning	\$	2,000.00	\$	-
R/M-Bldgs-Fire/Smoke Alarms	\$	1,000.00	\$	2,808.45
R/M-Security Equip	\$	35,000.00	\$	22,323.00
R/M-Equip	\$	5,000.00	\$	371.16
R/M-Radio Comm	\$	2,460.00	\$	3,245.00
R/M-Vehicles	\$	512,054.00	\$	665,544.67
Maint-Computer Software	\$	60,000.00	\$	142,167.04
Printing & Binding	\$	5,000.00	\$	2,518.27
Promo Activities-Gen	\$	325,000.00	\$	6,977.22
Promo Activities-Advertising	\$	-	\$	-
Other Current Chrgs and Oblig	\$	-	\$	9,192.11
Advertising-Legal	\$	1,000.00	\$	597.18
License Reimbursement	\$	-	\$	88.25
Advertising - Employment	\$	-	\$	-
Office Supplies	\$	5,000.00	\$	1,791.60
Equipment-Under \$1000 Each	\$	100,000.00	\$	3,239.96
Operating Supplies-Gen	\$	10,000.00	\$	15,950.79
Clothing & Uniforms	\$	-	\$	512.24
Gas/Oil/Lubricants	\$	110,000.00	\$	184,083.28
Sign Materials	\$	-	\$	1,110.00
Dues & Memberships	\$	2,000.00	\$	3,475.60
Educational Expenses	\$	3,000.00	\$	1,469.00
Equip-Over \$1000/Under \$5000	\$	-	\$	11,274.87
Land Acquisition	\$	-	\$	-
Buildings-Const and/or Imprv	\$	-	\$	1,992.55
Imprv-Other Than Bldgs	\$	-	\$	805,876.00
Equipment	\$	1,723,568.00	\$	274,132.04
Computer Software-Capital	\$	-	\$	-
Principal Pymts - SBITA	\$	-	\$	-
Interest Pymts - SBITA	\$	-	\$	-
Interfund Trf-Metro Plan Org	\$	-	\$	-
Interfund Trf-Vehicle Mtance	\$	-	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>5,736,489.00</b>	<b>\$</b>	<b>5,052,777.94</b>
<b>EXPENDITURES</b>				
<b>TOTAL NET EXPENDITURES</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>202,195.60</b>
<b>/(REVENUES)</b>				